F.NoE-11/4/2020-Development/Secy (IT) Vol-2/3327-31   Dated ...27/5/24

Subject: <u>Minutes of the Meeting of Technical Evaluation Committee (TEC) held on 15/05/2024 at 11:45 AM under the Chairmanship of Secretary (IT), to examine the IT proposals of various Departments of Govt. of NCT of Delhi.</u>

   I.   The meeting was conducted in Physical and Video Conferencing modes.

   II.   The TEC meeting Agenda approved by the Secretary(IT) is annexed as **Annexure-I**

   III.   The copy of the TEC's meeting notice is annexed as **Annexure-II**.

   IV.   List of Members/participants who participated in the meeting is annexed as **Annexure-III.**

   V.   The proposals of the various Departments as per meeting agenda and decisions taken/advice of the Technical Evaluation Committee are described below:

1.   Principal Accounts Office
F.7(58)/Pr.AO/E-II/I.T Project/2024-25/
CD No. 018769764

The proposal of Principal Accounts Office received from Controller of Accounts(Pr AO) regarding extension of services of 8 technical manpower engaged on outsourced basis from NICSI along with engagement of 2 fresh technical manpower for various Projects running in Principal Accounts Office for the period of one year w.e.f. 01.06.2024 was placed before TEC.

TEC discussed the proposal as per the TEC agenda placed at Annexure –I. Representative from the Department informed TEC the requirement of Technical manpower and the ongoing projects.

TEC has noted that in Principal Accounts Office, even though the Billing system has been automated, it is still mandatory to provide physical bills for further processing. Accordingly, TEC has recommended to integrate digital signature/e-sign into the existing system and manual process for accepting of bill should be stopped.

TEC concurred the proposal of the department i.e. extension of services of 8 technical manpower engaged on outsourced basis along with additional One technical manpower for various Projects running in Principal Accounts Office for the period of one year w.e.f. 01.06.2024

2.   **Principal Accounts Office**
     F.7(58)/Pr.AO/Prog & Asst Prog./2024-25
     CD No. 018769767

The proposal of Principal Accounts Office received from Controller of Accounts(Pr AO) regarding extension of 01-Programmer and 16 Assistant Programmer for the period of one year w.e.f. 22.06.2024 was placed before TEC for discussion.

Accordingly, TEC discussed the proposal the agenda placed at Annexure-I. During the discussion, representative of the department had informed that, compact server has been ins installed in all the 25 PAO offices. The system is being managed by assistant programmes along with the application and the activities are recurring in nature and requires support of the Assistant Programmers. Based on deliberations and inputs received from the representative of department, TEC concurred the proposal for extension of 01-Programmer and 16 Assistant Programmers for the period of one year w.e.f. 22.06.2024.TEC also advised to PAO that compact server running in standalone mode should be discontinued and switch over to the centralized system at the earliest for smooth functioning.

(V.P.Kashyap)
System Analyst,
(Link Officer)
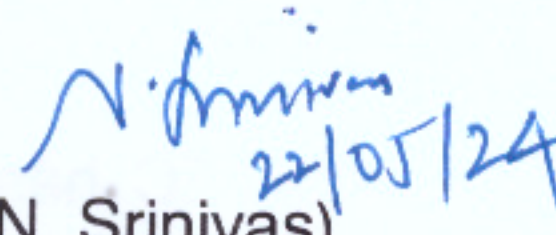Department of IT

(K.Murugan)
Joint Director,
Department of IT

(Dr Ashutosh Kumar Srivastava)
Assistant Director
Planning Department

(Y P Kaushik)
IFA(IT)/Controller of
Accounts(LNH)

(Dr. MPS Bhatia)
Professor,
NSUT, Delhi

22/05/24
(N. Srinivas)
ASIO, NIC Delhi

(H.P.S.Sran)
Secretary(IT)

<center>**Agenda for TEC**</center>

Proposal No.1
Department: Principal Accounts Office
File No: F.7(58)/Pr.AO/E-II/IT Project/2024-25/
CD No: 018769764

The proposal of Principal Accounts Office received from Controller of Accounts(Pr AO) regarding **extension of services of 8 technical manpower engaged on outsourced basis from NICSI along with engagement of 2 fresh technical manpower** for various Projects running in Principal Accounts Office for the period of one year w.e.f. 01.06.2024. In this regard, PAO has informed the following:

1. Department had engaged 08 technical manpower from NICSI after approval of TEC of IT Department and Finance Department (ref. Link file 8/C to 11/C) w.e.f. 01/06/2023.
2. The existing services of technical manpower are going to expire on 31.05.2024.
3. PAO has informed that Delhi NIC has developed the following application :
   i. IFMS(Integrated Financial Management Information System)
   ii. De-Lekha and Integration of De-lekha portal
   iii. GPF Information System
   iv. GSTN System
   v. IFMS Mobile App
   vi. Integration of IFMS with GeM portal
   vii. Allotment of GPF number through online mode
4. The above systems are being managed/maintained by NIC with the help of deployed 08 nos of technical manpower.
5. The above mentioned projects are recurring in nature and also likely to be used in the coming years
6. The continuous enhancement are being made to the aforesaid mentioned systems for serving employee, pensioners and contractual personnel of GNCTD of Delhi effectively and efficiently as per requirement.
7. These System are also, cater the requirements of Finance & planning Department for various report in De-lekha application.

Requirement for 02 fresh manpower: For fresh requirement, PAO has informed the following justification:

i The Principal Accounts Office is overall in charge of the above systems and oversees them from time to time. Besides the above, dedicated helpline numbers and emails are provided to the users to raise their issues reported while preparing bills/salary etc. using IFMS and analysed in the PAO offices. All efforts are made to resolve their issues expeditiously and in speedy manners either on Phone or by email. However, some issues are technical in nature and assigned to NIC Technical team for their resolutions. On receipt of reply from NIC, the same is communicated to users. In this process, sufficient time elapsed due to their preoccupancy and workload; they are unable to reply instantly. So, it is proposed to setup a small technical team for resolving the users issues in reasonable time manners.

ii PAO has proposed to include following more services:

Inclusion of DSC in GPF number allotment letters so as to avoid duplicacy of the work and time saving too.

- Generation of New Reports in De-Lekha on loan and advances, GIA on department wise and agency wise.
- Development of Debt management system.
- Integration of IFMS with PFRDA system.
- Provision for uploading of PPO number in IFMS mobile app to make it available to pensioner all the time.
- Modification/updation in IFMS in accordance of R & P rules 2022.

iii. Beside the above, there is a continuous need of enhancing the above applications so as to strengthen governance and improving the internal controls and work culture in the departments.

Observation

A. PAO had engaged 08 technical manpower from NICSI after approval of TEC of IT Department and Finance Department w.e.f. 01/06/2023.
B. PAO has submitted the proposal for extension of 08 technical manpower of another one year ie 01-06-2024 through outsource basis along with 02 fresh technical manpower.

The proposal of PAO may be placed before TEC for discussion and appropriate decision regarding extension 08 nos of technical manpower for period of one year wef 01/06/2024 and engagement of 02 nos of fresh manpower.

Agenda for TEC

Proposal No.2
Department: Principal Accounts Office
File No: F.7(58)/Pr.AO/E-II/Prog & Asst Prog/2024-25/
CD No: 018769767

The proposal of Principal Accounts Office received from Controller of Accounts(Pr AO) regarding **extension of 01-Programmer and 16 Assistant Programmer for** the period of one year w.e.f. 22.06.2024. In this regard, PAO has informed the following:

01 Programmer and 16 Assistant Programmers are deployed in the HQ and various PAO offices on outsourced basis after approval of TEC (Ref. Page 14./C to 16./C of link file) and Finance Department (Ref. Page.1/C to 3/C of link file) for the period of one year w.e.f. 22.06.2023 and the same is going to expire on 21.06.2024.

Presently various applications such as IFMS (Payroll), COMPACT, GePG (GoI), De-Lekha, GPF System, SGST system, NSDL for NPS are being used in Pay & Accounts Offices and they were developed in stages and are running online mode and some are standalone mode.

The above said technical manpower is the utmost requirement of the PAOs as they provide technical support on regular basis where mentioned applications software has been implemented.

The brief descriptions of applications are mentioned below:-

- **IFMS**-Integrated Financial Management Information System for received bills online from DDOs at PAO level for payment
- **COMPACT** Software - Implemented for processing Receipts and Payments matters.
- **De-Lekha** - For compilation and consolidation of daily/monthly accounts at the level of PAOs and Principal Accounts Office.
- **Government e-Payment Gateway (GePG)**-Arrangement of online payment in the accounts of beneficiaries, vendors, suppliers, employees etc.
- **GPF System** Maintenance of GPF Accounts of the employees and issue of GPF statements with the Digital Signatures of Pay & Accounts Officers.
- **Pension System** For processing of pensioner benefits cases of the retirees and revision of pension of pre-2016 pensioners with the Digital Signatures of Pay & Accounts Officers.
- **e-Bhavishya** For processing pension cases online for the employees of Govt. of NCT of Delhi has been implemented in the DDOs connected to PAO 6, Pao10 and PAO15.
- **National Pension System (NPS)** Preparation of details of subscriptions of the employees covered under NPS and their monthly uploading with the system of Central Recordkeeping Agency (CRA).
- **PFMS**-PMFS of GoI system is being used for DBT payment

The aforesaid manpower in each PAO offices are entrusted to assist PAO office to carry out the following activities:

a. Preparation of bills in IFMS for settlement of claim raised by DDOs in r/o employees and vendor and Generate payment file for COMPACT to GePG.

b. Uploading payment files in GePG & downloading scrolls files and then incorporation further in COMPACT for settlement of payment.

c. Preparation of monthly account of PAO offices & further uploading in De-Lekha for onward submission to PFMS.

d. Assisting PAOs to enable them DBT payment in PFMS for CSS Scheme/CS Scheme.

e. Preparation of details of subscriptions of the employees covered under NPS and their monthly contribution uploading with the system of Central Recordkeeping Agency (CRA).

f. Taking daily backup of the payment system (COMPACT).

g. Installation of DSC in PMFS & GPF system as and when required.

h. Any technical hindrance during the work process on applications such as compatibility of java version specially for configuration of Digital Signature etc has been occurs frequently which is required to remove immediately by the technical person at PAO office

i. To assist PAO in VC for which happened frequently with HQ

j. Manage and maintain LAN network of PAO office. The each PAO are having LAN Network with leased line connectivity. There is any break down on LAN or leased line the work will badly hamper. APs of PAO are the person who take immediate action with the coordination of HQ and NIC and get it functional.

k. Besides above in case of COMPACT application is crash, the AP of PAOs reinstall the COMPACT application with SQL server for backend and done all configuration parameter as required on primary server and secondary server with the help of Programmer.

The outsourced Programmer is deputed in the Principal Accounts Office (HQ). **The nature of Job of programmer is as under:**

A.   Provide technical support to PAOs and APs on COMPACT, De- lekha, IFMS, GePG, PFMS, GPF applications -:

i. The Programmer is looking after the work of installation of Windows Server 2012, SQL Server 2016 with restoration of backup data whenever Server goes down at any PAOs and it may happen at any time. He is also doing the work of Mirroring of Primary Server and Secondary Server.

ii. Provide technical solution to the APs/PAOs for any error on COMPACT authorisation file.

Testing of COMPACT text file for incorporation generated through IFMS for new provisions.

iv. Testing/explore the possibility of incorporation of text file in COPACT software, generated through other department software such as PWD, Delhi High Court.

v. Coordination with NIC, Delhi State Unit, MTNL in case of breakdown of leased line of any of PAO including HQ.

vi. Management and maintenance of VC system of Principal Accounts Office (HQ)

The real time support cannot be ensured without the APs/Programmer stationed in PAOs office.

Further, it is worth to mention that proposal for creation of regular 17 posts of DPA for PAOs office (erstwhile Assistant Programmer) of this Department has been submitted to the AR Department as suggested by TEC. The proposal returned back by AR Department vide their no 498/SD(AR) dated 18/05/2023 with the remarks that restructuring of IT Cadre Posts for all Departments of GNCT of Delhi are under process through AR Department which includes Principal Accounts Office as well. So the proposal is on hold for the want of the required information.

Observation:

a. 01 Programmer and 16 Assistant Programmers are deployed in the HQ and various PAO offices on outsourced basis after approval of TEC (Ref. Page 14./C to 16./C of link file) and Finance Department (Ref. Page.1/C to 3/C of link file) for the period of one year w.e.f. 22.06.2023 and the same is going to expire on 21.06.2024.

b. PAO has submitted the proposal for extension of 01 Programmer and 16 Assistant Programmers for another one year ie 22-06-2024 through outsource basis .

The proposal of PAO may be placed before TEC for discussion and appropriate decision regarding extension 01 Programmer and 16 Assistant Programmers manpower for another year wef 22/06/2024.

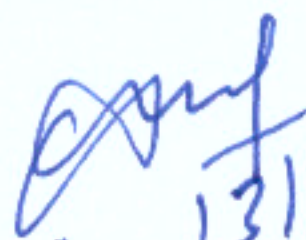F. No. E-11/4/2020-Development/Secy(IT) vol-2/ 3102-10   Dated: 13|5|24

Meeting Notice

The meeting of the Technical Evaluation Committee (TEC), for evaluation of the IT related projects/proposals of the various Departments of Govt. of NCT of Delhi, will be held on **15/05/2024, 11:45 AM** under the Chairmanship of Secretary (IT), GNCTD, in his **Conference Hall at 9th Floor, 'B' Wing, IT Department, Delhi Secretariat, New Delhi**.

S.N.	Name of the Department	Subject
i.	Principal Accounts Office(PAO)	Extension the services of 08 nos technical manpower through outsource basis NICSI for another one year w.e.f 01-06-2024 and engagement of 02 nos of fresh technical manpower though outsource basis.
ii.	Principal Accounts Office(PAO)	Extension the services of 01-programmer and 16-Assistant Programmers for another one year wef 22/06/2024

3.   Any other proposal may be placed before the TEC with the permission of Secretary (IT).

4.   It is requested that Head of office/officer well versed with the proposal may kindly attend the meeting on the above said date and time for on the spot clarification, if any sought by TEC.

5.   All the members of TEC are requested to attend the meeting on the schedule date and time.

13/05/24

(Ved Kashyap)
System Analyst (IT)

F. No. E-11/4/2020-Development/Secy(IT) vol-2/3102-10   Dated: 13/5/24

To,

1.   Director (Planning) Department of Planning, GNCTD.
2.   Special Secretary (IT), Department of Information Technology, GNCTD.
3.   Ms Manie Khaneja, SIO, NIC, Delhi State Unit, 'B' Wing, 3rd Level, Delhi Secretariat.
4.   Dr. M.P.S.Bhatia,Professor, NSUT, Sector 3,Dwarka,New Delhi.
5.   Dr. Manoj Kumar, Professor, NSUT, East Campus,Geeta Colony, Delhi-110031.
6.   Sh. M. Murugan ,Joint Director(IT), DIT, GNCTD.
7.   Sh.Y.P.Kaushik, IFA(IT)/Controller of Accounts, Lok Nayak Hospital,Jawaharlal Nehru Marg, near Delhi Gate, New Delhi, Delhi 110002
8.   All concerned Departments.

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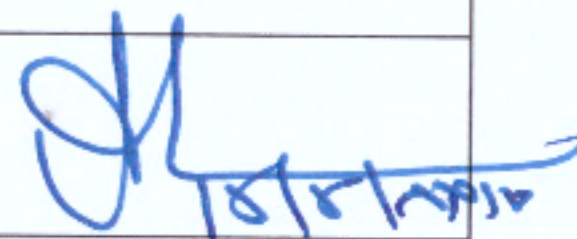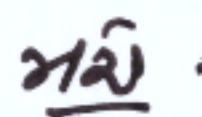1. PS to Secretary (IT), GNCTD.

13/05/24
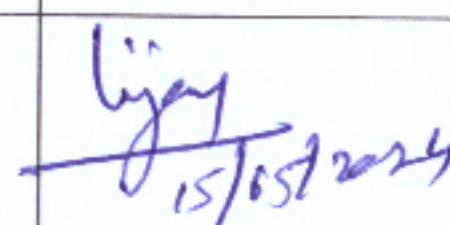
(Ved Kashyap)
System Analyst (IT)

Govt. of NCT of Delhi
Department of Information Technology
9th Level, B Wing, Delhi, Secretariat

Subject: Attendance sheet for TEC meeting held on **15.05.2024 at 11:45AM**

S.No.	Name of Officer	Department	Designation	Phone & Email	Signature
1.	M. SRINIVAS	NIC	ASIO	nsrini@nic.in	
2.	Dr. Ashutosh Kr. Srivastava	Planning Department	Asst. Director	9711020533 d- ashutosh. kumb@gov.in	15/5/2024
3.	Y. P. Kaushik	IFA(IT)/COA-LNH		9868171986	
4.	U. P. KASHYAP	IT Department SA (IT)	SA(IT)	7968298910	
5.	VISAY SHENDRE	Principal Accounts office. GNCTD	Sr. System Analyst	9811484396	15/05/2024
6.	B.P. DWIVEDI	Principal Accounts office GNCTD	DCA	9891918862	D.No
7	K. MURUGAN	JD(IT) IT	JD(IT)	9810730534	