Government of NCT of Delhi
INFORMATION TECHNOLOGY DEPARTMENT
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
http://it.delhi.gov.in

F.NoE-11/4/2020-Development/Secy (IT) Vol-2/1214-24 Dated 14/02/2024

Subject: <u>Minutes of the Meeting of Technical Evaluation Committee (TEC) held on 01/02/2024 at 3:00 PM under the Chairmanship of Secretary (IT), to examine the IT proposals of various Departments of Govt. of NCT of Delhi</u>.

 I. The meeting was conducted in Physical and Video Conferencing modes.

 II. The TEC meeting Agenda approved by the Secretary(IT) is annexed as **Annexure-I**

 III. The copy of the TEC's meeting notice is annexed as **Annexure-II.**

 IV. List of Members/participants who participated in the meeting is annexed as **Annexure-III.**

 V. The proposals of the various Departments as per meeting agenda and decisions taken/advice of the Technical Evaluation Committee are described below:

1. Law, Justice and Legislative Assembly Department (LJ&LA)
F.No.F.5(713)/LJ&LA/Lit/2023, CD No.064755284

 The proposal of Law Department for seeking the technical approval for procurement of 4 nos. Of latest SQL Server Standard Edition(1 License@ 2 Core), received with the recommendation of the Principal Secretary(LJ&LA) was placed before TEC meeting held on 01/02/2024.

 TEC discussed the proposal of LJ&LA as per details given in the TEC agenda **Annexure-I** and based on deliberations and justification given in the proposal, TEC concurred the proposal of the department for procurement of 4 nos. Of latest SQL Server Standard Edition.

2. Office of the Divisional Commissioner, Delhi

 F.No: 7/3/GA/Estt/DC/DB/Part-IV, CD No.087483997

 The proposal of Divisional Commissioner, Delhi Department regarding extension of 19 Data Processing Assistant (Assistant Programmer) against the total 33 sanctioned post received with the recommendation of the Addl. Chief Secretary-cum Div Comm was placed before TEC meeting held on 01/02/2024.

 The representative of Office of the Divisional Commissioner has informed that, at present 27 Data Processing Assistant (Assistant Programmer) posts have been filled by the IT Department and extension is required only for 06 posts.

TEC discussed the proposal of Office of the Divisional Commissioner as per details given in the TEC agenda **Annexure-I** and based on deliberations and justification given in the proposal, TEC concurred the proposal for extension of only 06 nos of Data Processing Assistant (Assistant programmer) hired on outsourced basis/contractual till the regular post of Data Processing Assistant is being filled by IT Department in Div Comm Office.

3. **LG- Secretariat**
    F.No: E/3/2018-Development CD # 042532551

The proposal is received from NIC Delhi State Unit seeking technical approval for extension of 02 IT manpower i.e 01 Application software developer and 01 Mobile App developer for LG-Listening Portal from NICSI for one Year w.e.f 01.01.2024 was placed before TEC meeting held on 01/02/2024.

TEC discussed the proposal of NIC for LG Secretariat as per details given in the TEC agenda Annexure-I.

After discussion and deliberation in the meeting, TEC concurred the proposal for extension of 02 IT manpower i.e 01 application software developer and 01 Mobile App developer for LG-Listening Portal for one year w.e.f 01-01-2024.

4. Excise Department

(i) The proposal of Excise Department for seeking the technical approval for procurement of Software Licences (OS, DB, Application Software license) as per details given in the TEC agenda Annexure-I in order to run the ESCIM received with the recommendation of the Secretary (Finance) was placed in the TEC meeting held on 01/02/2024.

TEC discussed the proposal of Excise Department. The representatives of the Excise Department informed that the presently DR Site for ESCIM is not working and the licenses/Software necessary for running the ESCIM are being expired on 29.02.2024. Therefore, TEC advised Excise Department that the department shall ensure working of DR Site, in order to switch to the DR site, if the Primary Site (DC) gets fail due to an unforeseen event. Further, TEC also advised that the number of licenses/software required for DR Site may be procured as and when the DR site become operational and the rest of the licences/software to run the ESCIM may be procured by the department excluding any perpetual license.

TEC also advised that the department will observe all codal formalities as per GFR 2017, CVC guidelines and latest instructions issued by IT Department and Finance Department, GNCTD from time to time.

(ii) The Proposal of Excise Department for seeking technical approval for Hiring of Services of 12 Technical man power for three years through NICSI/NISG/ICSIL/Other Govt. agencies in Excise Department to

agenda (Annexure-I) was placed in the TEC meeting held on 01/02/2024. In view of the urgency, the IT department had approved the proposal in anticipation of TEC.

During the meeting the Joint Director(IT), Excise Department, Sh Santulan Chaubey informed that the aforesaid 12 manpower was for ESCIMS instead of e-Abgari. In this regard mail dated 09.02.2024 of JD(IT), Excise Deptt is also enclosed.

TEC was briefed that e-Abgari system of NIC will take time to develop for which manpower proposed is already sanctioned, thus in order to run & maintain EXCIMS for the overlapping period, 12 Technical man power is required by Excise Deptt. In addition to 11 DPAs posted in Excise Deptt.

In view of the above, TEC ex-post facto approve the proposal of Excise Department regarding hiring of 12 Technical man power for EXCIMS only for one year or till roll out of e-Abgari which ever is earlier.

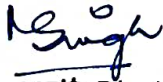(V.P.Kashyap)
System Analyst,
(Link Officer)
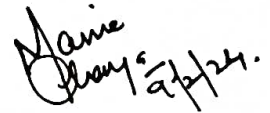Department of IT

(K.Murugan)
Joint Director,
Department of IT

(Dr Ashutosh Kumar
Srivastava)
Assistant Director
Planning Department

(Y P Kaushik)
IFA(IT)/Controller of
Accounts(LNH)

(Dr. MPS Bhatia)
Professor,
NSUT, Delhi

(Manie Khaneja)
SIO, NIC Delhi

(H. P. S. Sran)
Secretary(IT)

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1. Law, Justice and Legislative Assembly Department (LJ&LA)
F.No.F.5(713)/LJ&LA/Lit/2023, CD No.064755284

The proposal received from Law Department seeking approval for procurement of 4 nos. of latest SQL Server Standard Edition (1 license @2 core). The proposal has been approved by Pr. Secretary (Law) in linked file bearing CD No. 064755284.

The department has informed the following: -
a) Procurement of 04 nos. of SQL Server latest Standard Edition license (1 license @2 core) for the E-litigation as proposed by NIC team (refer 1/N & mail at 1/C in linked file bearing CD No. 064755284).
b) A letter has been sent to Jt. Director (IT) dated 17.01.2024 placed the matter before TEC of IT Department for technical approval.
c) The proposal has been examined by IT officers posted in LJ& LA Department (refer 4/N & 8/N in linked file).
d) The VM's for database & web servers to be procured by the LJ&LA Department and they have already initiated the process (refer para-43a/P-12N in linked file).
e) It has been proposed to put-up the proposal before TEC of IT department for technical approval.

The observations of the IT Department are as under: -
i) It has been mentioned by NIC team in their mail at that, installed SQL Server 2012 has met the End of Life and patches are no longer available for it from the Microsoft and this results in Vulnerability Assessment (VA) not getting cleared.
ii) It has been mentioned to purchase the 04 no. of SQL server latest standard edition license (1 license for every 2 core).
iii) The above license to be used in the new VM's to be procured by Law Department for e-Litigation application.

In view of above, proposal of Law Justice & Legislative Affairs is placed before TEC for discussion and appropriate decision.

2. Excise Department:

F.No,1(105)/Ex,/ESCIMS/Misc.Matters/2023-24

CD .NO- 01572203

Proposal-I

1. The Proposal received from the Finance Department regarding vetting of the proposal of Excise Department received from Secretary(Finance).

2. **Proposal: IT Branch of Excise** Department has requested the following in order to run the ESCIM:

   (i) Manpower-01 Sr. DBA, 01 Senior Developer and 01 Server Admin

   (ii) Amc of Hardware- 44 Server, Networking equipment

   (iii) Procurement, installation, commissioning and upgradation for Software Licenses (OS, DB, Application Software license as per list placed 3-4/C of link file)

   (iv) Procurement, installation, commissioning and upgradation of 02 MPLS lines (from Excise Department to DC, Shastri Park, Delhi)

   (v) NDC Charges DC & DR (Server co-location, SAN Space & Backup)

3. **Comments of IT Department:**

S.No	Task	Comments of IT Department
01	Manpower-01 Sr. DBA, 01 Senior Developer and 01 Server Admin	Approval already conveyed by the IT Department.
02	AMC of Hardware- 44 Server, Networking equipment	Approval of IT Department is not required, since AMC of Hardware is the Administrative matter of the concerned Department.
03	Procurement, installation, commissioning and upgradation for Software	May be placed before the TEC

S.No	Task	Comments of IT Department
	Licenses (OS, DB, Application Software license as per **Annexure**)	
04	Procurement, installation, commissioning and upgradation of 02 MPLS lines (from Excise Department to DC, Shastri Park, Delhi)	Excise Department already having 02 MPLS lines. The payment of same is the Administrative matter of the concerned Department, thus approval of IT Department is not required.
05	NDC Charges DC & DR (Server co-location, SAN Space & Backup)	Excise Department already having DC & DR. The payment of same is the Administrative matter of the concerned Department, thus approval of IT Department is not required.

In view of the above, the proposal is placed before the TEC for discussion

Proposal-II

Subject: Hiring of Services of 12 Technical man power for three years in Excise Department to customize, design and implement the e-Abgari system.

The proposal of Excise Department, GNCTD regarding engagement of 12 Technical man power in Excise Department to customize, design and implement the e-Abgari system for three years through NICSI/NISG/ICSIL/Other Govt. agencies

Observation of IT Department are as under: -

There are no vacant IT posts in Excise Department to hire the technical man power. Therefore, the matter of hiring the 12 technical work force as per Annexure –I is placed before the TEC for approval.

It is important to mention that the e-Abgari system is required to develop in a time bound manner. Hence, IT Department has approve the requirement of Excise Department in anticipation of approval of TEC. The approval of IT Department is subject to following conditions: -

1. The Excise Department will monitor the work progress made by NIC on weekly basis as per circular no.08/2020 dated 05/08/2020 issued by the IT Department.
2. Excise Department will ensure the number of man power and its regular attendance at NIC before releasing regular payment to the hiring agency.

Thus, the proposal may be placed before the TEC for Ratification/ex-post facto approval/

In view of the above, the proposal is placed before the TEC for discussion

3. Office of the Divisional Commissioner, Delhi

F.No: 7/3/GA/Estt/DC/DB/Part-IV, CD No.087483997

The proposal received from Revenue Department, GNCTD through Divisional Commissioner (Rev) regarding extension of 19 Assistant Programmer against total 33 sanctioned post.

Observation of IT Department

1. The sanction strength of DPA in Revenue Department is 33. However, IT Department vide order dated 30.10.2023 has created 161 more post of DPA in GNCTD out of which some posts are also reserve for Revenue Department.
2. IT Department vide Order 2/2024 dated 05.01.2024 has posted 16 regular DPAs in Revenue Department out of 33 sanctioned post. Thus, 17 posts of DPA out of sanctioned posts are vacant in Revenue Department. Further, out of 161 post of DPAs, some posts are also reserve for Revenue Department.
3. As per IT Department Circular no. 7/2020 dated 13.07.2020 the Secretaries of concerned department having vacant posts of IT Cadre may extend the services of such outsourced manpower without seeking the approval of IT Department/ TEC for a period not exceeding one year on each occasion or until the posts are filled up on regular basis.
4. As per observation of Secretary (IT), the matter to be placed before TEC for considering the proposal.

4. LG- Secretariat
F.No: E/3/2018-Development CD # 042532551

The proposal is received from NIC Delhi State Unit seeking technical approval for extension of 02 IT manpower i.e 01 application software and 01 Mobile App for LG-Listening Portal from NICSI for one Year w.e.f 01.01.2024.

1.   In this regard it is submitted that TEC in its meeting held on 08.12.2022 had granted approval for extension of two technical manpower (01 Software Developer and 01 Mobile App Developer) for one-year w.e.f 01.01.2023 for the remaining task of LG Listening Post

2.   Now, NIC Delhi State Unit vide mail dated 19/01/2024(Copy Enclosed) has stated that NIC Delhi State Centre is implementing the LG Listening (application and App) project of LG Secretariat since October 2013 onwards for which funds have been released by IT Department, Govt of NCT of Delhi to NICSI.LG Listening portal is a very important public interface for lodging grievances. The Work Order of the manpower resources has expired on 31st Dec 2023.

3.   NIC vide aforesaid mail has requested to extend the Work Order of the manpower resources for the operations, maintenance and further enhancements of LG Secretariat application software and Mobile App for a period of 1(one year) w.e.f 01/01/2024 as per the table given below for the sustainability of the LG Secretariat project:

S. No	Minimum Work Exp	Level	Qty
1	5 (five years)	8 – Tier-1A	1(one)
2	5 (five years)	10 – Tier 3	1(one)

Table:1

NIC vide mail dated 17/01/2024 has shared the work document to LG office for the task to be undertaken in LG Listening post and mobile App and requested to verify the same and requested for renewal for the same for one more year. Office of LG delhi vide mail dated 17.01.2024(Copy Enclosed) has forwarded the same with the remarks to take necessary action. The remaining work of LG listening post and mobile app is also enclosed.

4.   It is relevant to mention here that now NIC has proposed to hire Level 8 person instead of Level 7.

5.   In view of the above, the proposal of NIC Delhi State Unit for extension of 02 IT manpower i.e 01 application software and 01 Mobile App for LG-Listening Portal from NICSI for one Year w.e.f 01.01.2024 is placed before the TEC.

Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

F. No. E-11/4/2020-Development/Secy(IT)vol-2/947 -955   Dated: 30|01|2024

Meeting Notice

The meeting of the Technical Evaluation Committee (TEC), for evaluation of the IT related projects/proposals of the various Departments of Govt. of NCT of Delhi, will be held on **01/02/2024, 3:00 PM (Thursday)** under the Chairmanship of Secretary (IT), GNCTD, in his **Conference Hall at 9th Floor, 'B' Wing, IT Department, Delhi Secretariat, New Delhi.**
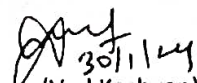
2.   The proposals of the following Departments will be discussed in the meeting:

S.N.	Name of the Department	Subject
i.	Department of Law, Justice & Legislative Affairs	Technical Clearance for procurement of 04 Nos of latest SQL Server Standard edition (1 license @ 2 Core)
ii.	Office of the Divisional Commissioner, Delhi (Revenue Department)	Extension of 19 Assistance Programmers against vacant post.
iii.	LG- Listening portal LG- Secretariat	Hiring of 02 IT manpower i.e 01 application software and 01 Mobile App for LG-Listening Portal from NICSI.

3.   Any other proposal may be placed before the TEC with the permission of Secretary (IT).

4.   It is requested that Head of office of the concerned department/person well versed with the proposal may kindly attend the meeting on the above said date and time for on the spot clarification, if any sought by TEC.

5.   All the members of TEC are requested to attend the meeting on the schedule date and time.

(Ved Kashyap)
System Analyst (IT)-Link officer
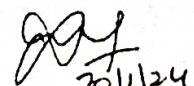
F. No. E-11/4/2020-Development/Secy(IT)vol-2   Dated:

To,
1.   Director (Planning) Department of Planning, GNCTD.
2.   Special Secretary (IT), Department of Information Technology, GNCTD.
3.   Ms Manie Khaneja, SIO, NIC, Delhi State Unit, 'B' Wing, 3rd Level, Delhi Secretariat.
4.   Dr. M.P.S.Bhatia ,Professor, NSUT, Sector 3,Dwarka,New Delhi.
5.   Dr. Manoj Kumar, Professor, NSUT, East Campus,Geeta Colony, Delhi-110031.
6.   Sh. M. Murugan ,Joint Director(IT), DIT, GNCTD.
7.   Sh.Y.P.Kaushik, IFA(IT)/Controller of Accounts,Lok Nayak Hospital,Jawaharlal Nehru Marg, near Delhi Gate, New Delhi, Delhi 110002
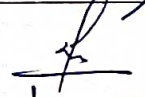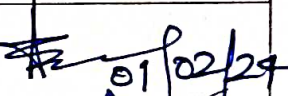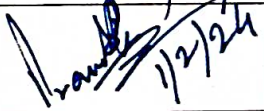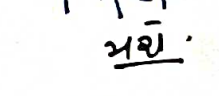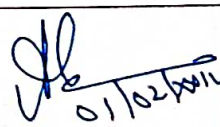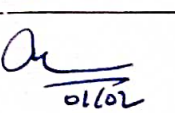8.   All concerned Departments.

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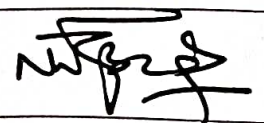1. PS to Secretary (IT), GNCTD.
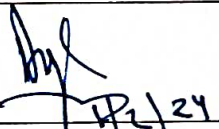
(Ved Prakash)
System Analyst (IT)-Link Officer

Govt. of NCT of Delhi
Department of Information Technology
9th Level, B Wing, Delhi, Secretariat
Attendance sheet of TEC meeting held on **01.02.2024 at 03:00PM**

S.No.	Name of Officer	Department	Designation	Phone & Email	Signature
1	Kamesh Kv	Law & Justice	Dy. So	989)673230	
2	Pradeep Mishra	Law, Justice & LA	S.O.	9999770320	
3.	Krishna Kant	Excise Deptt.	Sr. S.A.	99717635555	01/02/24
4.	Pranab Dhar	NIC Delhi	Sr.Dir(IT)	9868545449	1/2/24
5.	Arjun Singh.	NIC Delhi	Joint Director	941-048538	1/2/24
6.	Y. P. Kaushik	L N Hospital	IFA(IT)	9868171986	
7.	Dr. Ashutosh Kumar Shiv Astava	PLANNING DEPTT.	Asst. Director	9711020533	01/02/2014
8.	Parmod Kumar	Rev. Deptt	SDM (HQ)	9599963681	01/02
9.	Narinder Singh Rawat	LG Sectt.	Section Officer	9873044306	

Govt. of NCT of Delhi
Department of Information Technology
9th Level, B Wing, Delhi, Secretariat
Attendance sheet of TEC meeting held on **01.02.2024 at 03:00PM**

S.No.	Name of Officer	Department	Designation	Phone & Email	Signature
IV.	Nikos Mittal	LG Sectt.	Jr. Acctt.	9811639962	*signature*
	Avshesh Kumar	LG. Sectt.	Asstt. Pro.	7428441255	*signature*
	HIMANSHU MANCHANDA	I.T	Syst Analyst	9818247355	*signature*
	Ashish Jain	Law Dent	SSPA	9868262962	*signature*
	K. MURUGAN	IT Deptt.	JD(IT)	9810930534	*signature*