F.NoE-11/4/2020-Development/Secy (IT) Vol-2/ 2880 - 84   Dated: 02/5/24

Subject: **Minutes of the Meeting of Technical Evaluation Committee (TEC) held on 24/04/2024 at 4:00 PM under the Chairmanship of Secretary (IT), to examine the IT proposals of various Departments of Govt. of NCT of Delhi.**

I. The meeting was conducted in Physical and Video Conferencing modes.
II. The TEC meeting Agenda approved by the Secretary(IT) is annexed as **Annexure-I**
III. The copy of the TEC's meeting notice is annexed as **Annexure-II**.
IV. List of Members/participants who participated in the meeting is annexed as **Annexure-III.**
V. The proposals of the various Departments as per meeting agenda and decisions taken/advice of the Technical Evaluation Committee are described below:

1. Revenue Department
File No: Adm South   CD No. 091607028

The proposal of Revenue Department for technical clearance for extension of 01 Astt Programme/developer and 03 DEO/office Assistant support non graduate wef 01-04-2022 onwards for different period during 2022-23, received from Addl. Chief Secretary cum Divisional Commissioner, revenue was placed before TEC meeting held 24/04/2024.

TEC discussed the proposal of Revenue Department as per details given in the TEC **agenda Annexure-I**. During the discussion in the TEC meeting in the presence of department representative, TEC observed that the same matter was placed before the TEC dated 07/09/2022 and it was decided that **no ex-post facto recommendation can be given in this matter, and may be decided by the administrative department**.

In view of the above, TEC has again decided that Department may take decision as per the earlier recommendation of TEC dated 07/09/2023.

2. Directorate of Vigilance
F.No.01/15/DOV/Admin/2021/PF-IV/   CD-No: 140767244

The proposal of Dte. of Vigilance, for Technical Clearance for continuation/hiring of 02 IT manpower (01- Senior Developer and 01- Mobile Developer) for Vigilance Complain Information System(VCIMS) for one year wef 14-03-2024 to 13-03-2025,recived from Directorate of Vigilance.

TEC discussed the proposal of Dte. of Vigilance as per details given in the TEC agenda **Annexure-I** and based on deliberations and inputs received from the representative of department, TEC concurred the proposal for extension of 02 nos

of IT manpower (01- Senior Developer and 01- Mobile Developer) Information System(VCIMS) for one year w.e.f 14-03-2024 to 13-03-2025.

During the discussion, SIO NIC Delhi has informed that Delhi NIC has developed the mobile app for the VCIMS upto 4 level, however the representative of the department has informed that instead of 4 level, 10 levels are required and there is change in flow. The SIO, NIC suggested that the source code of mobile app upto 4 level may be taken from the NIC Delhi State Unit and department with the help of hire mobile App Developer may customised it accordingly to approved flow and level and shall be made available in 02 months.

3. Department: Directorate of Audit
File No: F.1(11)IA/website/Audit/2013/Ptfile-VI CD No: 00075986

The proposal of Directorate of Audit regarding renewal of Operator manpower support(one assistant Programmer and one Data Entry operator) for Online Audit Management System(OAMS) for one year w.e.f 06/05/2024, received from Pr. Secretary(Finance) was placed before the TEC.

TEC discussed the proposal of Directorate of Audit as per details given in the TEC agenda **Annexure-I** and based on deliberations and inputs received from the representative of department.TEC observed that the proper justification and satisfied inputs were not provided by the representative of the Department and TEC suggested that the Department to resubmit the proposal with proper justification for requirements of 01 Assistant Programmer and 01 DEO along with supporting documents and file.

4. Department: Department of Food Supplies and Consumer Affairs
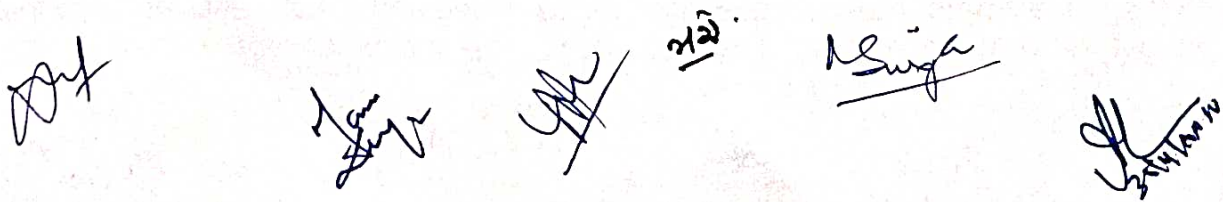**File No: F2(233)/F&S/IT/2023-24CD No: 000764674**

The proposal of Food & Supplies Department regarding clearance of the Technical Evaluation Committee(TEC), Department of IT for hiring six manpower through NICSI for setting up State Project Implementation Team for SMART PDS(Centrally Sponsored Scheme) for two years received from Commissioner(F&S) was placed before the TEC.

TEC discussed the proposal of F&S as per details given in the TEC agenda **Annexure-I** and based on deliberations and inputs received from the representative of department.

The SIO NIC, drew the attention of the TEC and informed that TEC has already recommended for 05 manpower to run the PDS in the TEC meeting on 12/03/2024. Now, it has been requested for 06 nos of manpower's for smart PDS. SIO NIC enquired that how earlier approved 05 manpower can be utilized in smart PDS and what is difference in smart PDS and currently running PDS.

Accordingly, TEC suggested to resubmitting the proposal on file along with justification for hiring 06 nos of manpower.

5. Department Name: Chief Electoral Office,
F.No: CEO/P&I/1(1)2008-09/Pt.-II C.D. 000341148

The proposal of Chief Electoral Office, GNCTD, for approval of Extension of services of 140 additional DEOs at 70 Voter centers of NCT of Delhi, has been received with the recommendations of CEO was placed before the TEC.
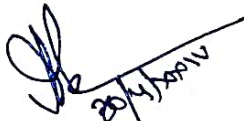
TEC discussed the proposal of Chief Electoral Office as per details given in the TEC agenda **Annexure-I** and based on deliberations and inputs received from the representative of department, TEC concurred the proposal of the Department for Extension of services of 140 additional DEOs at 70 Voter centres of NCT of Delhi for one year i.e from 01/04/2024 to 31/03/2025 and it was also decided that no ex-post facto recommendation can be given for the period of 01/04/2017 to 31/03/2024.
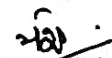

(V.P.Kashyap)
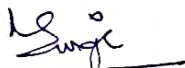System Analyst,
Department of IT
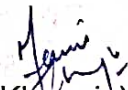
(K.Murugan)
Joint Director,
Department of IT

(Dr Ashutosh Kumar
Srivastava)
Assistant Director
Planning Department

(Y P Kaushik)
IFA(IT)/Controller of
Accounts(LNH)

(Dr. MPS Bhatia)
Professor,
NSUT, Delhi

(Manie Khaneja)
SIO, NIC Delhi

(H.P.S.Sran)
Secretary(IT)

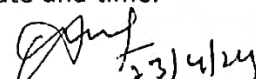F. No. E-11/4/2020-Development/Secy(IT) vol-2/2696 - 2704   Dated: 23/04/2024

Meeting Notice

The meeting of the Technical Evaluation Committee (TEC), for evaluation of the IT related projects/proposals of the various Departments of Govt. of NCT of Delhi, will be held on **24/04/2024, 4:00 PM** under the Chairmanship of Secretary (IT), GNCTD, in his **Conference Hall at 9ᵗʰ Floor, 'B' Wing, IT Department, Delhi Secretariat, New Delhi.**

S.N.	Name of the Department	Subject
i.	Food and Supplies Department	Hiring of 06 nos. of IT manpower through NICSI for setting up State Project Implementation Team for SMART PDS for two years.
ii.	Revenue Department	Technical Clearance regarding Ex-post-facto approval for extension of 01 Asst. Programmer/Developer and 03 DEO/Office Assistant support non graduate wef 01-04-2022 onwards for different period during 2022-23.
iii.	Directorate of Audit	Technical Clearance for Extension of Manpower support for Online Audit Management System(OAMS) for one year.
iv.	Directorate of Vigilance	Technical Clearance for continuation/hiring of 02 IT manpower (01- Senior Developer and 01- Mobile Developer) for Vigilance Complain Information System(VCIMS) for one year wef 14-03-2024 to 13-03-2025
v.	CEO, Delhi	Technical Clearance for extension of services of 140 Additional Data Entry Operators (DEOs) at 70 Voter Centres of NCT of Delhi.

3. Any other proposal may be placed before the TEC with the permission of Secretary (IT).
4. It is requested that Head of office/officer well versed with the proposal may kindly attend the meeting on the above said date and time for on the spot clarification, if any sought by TEC.
5. All the members of TEC are requested to attend the meeting on the schedule date and time.

(Ved Kashyap)
System Analyst (IT)
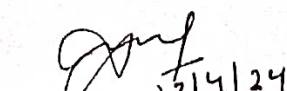
F. No. E-11/4/2020-Development/Secy(IT) vol-2/2696 - 2704   Dated: 23/04/2024

To,
1. Director (Planning) Department of Planning, GNCTD.
2. Special Secretary (IT), Department of Information Technology, GNCTD.
3. Ms Manie Khaneja, SIO, NIC, Delhi State Unit, 'B' Wing, 3ʳᵈ Level, Delhi Secretariat.
4. Dr. M.P.S.Bhatia,Professor, NSUT, Sector 3,Dwarka,New Delhi.
5. Dr. Manoj Kumar, Professor, NSUT, East Campus,Geeta Colony, Delhi-110031.
6. Sh. K. Murugan ,Joint Director(IT), DIT, GNCTD.
7. Sh.Y.P.Kaushik, IFA(IT)/Controller of Accounts, Lok Nayak Hospital,Jawaharlal Nehru Marg, near Delhi Gate, New Delhi, Delhi 110002
8. All concerned Departments.

Copy for information to:
1. PS to Secretary (IT), GNCTD.

(Ved Prakash)
System Analyst (IT)

Department Name: Revenue Department

CD No. 091607028/South-D-2

The proposal received from O/o the DM (South) through ACS (Rev) – cum-Div.Comm. office for seeking approval of TEC as proposed at para-490/P-81N in the link file i.e. ex-post-facto approval for extension of 01 Asst. Programmer/Developer and 03 DEO/Office Assistant support non graduate w.e.f. 01.04.2022 onwards for different period (till the work done by them) during 2022-23.

The department has informed the following: -

a) 05 staff (01 Programmer, 01 Asst. Programmer, 03 DEO/Office Assistant Support) were engaged through NICSI during Covid-19 in July,2020.

b) At present, none of the above staff is working in the O/o DM (South) and last staff was relieved on 31.03.2023.

c) TEC has given last extension for 01 Programmer/Technical Support Engineer/ Testing Engineer & 03 nos. of Office Assistant Support (Non graduate) for the period 28.10.2021 to 31.03.2022 (refer MoM placed at 211/C to 231/C in link file).

d) The proposal was again sent to TEC for ex-post facto approval and extension of further six months (01.04.2022 to 30.09.2022) for 01 Asst. Programmer/Developer & 03 Office Assistant Support (Non Graduate) (refer 49/N in link file) which was returned by TEC with the remarks that no ex-post facto recommendation can be given in this matter and may be decided by the department administratively and advised to create sufficient number of posts of IT cadre as per requirement (249/C in link file).

e) The current proposal is moved to seek technical approval of IT Department/ Finance Department to pay the salary to the contractual staff hired through NICSI for the period they were engaged by department.

Considering the above facts, if agreed, the matter may be placed before the TEC for discussion.

Digitization of Records of DoV(VCIMS Project)
(Dir. Of Vigilance & ACB, GNCTD)
F.No.01/15/DOV/Admin/2021/PF-IV/CD-No.- 140767244

Subject: - Continuation/Hiring of Technical Resources (Manpower) through NICSI for "Vigilance Complaint Information System (VCIMS)".

The proposal of Directorate of Vigilance and Anti-Corruption Branch, GNCTD, for approval of hiring/continuation of two manpower (01-Senior Developer and 01-Mobile

Developer) for **"Vigilance Complaint Information System (VCIMS)"**, has been received with the recommendations of Special Secretary (Vigilance).

Department has submitted the following: -

Directorate of Vigilance, GNCTD is in process of implementing various e-Governance Projects. As part of this department has already launched a portal – "Vigilance Complaint Information System (VCIMS) for handing Vigilance related complaints. The software is in the process of stabilization. For Developing the software, Department has hired the following technical resources through NICSI and provided to NIC Delhi State Unit.

Sl. No	Category	Qty.	Remarks
1	Developer (Level-2)	01	To support development of Software and to provide the support to user departments.
2	Developer (Level-5)	01	
3	Sr. Developer(Level-7)	01	

Currently, the developers are working on the following modules and providing continuous support to user departments and the following additional modules are also proposed in the system:

    I.   Increasing creation of Levels (Initial 2 levels down HoD) to 5-7/10 Levels.
    II.   Handling of the Complaints received from CVC through VCIMS
    III.   Development of Mobile Application for both android and Apple.
    IV.   Along with the Maintenance of existing application and configuration and administration of the Hardware which is a continuous process and requires till the life of the VCIMS Portal.

Extension request has been raised for following manpower for one more year who will complete the ongoing development activities in the VCIMS Portal

S.No.	Category	Qty.	Remarks
1	Senior Developer (Level -5)	01	To support the ongoing development process
2	Mobile Developers (Level -5)	01	To develop the Mobile Application Development along with providing support and maintenance to the VCIMS portal.

Observation of IT Department:

1. The proposal has the recommendation of Special Secretary (Vigilance).

2. The Manpower was approved for one year and the engagement has expired w.e.f. 14th March 2024.

3. TEC vide MoM F.No E-11/4/2020-Development/Secy(IT)Vol-2-3721-38 dated 23.05.2023, had approved the proposal of DoV for hiring of 04 Nos of technical Manpower for development

of Online Complaint Information System in lieu of hiring of 04 technical manpower for digitization of records/work of DoV, previously approved by TEC in its meeting held on 14.12.2021.

4. DoV now has submitted request to hiring/extension services of 02 Nos. of manpower (01-Senior Developer and 01-Mobile Developer) through NICSI to complete ongoing development activities in the VCIMS Portal.

5. In accordance to the circular issued by IT department vide No. G-17/1/2016-CCU/Secy (IT)/3223-3302 dated 13.07.2020, Approval of TEC will continue to be required for engagement/extension of staff not against sanctioned direct recruitment category post.

6. Therefore, technical clearance of TEC is required in regard of the proposal in prospect of 02 Nos. of manpower (01-Senior Developer and 01-Mobile Developer), submitted by DoV.

So, in view of above if agree, proposal is placed before TEC for discussion on giving technical clearance in reference of the hiring/extension of 02 Nos. of manpower (01-Senior Developer and 01-Mobile Developer) through NICSI.

Department: Directorate of Audit
File No: F.1(11)IA/website/Audit/2013/Ptfile-VI
CD No: 00075986

The proposal of Directorate of Audit received from Pr. Secretary(Finance) regarding renewal of manpower support for Online Audit Management System(OAMS) for one year wef 06/05/2024. In this regard, Dte. of Audit has informed the following:

1. Directorate of Audit, GNCT Delhi has been utilizing the services of one Assistant Programmer and one Data Entry Operator on contractual basis from for last 10-12 years, with prior approval of the IT Department and the contract with NICSI is going to expire on 05/05/2024.

2. The services of the Assistant Programmer and the Data Entry Operator are still required as they are to perform duties for:

    I.   To maintain Online Audit Management System (OAMS) running on NIC Cloud and of this Directorate running on CMS and Migrated to Drupal CMS.
    II. Updation and modification in static web pages running in content Management System.
    III. Maintenance & Updation of database running on Server through SQL Server using Query. Time to time modification in software.
    IV. Scanning/uploading of audited reports of departments and sub departments on regular basis.
    V.   Uploading/updating of entries of para raised, para settled, recovery raised, recovery affected and audit reports on the website on daily basis.
    VI. To prepare reports as and when required, maintain audit website & database, maintenance/enhancement to be done in Online Audit Management System and taking backup of Online Audit Database.

VII. There is no sanctioned post of Assistant Programmer and Data Entry Operator in this directorate. However, as per recommendation of TEC vide MOM dated 03.03.2023 (Pg-26 link file) proposal creation of post for One Assistant Programmer and one Data Entry Operator was sent to AR department and AR department has intimated that at present the Cadre Restructuring of IT cadre is already under consideration & final stage on the level of Competent authority's in which the above mentioned proposal is included. As the recommendations of the Cadre restructuring is still awaited, it has been suggested that this directorate should wait & watch for the recommendations of the Cadre restructuring of IT cadre(Pg-27/c).

VIII. Earlier approval of TEC from the period of another year wef 06/05/2023 is placed opposite at 26/C of link file.

In view of above, TEC may like to discuss the proposal of Directorate of Audit and appropriate decision regarding extension one assistant programmer and one Data Entry Operator for period of one year wef 06/05/2024.

Department: Department of Food & Supplies and Consumer Affairs
CD No: 000764674
File No: F2(233)/F&S/IT/2023-24

The proposal on file received from Food & Supplies Department regarding clearance of the Technical Evaluation Committee(TEC), Department of IT for hiring six manpower through NICSI for setting up State Project Implementation Team for SMART PDS (Centrally Sponsored Scheme) for two years.

In this regard, proposal of F&S has been examined and observed the following:

1. Department of F&S, GNCTD has signed the MOU with Department of Food and Public Distribution, Govt. of India regarding implementation of Smart-PDS with DoFPD(Ref 1/C to 22/C of link file)

2. F&S Department has informed this scheme under the comes under the medium category, it is eligible to hire six personnel **(Project Manager/Consultant-01, Data Analyst (Analysis Support)- 01, Developer Technical staff-02 and Assistant/Support Staff/ Help Desk-02)** and the team would be responsible for;

i. Close coordination with all stakeholders including DFPD, CPIT, NIC HQ, State officers of F&CS Department, Nodal officers of State F&CS Department, System Integrator of FPS Automation, District Officers, officers of other Departments (if any).

ii. Assess and monitor functioning of various components of PDS Computerization i.e. Digitization, Ration Card Management System, Online Allocation, Supply Chain utomation, Grievance Redressal and FPS Automation.

iii. Monitor and keeping stock of current IT infrastructure available at State, District, Godowns and FPS level which are provisioned for implementation of End-To-End Computerization, IM-PDS scheme and SMART-PDS Scheme.

iv. Preparing training manual and other relevant study material for field staff and support F&CS to organize training and also imparting training to State officials and field staff.

v. Support State/UT Government for customization of SMART PDS modules and implementation of Web Services to integrate State system with SMART-PDS

vi. Obtain feedback/ approvals from State Govt. regarding customization of the requirements and communicate the same to DFPD and software development team.

vii. Support and coordinate with SI for conducting STQC audit of the Web Services developed for SMART-PDS.

viii. Submit performance report of SMART-PDS implementation to concerned State officials on regular basis (as per the frequency agreed by State weekly/monthly basis).
ix. Identify the issues and risks, provide mechanism to resolve the issues and coordinate with stakeholders for issue resolution.

x. Support F&CS Department in preparing publicity and awareness campaigns.

xi. Support States/UTs for undertaking assessment of the project as per the scheme provisions.

xii. The SPIT activities related to coordination with Districts level officers are also to be envisaged and completed for compliance on all levels by the SPIT, i.e. activities related to Ration Cards, FPS Licenses, Monitoring of commodities movement, acknowledgements, FPSs, Distribution of Food grains, Grievance **Redressal**.

3. Funds will be released at 60:40 ratio of Central State share
   The main components are
   a) SPIT- State Project Implementation Team (Hiring of Manpower)
   b) Cloud Resource
   c) Command Control Centre (CCC)

In view of above, proposal of F&S Deptt. may be placed before TEC for discussion and appropriate decision for IT for hiring six manpower((**Project Manager/Consultant-01, Data Analyst(Analysis Support)- 01, Developer Technical staff-02 and Assistant/Support Staff/ Help Desk-02**) through NICSI for setting up State Project Implementation Team for SMART PDS(Centrally Sponsored Scheme) for two years.

TEC Agenda

Department Name: Chief Electoral Office,

F.No CEO/P&I/1(I)2008-09/Pt.-II

C.D. 000341148

The proposal of Chief Electoral Office, GNCTD, for approval of Extension of services of 140 additional DEOs at 70 Voter centers of NCT of Delhi, has been received with the recommendations of CEO.

Department has submitted the following: -

1. The office of CEO, Delhi & subordinate District Election Offices are mandated to provide uninterrupted services to the voters and comply with the directions of Election Commission of India. As per the instruction of Election Commission of India, continues updation of Electoral Roll runs throughout the year. Office of CEO, Delhi is required to maintain the defect free and updated Electoral Rolls during both election time and now Election time also. Summary revision is conducted quarterly every year for the revision of Electoral Rolls. The following activities of voter centers are continued throughout the year.

      1. Inclusion of new electors.

      2. Correction of errors or any relevant entry pertaining to electors.

      3. Transposition (change of residential address of electors within same AC).

      4. Uploading the image of non-image electors.

      5. Deletion of data of shifted/dead electors.

      6. Issue of EPIC cards.

      7. Digitization of forms.

      8. Downloading of online forms.

      9. General Public Dealing.

      10. Marking PS No. online forms and its assignment to BLOs with proper office record.

2. While seeking approval of Finance Department, GNCTD for allowing continuing the services of these 140 Additional Data Entry Operators w.e.f. 01/04/2017 to 31/03/2024 (ex-post facto) & 01/04/2024 to 31/03/2025, FD has advised to obtain TEC from IT Departyment, GNCTD as per Department of Information Technology's circular 07/2020 dated 13/07/2020, since the approval of TEC will continue to be required for engagement/extension of staff not against sanctioned direct recruitment category posts.

Observation of IT Department:

1. The proposal has the recommendation of CEO.

2. Justification of service requirement of additional soughed DEOs has been given by the CEO in prospect of Lok- Sabha Election -2024 & Delhi Legislative Assembly Election -2025.

3. In accordance to the circular issued by IT department vide No. G-17/1/2016-CCU/Secy (IT)/3223-3302 dated 13.07.2020, Approval of TEC will continue to be required for engagement/extension of staff not against sanctioned direct recruitment category post.

4. Therefore, technical clearance of TEC is required in regard of the proposal in prospect of additional 140 DEOs.

In view of the above,proposal is placed before TEC for discussion on giving technical clearance in reference of extension of services of additional 140 DEOs.

Govt. of NCT of Delhi
Department of Information Technology
9th Level, B Wing, Delhi, Secretariat
Attendance sheet of TEC meeting held on **24.04.2024** a

S.No.	Name of Officer	Department	Designation
1	Sushil kumar	Dti of Audit.	Act
2.	Mukesh kumar	Dti of Audit	S.O.
3	Janevibha Kujur	Food & Supplies	Sr. S.A
4.	Ravishankar kumar	Food & Supplies	DPA
5.	D. KARTHIKEYAN	Election / CEO	Addl. CEO
6.	M. Srikanth	Dti. of Vigilance	System Analyst
7.	Ashish Verma	Planning Deptt.	Asstt. Dir.
8.	Dr. Dakutal Kumar Survastava	Planning Deptt.	Jt. Director.

Govt. of NCT of Delhi
Department of Information Technology
9th Level, B Wing, Delhi, Secretariat
Attendance sheet of TEC meeting held on **24.04.2024** at

S.No.	Name of Officer	Department	Designation
9.	Bharti Das	Revenue Deptt. Distt. South	S.O. Gr.A
10	Mano Khonija	NIC, G10	DD G.
11.	Y.P.Kaushik	IFA (IT)	COA/LNH
12.	Neeraj Bhatnagar	Director) NIC	Director (IT)