

Government of NCT of Delhi
INFORMATION TECHNOLOGY DEPARTMENT
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
<http://it.delhi.gov.in>

F.No E-11/4/2020-Development/Secy (IT) Vol-3/9517-25

Dated 23/12/2024

Subject: Minutes of the Meeting of Technical Evaluation Committee (TEC) held on 11/12/2024 at 1:30 PM under the Chairmanship of Addl. Chief Secretary (IT), to examine the IT related proposals of various Departments of Govt. of NCT of Delhi.

- I. The TEC meeting agenda approved by the ACS(IT) is annexed as **Annexure-I**
- II. The copy of the meeting notice is annexed as **Annexure-II**.
- III. Attendance of the officers/officials participated in the meeting is annexed as **Annexure-III**.
- IV. The proposals of the various Departments as per meeting agenda and decisions taken/advice of the Technical Evaluation Committee are described below:

1. Department of PWD, GNCTD

F.No.10(12)/PWD-I/E-Sampada/Allot/2021 CD No: 057642428

The proposal submitted by the department regarding Extension of 03 hired technical manpower for a period of 01 year w.e.f. 16/11/2024 only and hiring of additional 01 Mobile Developer for 06 months as and when required was placed before TEC for discussion.

The representatives of the PWD explained the proposal during the meeting. Based on the deliberations, TEC recommended extension of 03 hired technical manpower for a period of 6 months w.e.f. 16/11/2024. Further, TEC advised that the department should build its in house capacity for hand holding the Sarkari Awas Application. In this regard, one regular Data Processing Assistant of IT Cadre will be posted shortly in PWD against the newly created vacant posts as per IT cadre re-structuring.

2. Dte of Gurdwara Election (DGE)

F.No. F-1/136/2012/DGE/Admn CD No: 087305512

The proposal submitted by the Dte of Gurudwara Election regarding Extension of the services of one technical manpower (Programmer/ Data Processing Assistant) on outsourced basis w.e.f 11.08.2024 for one year was placed before TEC for discussion.

The representatives of the Department explained the proposal during the meeting. Based on the deliberations, TEC recommended for extension of 01 hired technical manpower for a period of 6 months w.e.f 11/08/2024 only and advised that the further extension will depend on the performance and tasks completed during this period.

3. Principal and Accounts Office

F.No. F(147)/EDP/COA/2024-25 CD No: 018782494

The proposal submitted by PAO regarding engagement of 06 technical manpower (02 Assistant Programmer/DPAs & 04 DEOS) on outsource basis from NICS to set up helpdesk to resolve the queries/doubts/clarification related to "Bhavishya" project of Govt of NCT of Delhi for a period of one year was placed before TEC for discussion.

The representatives of the Department explained the proposal during the meeting. Based on the deliberations, TEC recommended engagement of 04 DEOs for a period of 01 year on outsource basis.

The committee unanimously observed that the nature of work i.e. setting up a helpdesk and making it functional does not require any technical manpower and can be managed by DEO/IT Assistant.

Further, the department has already engaged 16 Asst. Prog. and their services may be utilized, if required for capacity building of the users of Bhavishya Project. Further, TEC advised that the department should build its in house capacity for managing the proposed Helpdesk. For this purpose, one regular Data Processing Assistant of IT Cadre will be posted in Pr. Account Office against the newly created vacant posts as per IT cadre re-structuring.

4. Directorate of Audit

F.No F1(II)/IA/Website/audit/2013/PtFile-VI CD No: 00075986

The proposal submitted by the Dte of Audit regarding Renewal/Extension of the services of (01) Assistant programmer and (01) DEO on outsourced/contractual basis for Online audit Management System w.e.f 06/11/2024 for one year was placed before TEC for discussion.

The representatives of the Department explained the proposal during the meeting. Based on the deliberations, TEC recommended for extension of (01) Assistant programmer and (01) DEO on outsource/contractual basis only upto 31/12/2024 subject to the condition that requisite knowledge transfer will take place during **this period**. Further, TEC advised that the department should build its in house capacity for managing the said tasks as these are of perennial nature. For this, one regular Data Processing Assistant of IT Cadre will be posted in Dte of Audit against the newly created vacant posts as per IT cadre re-structuring.

5. Technical Specification

F.No E-11/1/2019-Development/Secy(IT) CD No. 042577377

The proposal of Standard Technical Specification of IT equipments was shared among all the member of TEC, including the special invitees i.e representatives of GAD and Finance Department, on 29.10.2024 for giving their comments (if any). The representative were again given a copy of draft circular and requested to share the document with their respective HODs and inputs/comments (if any) within a week.

6. Hiring of contractual technical manpower on outsourced basis

F.No E-10/25/50/2014/HD-II

The proposal of hiring of contractual technical manpower on outsourced basis were also again shared with the special invitees i.e. representatives of AR and Finance Department for sharing the same with their respective HODs and provide their inputs/comments (if any) within a week.

The meeting ended with the Chair thanking all the participants for their contribution.

- V. The recommendations of TEC are subject to the condition that respective departments shall complete all codal formalities as per GFR 2017, Manual for Procurement of Goods-2024, Delegation on Financial Powers, 2024 and latest instructions issued by IT Department and Finance Department, GNCTD from time to time.

- VI. It is re-iterated that the IT Department has issued a circular number 08/2020 dated 05/08/2020 on monitoring of attendance and work done by the outsource manpower for the e-Governance projects developed/managed by NIC, Delhi. The referred circular is available at website of IT Department <https://it.delhi.gov.in> under the link <<downloads>> (copy attached) herewith. All the Departments while hiring manpower should adhere to the guidelines issued in this regard.



(Amit Kumar)
Sr. Consultant, SeMT



(Mamta Sharma)
System Analyst,
Department of IT



(Y P Kaushik)
IFA(IT)/COA(LNH)



(Dr. M P S Bhatia)
Professor, NSUT Dwarka,
Delhi



(Dr. Dinesh Kumar
Vishwakarma)
Professor, DTU



(Dr. R.K. Singh)
Professor, IGDTUW, Kashmere
Gate, Delhi



(N. Srinivas)
ASIO, NIC Delhi



(K. Murugan)
Joint Director,
Department of IT



(Vikas Ahlawat)
Special Secretary,
Department of IT



(Prashant Goyal)
Additional Chief Secretary (IT)

Copy to:

1. Addl. Chief Secretary (IT), Department of Information Technology, GNCTD.
2. Special Secretary (IT), Department of Information Technology, GNCTD.
3. Joint Director (IT), Department of Information Technology, GNCTD.
4. Dr. M.P.S. Bhatia, Professor, NSUT, Sector 3, Dwarka, New Delhi
5. Dr. R.K. Singh, Professor, IGDTUW, Kashmere Gate, Delhi-110006.
6. Dr. Dinesh Kumar Vishwakarma, Professor, DTU, Delhi-11004
7. Sh. N Srinivas, ASIO, NIC, Delhi State Unit, Delhi Secretariat.
8. Sh. Y.P. Kaushik, IFA(IT)/Controller of Accounts, Lok Nayak Hospital, Jawaharlal Nehru Marg, near Delhi Gate, New Delhi, Delhi 110002
9. Sh. Amit Kumar, Sr. Consultant, SeMT, Delhi



(Mamta Sharma)
System Analyst

Government of NCT of Delhi
INFORMATION TECHNOLOGY DEPARTMENT
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
<http://it.delhi.gov.in>

1. Department of PWD, GNCTD

F.No.10(12)/PWD-I/E-Sampada/Allot/2021 CD No: 057642428

The proposal of the PWD, Delhi on the subject "Extension of 03 hired technical manpower for a period of 01year w.e.f 16/11/2024 and hiring of additional 01 Mobile Developer for 06 months as and when required", has been received with the recommendation of Pr. Secy (PWD).

The Department has informed the following:

I PWD, hired 03 number of Technical resources as per the recommendations of NIC Delhi State Unit to sort out the issues relating to bidding process and supporting the current ongoing Sarkari-Awas Portal. However, NIC, Delhi State unit recommended 04 number of resources vide their email dated 02.04.2024 suggested to hire a team of technical resources initially through NICS. The details of the suggested technical resources by NIC 'Delhi state unit as under: -

S.No	Category	Qty
1	Developer with One Year experience (Level -6 Tier -3)	01
2	Senior Developer with 5 years' experience (Level -6 and Tier 3)	01
3	Senior Developer with 5 years' experience (Level -7-Tier 3) — for Database and Server Management	01

II The team conducted successful bidding process of Type 1 to Type 4 Quarters from 13th August 2024 to 23rd August 2024. The current system which was given by Team NIC, MoH &UA allows the following functionalities:

-

- a. Registration of the government employee.
- b. (verification of employee by DDO done in manual mode)
- c. Maintenance of the Inventory of Houses
- d. Updation the Vacancy status of the Houses

- e. Conducting bidding process.
 - f. Issuance of Authority letter for successful bidders of houses.
- II. Now, the team is working on the development of the new modules to facilitate the following: -
- a. Fully automated registration process.
 - b. Issuance of Technical Possession, Physical Possession, Vacancy Report by Junior Engineer of the Concerned Locality after the issuance of Authority Slip.
 - c. Calculation of Dues — Deductions Vs actuals as per Prescribed rates in License fee and other charges.
 - d. Generation and Issuance of NOC from the System
 - e. Integrating with PWD Sewa or developing a complaint handling system
 - f. Mobile App for Sarkari Awas Portal.
- III. Department is also held meetings with Principal Account office for integrating with TMS package.
- IV. It is proposed to renew /continuation of the existing hired manpower and hiring of one new manpower as per following details:

S.No	Category	Qty	Period of hiring
1	Developer with One Year experience (Level -3 Tier -3) With One increment	01	Renewal for One year w.e.f. 16.11.2024
2	Senior Developer with 5 years' experience (level -6 and Tier 3 with One increment	01	Renewal for One year w.e.f. 16.11.2024
3	Senior Developer with 5 years' experience (Level -7 Tier 3) With One increment	01	Renewal for One year w.e.f. 16.11.2024
4	Mobile Developers Developer with 5 years' experience (Level -8- Tier 3)	01	New hiring for Six months as and when required

Observation of IT Department:

- a) TEC had given technical clearance for hiring of 04 technical manpower in 2021 vide MoM dated 06/07/2021 of linked file)

- 24/11
- b) PWD has hired 03 technical manpower w.e.f 16/4/2024 for a period of 07 months.
 - c) As per the proforma in accordance of the circular dt of 28/10/2024 by IT Department, there is one System Analyst posted in PWD on diverted capacity from Department of Food Safety and the proposed hiring of 04 technical manpower is not against any sanctioned regular IT Cadre posts.

In view of the above, if agree, the proposal may be placed before TEC for discussion and appropriate decision.

2. Dte of Gurdwara Election

F.No. F-1/136/2012/DGE/Admn CD No: 087305512

Subject: Engagement the services of one technical manpower (Programmer/ Data Processing Assistant) on outsourced basis.

The proposal received from Dte of Gurdwara Election (DGE) for seeking technical clearance of IT Department for extension of the services of 01 technical manpower (Programmer/ Data Processing Assistant) hired on outsource basis for a period of one year (11.08.2024 to 10.08.2025). The proposal has the approval of Director (DGE) and ACS/ Pr. Secretary (Revenue/GE) in the link file.

The department has informed the following: -

- I. No sanctioned post of Programmer/ Data Processing Assistant is there in Dte of Gurdwara Election (DGE) as per detail submitted in Performa issued by IT Department.
- II. DGE has informed that next General Election of DSGMC (Delhi Sikh Gurdwara Management Committee) will be held in January, 2026 and the publication of fresh Photo Electoral Roll of Sikh community voters residing in 46 Gurdwara wards of NCT of Delhi is to be finalized before DSGMC election to avoid any contempt of Hon'ble High Court of Delhi.
- III. The work of preparation of fresh photo electoral rolls will take atleast 10 to 12 months.
- IV. The work of DPA is regular nature and the and services of DPA is being utilized in DSGMC election since 2017.
- V. DPA is involved in maintain/ upload of photo electoral roll of Sikh community voters.

- VI. He is associated in compilation of various reports during DSGMC elections.
- VII. DPA is looking after scanning & data entry of Form-4 (claim application for inclusion of name), Form-5 (objection to inclusion of names) & Form-6 (objection to particulars in an entry) through MS-Access and subsequent updating the electoral roll.
- VIII. Monitoring of polling team/ voting/ reception/ counting centre of 46 Gurdwara wards under DSGMC election.

The proposal has been technically examined and observed the following: -

- a. Department has informed that they have hired 01 technical manpower (DPA) and no sanctioned regular post exists in DGE.
- b. The proposal was earlier put-up in TEC held on 23.09.2024. It was observed by TEC that duties performed by the hired technical manpower are not relevant to his/her job profile and advised to re-access the requirement of hiring of technical manpower and either assign the tasks to available staff or re-submit the proposal.
- c. The tasks mentioned in the proposal for DPA are similar to the one mentioned earlier in the proposal submitted by DGE.
- d. A letter was sent by DGE to Dy. Secretary, AR Department on 29/09/2023 for creation of a post of Asst. Programmer (now renamed as DPA) mentioning the work carried out by outsource technical manpower mainly – compilation of Sikh voters/electors data for court cases/RTI, e-Litigation work, files/documents scanning related work, procurement through GeM work, uploading of documents on website, compilation of various reports during DSGMC election etc.
- e. Finance Department has observed that, the engagement proposed is not against any sanctioned posts and advised the DGE to get the approval of TEC in reference to Circular issued by Department of IT, GNCTD dated 13/07/2020.
- f. The last extension of services of outsource manpower for one year was approved in TEC held on 21.09.2023 and presently requested for Extension of the services of one technical manpower (Programmer/ Data Processing Assistant) on outsourced basis w.e.f 11.08.2024 for one year

In view of the above, if agree, the proposal of Dte of Gurdwara Election may be placed before TEC for discussion and appropriate decision.

3. Principal and Accounts Office

F.No. F(147)/EDP/COA/2024-25 CD No: 018782494

The proposal received from Principal of Accounts Office for obtaining the approval of IT Department/TEC for engagement of 06 technical manpower (02 Assistant Programmer/DPAs & 04 DEOS) on outsource basis from NICSI to set up helpdesk to resolve the queries/doubts/clarification related to "Bhavishya" project of Govt of NCT of Delhi for a period of one year.

The proposal has been received with the recommendations of Controller of Accounts (Pr. AO).

PAO has informed the following:

- I. Department has submitted that "Bhavishya" an online Pension Sanction and Payment tracking System to be implemented w.e.f. 01.10.2024 in all department of Govt. of NCT of Delhi and Pay and Accounts Offices will process the cases generated in "Bhavishya" through the pension module of PFMS integrated with Bhavishya.
- II. Department has further submitted that more than 1600 DDOs are in Delhi and they will be required to register in Bhavishya portal at 3 level i.e. HOO, DDO and Dealing hand following various steps as below:
 - a. Creation of designation based GOV/NIC email ID at 3 level in each DDO.
 - b. Registration of Head of Office/DDO//Dealing assistant in Bhavishya portal .
 - c. Registration of DDO/PAOs in PFMS
 - d. Alignment of DDO code and PAO code as per the standards of CGA.
- III. Further Department has stated that all above works are to be carried out on two portal viz. Bhavishya and PFMS and the department may encounters some queries/clarification during processing the cases and in order to ensure prompt disposal of pension cases setup of help desk has been proposed to resolve the queries/doubts/clarifications.
- IV. Department informed that at present 16 Asst. Programmers have been engaged on outsource basis to manage various system installed in PAOs situated in different locations of Delhi viz IFMS, COMPACT Software, De-Lekha, Government e-Payment Gateway (GePG), GPF System, Pension System, NPS etc. with the approval of FD on recommendation of TEC.

- V. Department submitted that as per IT Department's Circular No. G-17/1/2016-CCU/Secy(IT)/3223-3302 dated 13/07/2020, the approval of IT Department for engagement/extension of staff not against sanctioned direct recruitment category posts is required.

The Observations of IT Department are as under:

- a) The proposal for engagement of 06 technical manpower (02 Assistant Programmer/DPAs & 04 DEOS) for a period of one year on outsource basis from NICS I is to set up helpdesk to resolve the queries/ doubts related to "Bhavishya" project of Govt. of NCT of Delhi.
- b) The file was sent to Cadre Controlling Unit to take their comments to know the present status of various IT cadre posts in Principal Accounts Office after IT Cadre review carried out in 2023.
- c) CCU has informed that various posts have been created in IT Cadre vide office order dated 30/10/2024 and the allocation of posts to the departments is under process and same will be communicated once finalised.

In view of the above, if agree, the proposal of PAO may be placed before TEC for discussion and appropriate decision.

4. Directorate of Audit

F. No F1(II)/IA/Website/audit/2013/PtFile-VI CD No: 00075986

The proposal received from Dte of Audit for Renewal of Manpower support for Online Audit Management System (OAMS) with the recommendation of ACS(Finance).

Directorate of Audit has submitted the following:

- I. Directorate of Audit, GNCT of Delhi has been utilizing the services of 01 Asstt. Programmer/Software Application Support Engineer and 01 Data Entry Operator/Office Assistance on contractual basis, with prior approval of the IT Department and the contract with NICS I is about to expire on 05.11.2024.
- II. Directorate of Audit conducts Audit of more than 2200 units including Delhi Govt. Departments, Sub departments and Autonomous Bodies on regular basis. To conduct the audit of these units the Audit Department has 33 Audit Parties. During the course of Audit the audit parties raise

- 27/6
- paras, settle old paras, raise recoveries, settle old recoveries and prepare the audit reports to submit the Audit (H.Q.)
- III. At present the Audit Department has 40323 Audit Paras and 2200 Audit Reports (approx) on the website. To maintain these audit paras and audit reports audit department has developed an application software Online Audit Management System (OAMS) through NIELIT.
- IV. This application has been developed on ASP and SQL Server database which is on Cloud Server. For the maintenance of this application Audit department has hired two Technical Manpower 01 Asstt. Programmer/Software Application Support Engineer and 01 Data Entry Operator/Office Assistance Support from NICSI with the approval of TEC & Finance Department. Audit department has no technical staff to maintain this application.
- V. Directorate submitted that the proposal regarding creation of 01 post of Data Processing Assistant and 01 post of Data Entry Operator since there is no sanctioned post of IT Cadre in this Directorate.
- VI. In this regard, IT Department vide its note informed that an Order F.No. 23(1)/2023.ITC/7539-7608 dated 30.10.2023 has been issued for creation of new posts in IT Cadre and allocation of posts to the Departments is under process and same will be communicated as finalized.
- VII. Directorate further mentioned the roles and responsibilities of 01 Asstt. Programmer/Software Application Support Engineer and 01 Data Entry Operator as under:-
- a. The Audit department has hired two VM on Cloud Server, one for software application and another for database.
 - b. NIC has provided user and password for two VM to maintain the Online Audit Management System using VPN connection for updation of database and uploading of scanned files of Audit reports.
 - c. Maintenance and updation of database running on Cloud Server of NIC through SQL Query like bifurcation of units, merging of units, deletion of units if closed and entry of new units.
 - d. Maintenance of website and contents of Directorate of Audit developed by I.T. Department on CMS.

- e. Updation and modification of Static Webpages running on CMS.
- f. Entries of paras raised, settlement of old outstanding paras, entries of recoveries raised and settlement of old outstanding recoveries of Audited Units through Online Audit Management System application on regular basis.
- g. Scanning and uploading of audit reports on the application on regular basis so that auditee units can view and download their audit reports and outstanding paras. Updation of RTI 17 Manuals on regular basis.
- h. Uploading of Orders and circulars on the website running on CMS. Taking backup of database from cloud server.
- i. Preparation of monthly reports of audited unit data. Preparation of Annual Audit Plan.
- j. Preparation of reports as and when required by the department.
- k. Provide support to field audit parties regarding status of audit paras, recoveries and audit reports.

VIII. As the above mentioned duties are of technical nature and cannot be performed by nontechnical staff, services of Manpower 01 Asstt. Programmer/Software Application Support Engineer and 01 Data Entry Operator/Office Assistance Support is still required in this Directorate. However, the current contract is valid till 05.11.2024.

IX. Directorate of Audit has further requested to give approval for extension of manpower from NICS I from 06.11.2024 to 05.11.2025

Observations of IT Department: -

- a) Directorate of Audit has no sanction post of Asstt. Programmer/Software Application Support Engineer and 01 Data Entry Operator.
- b) Directorate of Audit, GNCT of Delhi has been utilizing the services of 01 Asstt. Programmer/Software Application Support Engineer and 01 Data Entry Operator/Office Assistance on contractual basis, with prior approval of the IT Department and the contract with NICS I is about to expire on 05.11.2024.

c) The task to be manged is of technical nature and requires ^{21/C} Assistant Programmer/Software Application Support Engineer and 01 Data Entry Operator.

d) Directorate of Audit, GNCT of Delhi requested for the approval of extension of manpower from NICSI for one year.

In view of the above, if agree, the proposal of Directorate of Audit may be placed before TEC for discussion and appropriate decision.

54/c

Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

F. No. E-11/4/2020-Development/Secy(IT) vol-3 / 9064-76 Dated: 11/12/2024

Meeting Notice

TO

- | | |
|--|--|
| 1. Dy. Secretary, Finance
Department, Delhi Sectt | 2. Dy Secretary, General Administration
Department, Delhi Sectt |
| 3. Dy. Secretary, AR Department | 4. Dy. Secretary, Services Department,
Delhi Sectt. |

The meeting of the Technical Evaluation Committee (TEC), for evaluation of the IT related projects/proposals of the various Departments of Govt. of NCT of Delhi, is **rescheduled** at **1:30 PM** today i.e. **11/12/2024(Wednesday)**, under the Chairmanship of Addl. Chief Secretary (IT), GNCTD, in his **Conference Hall at 9th Floor, 'B' Wing, IT Department, Delhi Secretariat, New Delhi** to discuss the proposals of the following department:

S.N.	Name of the Department	Subject
i.	Department of PWD	Extension of 03 hired technical manpower for a period of 01year w.e.f. 16/11/2024 and hiring of additional 01 Mobile Developer for 06 months as and when required
ii.	Dte. of Gurudwara Election	Engagement the services of one technical manpower (Programmer/ Data Processing Assistant) on outsourced basis.
iii.	Principal and Accounts Office	Engagement of 06 technical manpower (02 Assistant Programmer/DPAs & 04 DEOS) on outsource basis from NICSI to set up helpdesk to resolve the queries/doubts/clarification related to "Bhavishya" project of Govt of NCT of Delhi for a period of one year
iv.	Directorate of Audit	Renewal of Manpower support for Online Audit Management System (OAMS)

As a special invitee, you are also requested to attend the meeting as per the schedule.

This issues with the approval of ACS(IT).


(K. Murugan),
Joint Director(IT)

Copy for information to:

1. PS to ACS(IT)
2. Special Secretary(Finance)
3. Special Director(AR)
4. Special Secretary(Services)
5. Special Secretary(GAD)

2/c

Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

F. No. E-11/4/2020-Development/Secy(IT) Vol-3/9035-47

Dated: 09/12/2024

Meeting Notice

The meeting of the Technical Evaluation Committee (TEC), for evaluation of the IT related projects/proposals of the various Departments of Govt. of NCT of Delhi, will be held on 11.12.2024 at 1:30 p.m. under the Chairmanship of Addl. Chief Secretary (IT), GNCTD, in his **Conference Hall at 9th Floor, 'B' Wing, IT Department, Delhi Secretariat, New Delhi.**

2. The proposals of the following Departments will be discussing in the meeting:

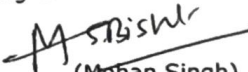
S.N.	Name of the Department	Subject
i.	Department of PWD	Extension of 03 hired technical manpower for a period of 01 year w.e.f. 16/11/2024 and hiring of additional 01 Mobile Developer for 06 months as and when required
ii.	Dte. of Gurudwara Election	Engagement the services of one technical manpower (Programmer/ Data Processing Assistant) on outsourced basis.
iii.	Principal and Accounts Office	Engagement of 06 technical manpower (02 Assistant Programmer/DPAs & 04 DEOS) on outsource basis from NICS to set up helpdesk to resolve the queries/doubts/clarification related to "Bhavishya" project of Govt of NCT of Delhi for a period of one year
iv.	Directorate of Audit	Renewal of Manpower support for Online Audit Management System (OAMS)

3. Any other proposal may be placing before the TEC with the permission of Addl. Chief Secretary (IT).

4. It is requested that Head of office of the concerned department/person well versed with the proposal may kindly attend the meeting on the above said date and time for on-the-spot clarification, if any sought by TEC.

5. Further, Departments are also requested to follow the instructions issued by IT Departments vide circular F(10)(135)/2009/IT Part File/5401-80 dated 29/08/2024 relating to TEC matters (copy attached).

6. All the members of TEC are requested to attend the meeting on the scheduled date and time.


(Mohan Singh)
Sr. System Analyst (IT)

F. No. E-11/4/2020-Development/Secy(IT) Vol-3/9035-47

Dated: 09/12/2024

To,

1. Addl. Chief Secretary (IT), Department of Information Technology, GNCTD.
2. Director (Planning) Department of Planning, GNCTD.

3. Sh. V.P. Kaushik IFA(IT)/Controller of Accounts, Lok Nayak Hospital, Jawaharlal Nehru Marg, near Delhi Gate, New Delhi, Delhi-110002
4. Special Secretary (IT), Department of Information Technology, GNCTD.
5. Dr. M.P.S. Bhatia, Professor, NSUT, Sector 3, Dwarka, New Delhi
6. Dr. R.K. Singh, Professor, IGDТУW, Kashmere Gate, Delhi-110006.
7. Dr. Dinesh Kumar Vishwakarma, Professor, DTU, Shahbad Daulatpur, Delhi-110042
8. Ms. Manie Khaneja, SIO, NIC, Delhi State Unit, 'B' Wing, 3rd Level, Delhi Secretariat.
9. Representative, NeGD, Meity.
10. Joint Director (IT), Department of Information Technology, GNCTD.
11. System Analyst (IT), Department of Information Technology, GNCTD.
12. All concerned Departments.

Encl.: A/A

Copy for information to:

1. PS to Addl. Chief Secretary (IT), GNCTD.



(Mohan Singh)
Sr. System Analyst (IT)

35/c

Government of NCT of Delhi
Department of Information Technology
9th Level, B-wing, Delhi Secretariat, New Delhi 110002

F.No. F.7(20)/IT/TEC/2024/ 7186 - 7265

Dated:- 28/10/2024

To

All Pr. Secretaries/Secretaries/Heads of Departments
Govt. of NCT of Delhi
New Delhi.

Subject: Proforma for Hiring of Technical Manpower -Reg.

Sir/Madam,

I am directed to refer to the subject cited above and to say that various Departments of Govt. of NCT Delhi are submitting their proposal to IT Department, Govt. of NCT Delhi for approval of Technical Evaluation Committee (TEC) for hiring of technical manpower on contract basis against the vacant posts or on outsourced basis without sanctioned posts.

2. In order to get the facts from the different departments regarding their actual requirements on emergent basis for different projects, a performa has been devised (Copy Enclosed).

3. It is therefore, requested that the information as per performa enclosed duly filled in for your department may be provided to IT Department for evaluation by TEC for aforesaid work.

4. This issues with the prior approval of Pr. Secretary (IT).

Encl: As above

Yours sincerely,


(K Murugan)
Joint Director (IT)

F.No. F.7(20)/IT/TEC/2024/ 7186 - 7265

Dated:- 28/10/2024

Copy to:-

1. PS to Pr. Secretary (IT).
2. PS to Spl. Secretary (IT).
3. Guard File.


(K Murugan)
Joint Director (IT)

PROFORMA

Name of the Department _____

Sl. No.	Name of Post	Scale of Pay	Sanctioned Post		Filled Post		No. of Persons already hired On Contract basis against vacant posts	No. of persons hired on outsourced Basis (without sanctioned post)	No. of new posts for which demand submitted to AR Department
			Temporary	Permanent	Temporary	Permanent			
1	Joint Director								
2	Sr. System Analyst								
3	System Analyst								
4	Data Processing Assistant								
5	I.T. Assistant Grade - D								
6	I.T. Assistant Grade - B								
7	I.T. Assistant Grade - A								

Name & Seal of HOD

Project-wise Request for additional Hiring

Name of the Department _____

Sl. No.	Project Descriptions	No. of Manpower	No. of Manpower	Duration of Project	Platform	Front End	Back End	Start date of hiring	End date of hiring	Remarks
1	Joint Director									
2	Sr. System Analyst									
3	System Analyst									
4	Data Processing Assistant									
5	I.T. Assistant Grade - D									
6	I.T. Assistant Grade - B									
7	I.T. Assistant Grade - A									

Name & Seal of HOD

347C
4631

Government of NCT of Delhi
Department of Information Technology
9th Level, B-wing, Delhi Secretariat, New Delhi 110002

No. F10(135)/2009/IT Part file/5461-80

Dated 23/08/2024

Circular

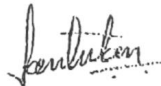
It has been observed during several meetings of Technical Evaluation Committee (TEC) convened for discussing the proposals of various departments of GNCTD that the representatives of concerned department do not have sufficient knowledge of their projects and do not possess relevant documents to answer on the spot queries of the committee members. This delays the decision making process of the TEC.

All the Departments of GNCT of Delhi are hence requested to ensure the following:

- i. The proposal should have recommendation of the concerned HoD for referring to IT Department.
- ii. The proposal of the Department should be presented by a senior officer not below the rank of Head of Office/Special Secretary/Commissioner/Director, who is handling the project.
- iii. An officer of appropriate seniority may accompany the aforesaid officer to explain technicalities in the project, if required.
- iv. All supporting documents in favour of the proposal should also be brought by the Department.

Note: Not adhering to the above instructions, may result in being returned to the concerned Department without any recommendations of TEC.

This issues with the prior approval of the Pr. Secretary(IT).


(Santulan Chaubey)
Joint Director (IT)

To, All Addl. Chief Secretaries/Pr. Secretaries/Secretaries/HODs, Government of NCT of Delhi

No. F10(135)/2009/IT Part file/5461-80





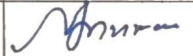

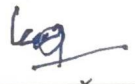


Dated 23/08/2024

Copy for information to:

1. All Secretaries to the Hon'ble Ministers, Delhi Secretariat, GNCTD
2. PS to Pr. Secretary to Hon'ble Chief Minister, Delhi Secretariat, GNCTD
3. Staff Officer to Chief Secretary, Delhi Secretariat, GNCTD
4. Website Incharge, for uploading on website of IT Department under the links 'What's New' and 'Downloads>Circulars/Orders>>TEC'

Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

Attendance Sheet of TEC Meeting: **11/12/2024 at 01:30PM**

S.No.	Name of the Officer	Department	Designation	Official Phone No. & Email ID	Signature
1.	Y.P. Kausaik	IFACITD	COA/LNH	9868171986	
2.	M. SRIKANTH	P.W.D System	System Analyst	9818020645	
3.	Vinod Kr. Naregi	Dy GAD	Dy Secy / GAD	9810781814	
4.	Kumar Amit	IT	Sr. consultant, Se MT	9958063894	
5.	N. SRINIVAS	NIC	ASIO (MT)	9868982882	
6.	Ashish Kumar	AN Ranth	Dy. Secy.	7838343223	
7.	Mangej Singh	Finance Dept.	Dy. Secy.	9811403706	
8.	Himanshu Rawat	A.R. Dept.	Assistant Director	9695472034	
9.	Parvinder Jarr	Dk of Governance Electronics	ATAO	9810390609	

10	S.P. Tiwari	EO DGE	EO	9811099755	<u>Shw</u>
11	B.P. DWIVEDI	DIA	P.A.O.	9891918862	D W D
12	Vijay Shendhe	Pr. A.O.	PMO	7811484376	<u>Lijy</u>
13	SANDAY KR ANAND	DeA	Audit	9818294218	<u>Se</u>
14	SUSHEEL LAMNAR	DeA (Audit)	DeA	9315125445	<u>SML</u>
15	R.K. Singh	Prof.	IGDTUW	— V.C. —	
16	Dinesh Kumar	Prof.	DTU	— V.C. —	
17	M.P.S. Bhatia	Prof.	NSUT	— V.C. —	
18	Vipass Ahluwalia	Spl. Secy	IT		<u>Ahluwalia</u>
19	K. Murugan.	J DI(17)	IT		<u>KA</u>