## Government of NCT of Delhi
## INFORMATION TECHNOLOGY DEPARTMENT
### 9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
### http://it.delhi.gov.in

F.No E-11/4/2020-Development/Secy (IT) Vol-2/7713-15 Dated 26.12.2022

**Subject: <u>Minutes of the Meeting of Technical Evaluation Committee (TEC) held on 08<sup>th</sup> December 2022 at 3.00 PM under the Chairmanship of Secretary (IT), to examine the IT proposals of various Departments of Govt. of NCT of Delhi through Video conferencing.</u>**

I.   The meeting was conducted through Video Conferencing.
II.  The TEC meeting Agenda approved by the Secretary(IT) is annexed as **Annexure-I**
III. The copy of the TEC's meeting notice is annexed as **Annexure-II**.
IV.  List of Members/participants who participated in the meeting is annexed as **Annexure-III.**
V.   The proposals of the various Departments as per meeting agenda and decisions taken/advice of the Technical Evaluation Committee are described below:

## 1.   Excise, Entertainment & Luxury Tax Department

The proposal of Excise, Entt.& Luxury Tax Department regarding seeking technical approval for hiring of 26 IT manpower through NICSI for one Year as a stop gap/temporary arrangement. The proposal, received with the recommendation of Excise Commissioner, has been examined in the IT Department.

TEC discussed the proposal of Excise, Entt. & Luxury Tax Department as per details given in the TEC agenda no 1 mentioned in attached Annexure-I. TEC obtained the inputs from the representatives of the Department who were present during the meeting and based on their inputs, TEC concurred the proposal of the department. However, TEC advised that an administrative Nodal Officer not below the rank of Deputy Commissioner who is well versed with the excise department's acts/rules may supervise the entire process for smooth knowledge transfer and transition management from M/s TCS to the hired manpower.

Further, TEC advised that the Department will observe all codal formalities as per GFR 2017, CVC guidelines and latest instructions issued by Finance Department, GNCTD from time to time.

## 2.   IT Department/NIC- LG- Listening portal

The proposal of IT Department/NIC- LG Listening Portal regarding seeking technical approval for hiring of 2 IT manpower i.e 01 application software and 01 Mobile App for LG-Listening Portal from NICSI for one Year w.e.f 01.10.2022.

TEC discussed the proposal of IT Department/NIC as per details given in the TEC agenda no 2 mentioned in attached Annexure-I. TEC obtained the inputs from the representatives of the Department/NIC who were present during the meeting and based on their inputs, TEC concurred the proposal of the department w.e.f 01.01.2023.

Further, TEC advised that the Department will observe all codal formalities as per GFR 2017, CVC guidelines and latest instructions issued by Finance Department, GNCTD from time to time.

## 3. Food Supplies & Consumer Affairs

The proposal of Food Supplies & Consumer Affairs regarding mapping of hired manpower for the post of Program Manager-Tier-II to be mapped with equivalent post of Level 11, Tier 1A, minimum 5 years' experience from 01.10.2022 to 31.3.2023 for 6 months under new empanelment provided by NIC received with the recommendations of Secy-Cum-Commissioner (Food & Supply) was placed in the TEC meeting held on 08/12/2022.

TEC discussed the proposal of Food Supplies & Consumer Affairs as per details given in the TEC agenda no 3 mentioned in attached Annexure-I.

TEC has already concurred the proposal of 5 technical manpower for one year w.e.f. 01.04.2022 in the TEC held on 06.06.2022. The Proposal has been referred again to TEC to discuss the issue related to equivalent post from 01.10.2022 to 31.3.2023 for 6 months under new empanelment.

On the basis of deliberations in the meeting and inputs received from the representatives of the department, it was observed that M/s NICSI has already provided the new empanelment and the acceptance of the same is administrative matter. TEC further advised that department may take up the matter with Finance Department regarding the increase in hiring charges as TEC has no role in financial matters and/or the codal formalities being adopted by the Food Supplies & Consumer Affairs for hiring.
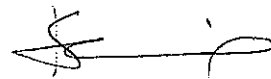
Department has to follow all codal formalities & seek approval of the Competent Authority in case it is hiring through NICSI/GeM.

The meeting ended with vote of thanks to the Chair.

The meeting ended with vote of thanks to the Chair

(on Election Duty)
(Mohan Singh)
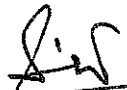Sr. System Analyst,
Department of IT

(Sanjay Kumar
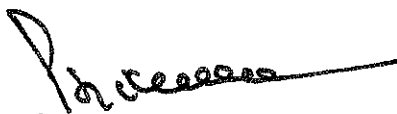Anand)
Dy. Controller of
Accounts(Audit)/
IFA(IT)

(Krishan Kumar)
Joint Director,
Department of IT

(Dr. MPS Bhatia)
Professor,
NSUT, Delhi

(Dr. Manoj Kumar)
Professor, NSUT, East
Campus, Delhi

(Ms. Manie Khaneja)
SIO, NIC Delhi

(V.S.Rawat)
Director
Planning Department

(Prince Dhawan)
Spl. Secretary(IT)

(Vivek Pandey)
Secretary(IT)

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## 1. Department Name :- Excise Department

**Subject: - Deployment of IT manpower in Excise Department on urgent basis through NICSI.**

1.  The proposal is received from Excise, Entt.& Luxury Tax Department seeking technical approval for hiring of 26 IT manpower through NICSI for one Year as a stop gap/temporary arrangement. The proposal is forwarded by Excise Commissioner.

2.  The department has mentioned the following:

    (i) All the activities of the department are online through Excise Supply Chain Information Management System (ESCIMS) implemented since December 2013.

    (ii) The Department has also initiated the process of development of new application software for Excise Supply Chain Information Management System (ESCIMS) (ESCIMS V2.0) addressing the difficulties/bottlenecks in the existing system and using latest technology, which is a big task for the department.

    (iii) The existing contract of M/S TCS for ESCIMS project is expiring on 30.11.2022 and the Department has requested NIC to take over the existing ESCIMS project beyond the aforesaid date but NIC has informed that they cannot take the ownership of ESCIMS since it was developed by a third party.

    (iv) NICSI has shared the list of empanelled agencies subsequent to the request to provide PI as per details in respect of ESCIMS project currently running in the department, for setting up of PMU and technical resources. An appropriate agency/firm out of the Tier-1 and Tier-1A is to be selected based on evaluation criteria decided by the department and the aforesaid selection process may take around one year including necessary approvals and related activities.

    (v) Department is also exploring e-Abkari application developed by NIC for implementation

    (vi) In a meeting dated 14/11/2022 chaired by Pr. Secretary (Finance) it has been directed that the ESCIMS project may be managed by IT Branch of Excise Department, which may further hire the required IT manpower from NICSI to run this project as per requirement assessed by the department in light of the details of existing manpower provided by M/s TCS for ESCIMS project. The Department has also informed that above mentioned project is executed in manpower mode rather than Project mode and the vendor may be selected from the Tier-1/Tier-1A empanelled agencies

depending upon the availability of manpower required from the prospective companies.

(vii) M/s TCS has submitted the details of manpower i.e their Role, Educational Qualification, Skill Set and Work Experience etc deployed in ESCIMS Project accordingly NICSI has submitted the rates of IT manpower. The aforesaid manpower may be trained by M/s TCS to ensure smooth functioning and handholding of ESCIMS project. As per the details of IT manpower submitted by M/s TCS it has been proposed to hire 26 IT professional through NICSI to handle/manage ESCIMS. The Detail of manpower is annexed as **Annexure-A**.

(viii) The consultants, E&Y LLP will be requested for preparing an evaluation matrix for comparing the three different approaches, i.e., continuation of ESCIMS software ver 1.0 with addition of modules, implementation of eAbkari with changes as per needs of Delhi, and hiring of new SI for implementation of a new system as per DPR. This exercise will be done shortly and considered by the IT SubCommittee/ Committee for transition for making appropriate recommendations. Therefore, the existing proposal of technical manpower is step-gap/temporary arrangement.

(ix) The Department has also informed that as per the existing terms and conditions, in the Exist Management Plan submitted to the Excise Department by M/s TCS, the transition and Exit Management plan for the ESCIMS Project will get initiated 3 months prior to the expiry of the contract. Therefore, there would be a need of overlapped period of 3 months for smooth knowledge transfer and transition management. The Exist Management Plan is placed at **Annexure-B**.

**Observation**

(i) In the instant case the hiring is not against the vacant posts filled through direct recruitment category, therefore approval of TEC is required.

3. In view of the above, the proposal of Excise, Entt.& Luxury Tax Department seeking technical approval for hiring of 26 IT manpower through NICSI for one Year as a stop gap/temporary arrangement for one year is placed before the TEC.

# 2. Department Name :- LG- Listening portal

1. The proposal is received from NIC Delhi State Unit seeking technical approval for hiring of 02 IT manpower i.e 01 application software and 01 Mobile App for LG-Listening Portal from NICSI for one Year w.e.f 01.10.2022.

2. The NIC Delhi State Unit has mentioned the following:

(i) IT department may release the additional fund to NICSI for hiring manpower resources for the operations, maintenance and further enhancements of LG Secretariat application software and Mobile App for a period of 1(one year) w.e.f 1/10/2022 as per the table given below for the sustainability of the LG Secretariat project.

| S. No | Minimum Work Exp | Level | Qty | Total Amount (approx Rs.) |
|---|---|---|---|---|
| 1 | 5 ( five years) | 7 – Tier-1A | 1(one) | 12,60,000.00 |
| 2 | 5 ( five years) | 10 – Tier 3 | 1(one) | 10,08,000.00 |
| | | Approx Total (for one year) | | 22,68,000.00 |

(ii)    Manpower was hired for looking after the development and operational tasks for LG Secretariat application software and Mobile App. Both the application software and Mobile App were developed by the hired resource. Since the last one year there is no technical resource available forlooking after the developmental and operational tasks. LG listening application and Mobile app are both very important grievance portal and many new requirements are being raised by the department from time to time.

(iii) There is very urgent need of continuous technical manpower support for the following:

        a. VM management
        b. Developmental tasks
        c. resolving operational issues
        d. System Admin
        e. Portal and Mobile App management
        f. other related tasks.

Hence, it is requested to do the needful at the earliest for the sustainability of LG Listening portal and Mobile App."

3.    In view of the above, the proposal of NIC Delhi State Unit for hiring of 02 IT manpower i.e 01 application software and 01 Mobile App for LG-Listening Portal from NICSI for one Year w.e.f 01.10.2022 is placed before the TEC.

## 3. Department Name :- Food Supplies & Consumer Affairs

The proposal is received with the recommendation of Secy-Cum-Commissioner (Food & Supply) regarding hired manpower for the post of Program Manager-Tier-II to be mapped with equivalent post from 01.10.2022 to 31.3.2023 for 6 months under new empanelment provided by NIC.

The following points are submitted by the department: -

I.    The department has engaged 05 technical manpower from NICSI w.e.f. 01.04.2022 for one year after the approval of TEC, held on 06.06.2022. The details are mentioned in para 143 at page 36/N of linked file.

II.  The performa invoice (PI) provided by NICSI was valid upto 30.09.2022 for post of Program Manager (Tier-II) and 31.03.2023 for rest of the posts.

III.  NIC has informed that PI for post of Programmer Manager (Tier-II) is not available with NICSI and given an equivalent mapped post under new empanelment valid for 03 years.

IV.  The NICSI has provided the new PI of Program Manager Tier-1A (Level-13) for 06 months w.e.f. 01.10.2022 mentioned in para 145 at page 36/N of linked file. The earlier monthly emoluments of the said post were Rs. 1,61,747.02 excl. taxes & now the new emoluments will be Rs. 2,14,342.40 excl. taxes.

V.  The STD (NIC) has replied to department that M/s NICSI though which deployed manpower for post of Program Manager-Tier II has hired, is now issued a new empanelment w.e.f. 01.10.2022. The STD (NIC) has also mentioned that the presently deployed manpower has already worked for last six months (31.03.2022 to 30.09.2022) as program manager Tier-II.

VI.  Now, Food & Supply Department has requested for approval of 01 equivalent mapped post under the new empanelment provided by NIC, Delhi for 6 months w.e.f. 01.10.2022 out of total 05 posts approved in TEC for which approval is valid till 31.03.2023.

## Observation:

I.  TEC has already concurrent the proposal of 5 technical manpower for one year w.e.f. 01.04.2022 in the TEC held on 06.06.2022.

II.  As clarified by the STD (NIC) that M/s NICSI though which deployed manpower for post of Program Manager-Tier II was hired, is now issued a new empanelment w.e.f. 01.10.2022.

III.  The proposal has been referred again for approval of 01 equivalent mapped post of Program Manager under the new empanelment provided by NIC, Delhi for 6 months w.e.f. 01.10.2022 out of total 05 posts approved in TEC for which approval is valid till 31.03.2023, is referred to TEC for further consideration and appropriate decision.

| S | Specialization | Manpower required | Level | Education Qualification | Role / Experience | Skill Set | Rate as per NICSI (Minimum Remuneration + Operating Margin) per Year (Excluding NICSI service charges, GST etc.) | |
|---|---|---|---|---|---|---|---|---|
| | | | | | | | Tier-1 | Tier-1A |
| 1 | Project Lead | 01 | 13 | MBA with B.Tech / B.E / MCA | 10 Years Exp. In related domain | Implementation of IT Projects / Software development & (e-Governance & related project implementation | 2,74,436*12= 32,93,232 | 2,00,320*12= 24,03,840 |
| 2. | Senior Technical Lead | 01 | 11 | B. Tech / MCA | 8-10 Years Exp. in related domain | DB2, Advance Java (Spring, Struts), .net, PL/SQL, Linux, JS, Shell Scripting, Visual SVN, IBM LDAP, S/w deployment configuration, Performance tuning, trouble shooting, HHT and Android application, SBI Payment integration management. | 2,31,104*12= 27,73,248 | 1,69,020*12= 20,28,240 |
| 3. | Sr. DBA | 01 | 09 | B. Tech / MCA | 5-8 Years Exp. in related domain | DB2, PL/SQL, Linux, JS, Shell Scripting | 1,73,328*12= 20,79,936 | 1,25,200*12= 15,02,400 |
| 4. | DBA | 02 | 05 | B. Tech / MCA | 2-3 Years Exp. in related domain | DB2, PL/SQL, Linux, JS, Shell Scripting | 1,01,108*12= 12,13,296*2= 24,26,592 | 75,120*12= 9,01,440*2= 18,02,880 |
| 5. | Senior Developer | 01 | 09 | B. Tech / MCA | 5-8 Years Exp. in related domain | Core Java, Advance Java (Spring, Struts), PL/SQL, DB2, Birt Tool (for Report) | 1,73,328*12= 20,79,936 | 1,25,200*12= 15,02,400 |
| 6. | Developer | 05 | 05 | B. Tech / MCA | 2-3 Years Exp. in related domain | Core Java, Advance Java (Spring, Struts), PL/SQL, DB2, Birt Tool (for Report) | 1,01,108*12= 12,13,296*5= 60,66,480 | 75,120*12= 9,01,440*5= 45,07,200 |
| 7. | Senior Tester | 01 | 09 | B. Tech / MCA | 5-8 Years Exp. in related domain | PL/SQL, Manual Testing, Test case preparation. | 1,73,328*12= 20,79,936 | 1,25,200*12= 15,02,400 |
| 8. | Tester | 01 | 05 | B. Tech / MCA | 2-3 Years Exp. in related domain | PL/SQL, Manual Testing, Test case preparation. | 1,01,108*12= 12,13,296 | 75,120*12= 9,01,440 |
| 9. | Sr. Business Analyst (BA) | 01 | 11 | MBA / MCA / B. Tech | 8-10 Years Exp. in related domain | PL/SQL, Data Analysis, Excise domain expert, Client Interaction, Reporting tools | 2,31,104*12= 27,73,248 | 1,69,020*12= 20,28,240 |
| 10. | Business Analyst (BA) | 02 | 06 | MBA / MCA / B. Tech | 3-5 Years Exp. in related domain | PL/SQL, Data Analysis, Excise domain expert, Client Interaction, Reporting tools | 1,15,552*12= 13,86,624*2= 27,73,248 | 87,640*12= 10,51,680*2= 21,03,360 |
| 11. | Server Administrator | 03 | 11 | B. Tech / MCA | 8-10 Years Exp. in related domain | AIX, Windows and Linux server maintenance, Space Management (SAN Storage & Local server space), Server health check, User management and Permission (Access Control List), Patch Management, Vulnerability Assessment (VA), IBM Tivoli, SLA Monitoring of all servers. | 2,31,104*12= 27,73,248*3= 83,19,744 | 1,69,020*12= 20,28,240*3= 60,84,720 |
| 12. | System Administrator | 01 | 09 | B. Tech / MCA | 5-8 Years Exp. in related domain | DB2, Advance Java (Spring, Struts), .net, PL/SQL, Linux, JS, Shell Scripting, Visual SVN, IBM LDAP, S/w deployment configuration, Performance tuning, trouble shooting, HHT and Android application, SBI Payment integration management. | 1,73,328*12= 20,79,936 | 1,25,200*12= 15,02,400 |
| 13. | Network Administrator | 02 | 09 | B. Tech / MCA | 5-8 Years Exp. in related domain | Network firewall, Switch, Router, Load balancer, Anti virus, Windows server, Vulnerability Assessment (VA), troubleshooting, IP netting | 1,73,328*12= 20,79,936*2= 41,59,872 | 1,25,200*12= 15,02,400*2= 30,04,800 |
| 14. | Helpdesk support | 04 | 01 | B.Tech / MSc. / BSc | 0-1 Years Exp. in related domain | PL/SQL, Customer handling, Functional knowledge of Excise. | 57,776*12= 6,93,312*4= 27,73,248 | 43,820*12= 5,25,840*4= 21,03,360 |
| Total Manpower Required – 26 | | | | | | | 4,48,91,952 | 3,29,77,680 |

Exit Management Plan

Applicable for

Excise Supply Chain Management System (ESCIMS)

of

Department of Excise, Entertainment and Luxury Tax
Govt. of NCT of Delhi

_____ Version 2.0

# TATA

**TATA** CONSULTANCY SERVICES

January 2021

# Transition and Exit Management

The process of 'exit' describes transition out of TCS from the services at the end of the contract (30th Nov 2022) with Department of Excise, Entertainment and Luxury tax, Government of NCT, Delhi.

The details are as:

### 1. Purpose and Scope

The purpose of this document is to describe the Transition and Exit Management Plan for the ESCIMS project which will get initiated 3 months prior to the expiry of the contract (30th November 2022).

It provides the details of proposed Transition and Exit Management.

### 2. High Level Plan

High level plan is shown as under. The official Contract End Date (CED) is 30th November 2022. This CED is defined in the Contract extension given by Excise Department for 2 years (1st December 2022 to 30th November 2022) under same terms and condition. Transition and Exit Management Plan due to other emergency circumstances mentioned in contract may be shorter than this plan but the end date would always be the CED.

| Phases | Timelines | | |
|---|---|---|---|
| Knowledge Transfer | September '2022 | | |
| Delivery of Project Documents | September '2022 | | |
| Primary Support (by TCS) | | October '2022 | |
| Secondary Support (by TCS) | | | November '2022 |
| Delivery of Code / DB | | | November '2022 |

**Transition Preparation** – Details are available in the next section. This is for 2 week in the second half of August 2022 (starting from 16th August to 31st August).

**Knowledge Transfer** – This would be covered from 1st September to 30th September '22. TCS team will continue the operations and knowledge transfer session to new Implementing Agency (IA) (or Delhi Excise team).

**Primary Support by TCS** – During the month of October '22, the new IA resources would be acquiring the knowledge and shadow to the TCS team to observe and discuss the activities being performed.

10/c

**Secondary support by TSC and Stabilization** - During the month of November '22, the new IA (or Delhi Excise team) resources should be on the driving seat. All Primary Support activities to be handled by new IA and TCS team member would be observing and guiding (if required) the new agency. Adequate TCS resources (as per the actual requirement) would be part of this phase.

## Considerations for the Transition Phase:-

1. All the resources from new Implementing Agency (IA) (or Delhi Excise team) must be on board by **August 14th, 2022.** Complete team as per contract with all roles and levels should be available for transition.

2. Set up of development environment by Identified Agency by **August 31st, 2022** for start of Transition.

3. At any stage before the Transition and Exit Management phase kicks in, Department of Excise can extend the Transition and Exit Management duration to advance the start date only. The contractual end date would always be the CED i.e. 30th November 2022.

4. Capabilities of the new Implementing Agency (IA) (or Delhi Excise team) resources and their required number to take over the system should be responsibilities of Department of Excise. The sign-off of each of the phases should not get affected due to these limitations of the new IA. Any required signoff not received within 5 days of completion of phase would be considered "Deemed Sign-Off".

5. Department of Excise to ensure that all approval (Sign-offs) for the completion of a phase and start of the next phases should be well within a time period so that the above plan does not shift from the original decided plan.

6. All Procurements, Licenses of Hardware and software of the ESCIMS scope would expire on 30th November '22. Department to ensure the continuity of the same. TCS will not be responsible directly or indirectly to the ESCIMS scope after expiry of the contract (30th November 2022).

7. From the date of the contract end / termination date (i.e. 30th Nov 2022), TCS will not carry over any financial obligation or otherwise, of any asset or services deployed under this contract.

### 3. Key Requirements

The Key requirements for the Transition and Exit Management Plan are:

- Transfer of Assets
- Project Information and Documents

#### a. Transfer of Assets

- TCS shall be entitled to use the Assets for the duration of the exit management period which shall be from 1st September '22 for 90 days period till the expiry of extended contract i.e. 30th November '22.
- TCS will pass on all the assets to the Delhi Excise Department or its identified new Implementing Agency (IA) on/before 31st October on an as-is basis. There after new IA will take care of all equipmentmentioned below from 1stNovember '22:

    - All Servers installed and commissioned at NIC Data Center (Shastri Park New Delhi) and NIC DR Center (NIC Pune) – detailed list as per RFP.

    - Credentials of all server logins will be provided to Department (Computer Branch) in sealed envelope.

    - Assets commissioned at around 90 Country Liquor vends and their 4 respective corporation offices (Computers / Routers / Scanners / UPS etc.).

    - HHTs provided to Excise Inspectors.

    - MPLS network in scope of TCS maintained by Service providers In agreement with TCS would expire on 30th November '22. Department to ensure that complete scope of network has been commissioned by 31st October 2022. It is planned that the primary support by the new IA would be on the new commissioned network. The details of the locations will be provided before start of the transition.

#### b. Project Information and Documents

On the commencement of the Transition and Exit Management period, TCS will supply to Delhi Excise Department the following:

- Updated project documents as per the deliverables mentioned in the ESCIMS contract.
- Source Codes of ESCIMS Application.
- Approved SRS / SDD are already available with Excise Department. In addition, approved CR will be handed over to the department.
- List of active Excise users / Licensees with roles.

Department to ensure all required sign offs before the expiry of the contract. Any required signoff not received before expiry of the contract would be considered "Deemed Sign-Off" on the date of expiry of the contract i.e. 30th November '22.

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## 4. Execution of Transition Plan

It is expected that Delhi Excise Department/ New IA will prepare a detailed Transition and Exit Management checklist at the commencement of the Exit Management period. TCS envisages that the Exit plan will be executed in following phases.

Phase 1: Knowledge and information gathering phase during which Delhi Excise Department& Identified Agency will be taking knowledge transfer of ESCIMS system and understanding the operations by shadowing TCS team and gathering various information. TCS team will continue to do normal operations as part of Primary Support

Phase 2: Operations phase wherein Delhi Excise Department& Identified Agency will take over the operations and TCS team will provide Secondary support. Handover of source Code to new IA.

### Primary and Secondary Support

This sub-section outlines the approach for performing the primary and secondary support during transitioning of operations to the new IA.

### Primary Support (October '22):

The model for transition support during this phase would be to show hands-on production support operations. During the Primary support period TCS team will be performing O&M and Service delivery activities while the new Implementing Agency (IA) would shadow TCS associates. New IA shall observe the TCS team during the course of operations.

During this phase, the access to the systems would remain with TCS only.

### Secondary Support (November '22):

The model for transition support during this phase would be hands-on operations by the new Implementation Agency. It is envisaged that TCS team will provide shadow support during this period. The new Implementation Agency would carry out all the operations and Production Support with guidance from TCS team, if required. All the routine work will be handled by new Implementation Agency.

During this phase, the access to the systems would remain with new agency/Delhi Excise Departmentonly.

**Government of NCT of Delhi**
**DEPARTMENT OF INFORMATION TECHNOLOGY**
**9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002**

F. No. E-11/4/2020-Development/Secy(IT)/vol-2/3066          Dated:07/12/2022

## Meeting Notice

The meeting of the Technical Evaluation Committee (TEC), for examination of the IT related projects/proposals of the various Departments of Govt. of NCT of Delhi, will be held on 08th December 2022, 03:00 PM under the Chairmanship of Secretary (IT), GNCTD, through **video conferencing**.

2.     The proposals of the following Department will be discussed in the meeting:

| S.N. | Name of the Department | Subject |
|------|------------------------|---------|
| 1. | Department of Excise, GNCTD | Proposal:  Hiring of Twenty-Six (26) IT Professionals through NICSI to handle/manage ESCIMS. |

3.     Any other proposal may be placed before the TEC with the permission of Secretary (IT).
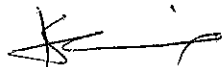
4.     It is requested that Head of Office of the concerned department/person well versed with the proposal, may kindly attend the meeting on the above said date and time through Video Conferencing for on the spot clarification, if any sought by TEC.

5.     All the members of TEC are also requested to attend the meeting on the schedule date and time through video conferencing and kindly see the agenda item enclosed and provide comments mentioned in the above Agenda, if any.

6.     The details for joining video conference are as follows:

https://web.vc.nic.in/flex.html?roomdirect.html&key=Ilaj9RM1vi

The meeting  (Room PIN: 4562)

(Krishan Kumar)
Joint Director (IT)

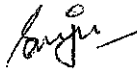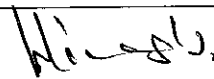F. No. E-11/4/2020-Development/Secy(IT)/vol-2/3066          Dated:07/12/2022

To,
   1. Special Secretary(IT), Department of Information Technology
   2. Director (Planning) Department of Planning, GNCTD.

Govt. of NCT of Delhi
Department of Information Technology
9th Level, B Wing, Delhi, Secretariat
Attendance sheet of TEC meeting held on **08.12.2022 at 3:00PM**

The meeting conducted through video conferencing/teleconferencing amid Covid-19

| S.No. | Name of Officer | Department | Designation | Signature | Phone & Email |
|-------|-----------------|------------|-------------|-----------|---------------|
| 1 | SANJAY KUMAR ANAND | Dte of Audit | DCA | *signature* | 9818294216 |
| 2 | Sanju Bella. | Food & Supply. | SA | *signature* | 9999841866 . |
| 3 | Sh Arun Rohankar, DS Exam | Excise Deptt | DS | — VC — |  |
| 4 | Ms Manie Khaneys | NIC | SIO | — VC — |  |
| 5 | HIMANSHU MANCHANDA | I.T | System Analyst | *signature* | 9818247355 |
| 6 |  |  |  |  |  |
| 7 |  |  |  |  |  |
| 8 |  |  |  |  |  |
| 9 |  |  |  |  |  |
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