7957-69

F.No E-11/4/2020-Development/Secy (IT) Vol-2/ Dated .23/11/2023

Subject: <u>Minutes of the Meeting of Technical Evaluation Committee (TEC) held on 16/11/2023 at 5:00 PM through video conferencing and Physical mode under the Chairmanship of Secretary (IT), to examine the IT related proposals of various Departments of Govt. of NCT of Delhi.</u>

I.   The TEC meeting agenda approved by the Secretary(IT) is annexed as **Annexure-I**
II. The copy of the meeting notice is annexed as **Annexure-II**.
III. Attendance of the officers/officials participated in the meeting is annexed as **Annexure-III**.
IV. The proposals of the various Departments as per meeting agenda and decisions taken/advice of the Technical Evaluation Committee are described below:

1. Revenue department

No. F.1(291)/IT/DCO/2023/   CD No. 087733610

The proposal of Department of Revenue regarding procurement of 56 Licenses of Video Conferencing software for 56 authorities of Revenue Department for VC/hybrid hearing in Revenue courts, received with recommendation of Pr. Secretary(Revenue) was placed in the TEC meeting held on 16/11/2023.

TEC discussed the proposal of Department of Revenue as per details given in the TEC agenda item no 1 (Annexure-I). The proposal was referred to NIC Delhi State Unit to explore if provisioning of VC solution requirement can be arranged through NIC's Video Conferencing Division. TEC members were apprised of the comments of NIC that NIC is unable for providing 56 nos of VC accounts due to resource crunch/inadequate bandwidth. Further it was informed that NIC has suggested for adoption of similar alternative solutions such as Vconsol, Pexip, WebEx, Blue Jeans, Zoom, Ms Team etc as available through open market as per their requirements and may finalise in accordance of GFR. Based on the inputs from the representatives of the department during the meeting, deliberation and justification given in the proposal, TEC concurred the proposal of the department for procurement of Video Conferencing Licenses for 56 authorities of Revenue Department to conduct virtual hearing. TEC advised that the administrative department should ensure the compatibility of the VC software in consultation with NIC before finalisation of the procurement.

2. Central Jail Prisons Head Quarter (CJ PHQ)
No. F.No.F/9/124/2023/HQ CD No.001754630 and
F.21(100)/Comp/Kiosks/Mandoli CD No.003473251

The proposal of Central Jail/ Delhi Prisons received through Home Department for seeking the approval of procurement of a 25 Kiosks for Delhi Prisons through GeM portal, was placed in the TEC meeting held on 16/11/2023.

TEC discussed the proposal of CJ PHQ as per details given in the TEC agenda item no 2 (Annexure-I). During discussion it was observed that the CJ PHQ has proposed low end processor and Operating System of (pre-loaded) (i3 & windows 10) whereas higher high end configuration for processor and Operating system (Core i5, AMD & Windows 11 or latest) are available in the open market. Based on the inputs from the representatives of the department during the meeting, deliberation and justification given in the proposal TEC concurred the proposal of the CJ PHQ for procurement of 25 Computer Information Kiosks and advised that the Administrative Department may consider opting for higher processor, latest OS (preloaded) and suitable sized touchscreen for optimum performance and better sustainability. Further, TEC advised that the administrative department should ensure the compatibility of the Information Kiosk system with existing running software.

3. Maulana Azad Medical College (MAMC)
E-13016/19/2019-Dev.Sec.(IT) CD No.042599257

The proposal of MAMC for seeking technical clearance for the procurement of 01-year subscription of Up-to-date Electronic Resource Software, received with the recommendations of the Secretary(H&FW) was placed in the TEC meeting in the TEC meeting held on 16/11/2023.

TEC discussed the proposal of MAMC as per details given in the TEC agenda item no 3 (Annexure-I). TEC was apprised that the same proposal was previously placed in the held on 20/01/2023 and MAMC was advised re-submission of the proposal by providing additional information such as exploring availability the software solution from other sources, subscription amount for subsequent years, SLA provisions in procurement and of helpdesk support etc. TEC decided to defer the proposal as neither the desired information was provided despite repeated email communication nor somebody represented to attend the meeting for on the spot clarification of the queries of the esteemed committee members during the meeting.

4. Administrative Reforms (AR) Department
F. No. F.2/01/2023/AR | CD No.: 056738623

The proposal related to hiring of technical manpower and hardware resources for the smooth operations of the PGMS application, received through SIO, NIC was placed in the TEC meeting held on 16/11/2023.

TEC discussed the proposal of AR Department as per details given in the TEC agenda item no 4 (Annexure-I). The concerned Officer from NIC looking after the PGMS Project explained in detail the requirement of technical manpower and infrastructure requirement. He emphasized that the existing infrastructure is nearing end of life and in order to migrate to new cloud platform, AR Department has been requested to arrange 2 VMs for web server, 02 VMs for Database Servers, 02 nos 16 core MS-SQL server subscription licenses, 02 SSL Certificates and approx. 20 lakh SMS support and 03 technical manpower. Based on the inputs from the representatives of the department and NIC during the meeting, deliberation and justification given in the proposal, TEC concurred the proposal of the AR Department as per requirements recommended by NIC for 5 years. It is subject to the condition that MS SQL server subscription will be for a period of 01 year only. Within one year, NIC shall migrate the data from MS SQL to MySQL. TEC advised that the AR Department will ensure that MS-SQL server subscription is replaced with Open Source Database server thereafter. Further, for better performance of the PGMS software, AR Department will put in place a mechanism/policy for retention of grievances for online retrieval of suitable duration say 05 years and will coordinate with NIC for implementation of the same in PGMS accordingly.

V. The recommendations of TEC are subject to the condition that respective departments shall complete all codal formalities as per GFR 2017, CVC guidelines and latest instructions issued by IT Department and Finance Department, GNCTD from time to time.

VI. It is re-iterated that the IT Department has issued a circular number 08/2020 dated 05/08/2020 on monitoring of attendance and work done by the outsource manpower for the e-Governance projects developed/managed by NIC, Delhi. The referred circular is available at https://it.delhi.gov.in>>documents>>circular. So, all the departments while hiring manpower should adhere to the guidelines issued in this regard.

VII. Further, the recommendations of TEC are also subject to the condition that the above said Departments shall have to take

approval of the Finance Department and Competent Authority, wherever necessary.

(Mohan Singh)
Sr. System Analyst,
Department of IT

(Santulan Chaubey)
Joint Director,
Department of IT

(Dr Ashutosh Kumar Srivastava)
Assistant Director
Planning Department

(Y P Kaushik)
IFA(IT)/COA(LNH)

(Dr. M P S Bhatia)
Professor,
NSUT, Dwarka, Delhi

(Manie Khaneja)
SIO, NIC Delhi

(H.P.S. Sran)
Secretary(IT)

No.E-11/4/2020-Development/Secy(IT) Vol-2/7957-69   Dated: 23/11/2023

Copy to:

1. Special Secretary (IT), Department of Information Technology, GNCTD.
2. Director, Planning Department, Level 6, Delhi Sectt.
3. Dr. M.P.S.Bhatia, Professor, Netaji Subhash University of Technology, Sector 3,Dwarka,N Delhi.
4. Dr. Manoj kumar, Professor, Netaji Subhash University of Technology, East Campus, Geeta Colony, Delhi.
5. Ms Manie Khaneja, State Information Officer, NIC, Delhi State Unit, 'B' Wing, Level-7, Delhi Secretariat.
6. Sh. Santulan Chaubey, Joint Director(IT), DIT, GNCTD.
7. Sh. Y P Kaushik, IFA(IT)/COA(LNH),Lok Nayak Hospital, Delhi Gate, Delhi
8. P.S. to Secretary (I.T.) I.T. Department, GNCTD
9. All Departments with reference to web link for downloading from website of IT Department in their respective files.

(Mohan Singh)
Sr. System Analyst

Government of NCT of Delhi
INFORMATION TECHNOLOGY DEPARTMENT
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
http://it.delhi.gov.in

1. Revenue department
No. F.1(291)/IT/DCO/2023/ CD No. 087733610

The proposal received from Revenue Department is for seeking the approval for procurement of 56 licenses of CISCO WEBEX (VC software) for 56 authorities of Revenue Department to conduct virtual hearing. The proposal has been received with the recommendations of Pr. Secy (Rev)/Divisional Commissioner.

The Department has informed the following:

i. Department is in the process of integrating the features of Hybrid hearing in the e-Revenue Court Case.

ii. The proposed software will have integrated system for virtual/hybrid hearing wherein the parties and advocates can join the proceedings of the court through video conferencing. The reader of the presiding officer will have administrator rights to allow/disallow parties, advocates and other participants to join the court.

iii. The process of implementation of hybrid hearing in Revenue e Court is undertaken by NIC State Unit. NIC state Unit has suggested the same process is being implemented at Tis Hazari Court .

iv. Further NIC ,suggested Revenue Department to procure the license of CISCO WEBEX VC software for all 56 authorities of the Revenue Department.

v. Department also informed that development of hybrid hearing in e- Revenue Court portal is covered in Mission 2023 and status of the same is submitted by Revenue Department on 15th of every month in e-Samiksha portal for perusal of Worthy CS, Delhi.

The observations of the IT Department are as under: -

i) The proposed software will have integrated system for virtual/hybrid hearing wherein the parties and advocates can join the proceedings of the court through video conferencing. The reader of the presiding officer will have administrator rights to allow/disallow parties, advocates and other participants to join the court.

is covered in Mission 2023.

    iii) NIC VC division is supporting VC services to all central Government and state government's offices through reserve portal. They said that it would be difficult to provide 56 links on daily basis due to limitation of resources.

    iv) Further, Department of Revenue has requested to allow the procurement of 56 licenses of CISCO WEBEX (VC software) for 56 authorities of Revenue Department for virtual hearing.

In view of the above, the proposal of Revenue Department is placed before TEC in next its next meeting for discussion and appropriate decision.

2.   Central Jail/ Delhi Prisons
No. F.No.F/9/124/2023/HQ CD No.001754630 and
F.21(100)/Comp/Kiosks/Mandoli CD No.003473251

The proposal received from Central Jail/ Delhi Prisons through Home Department is for seeking the approval of procurement of a 25 Kiosk for Delhi Prisons through GeM portal. The proposal has been received with the recommendations of DIG (Prisons).

The department has informed the following: -

a)   Procurement of 25 nos. of "information kiosk" to be installed in all jails in Tihar, Rohini & Mandoli Complexes, Prison Hqs & Tihar court complex through GeM.

b)   The existing kiosks in jail are used by the legal aid advocates, prisoners inside jails for getting the information regarding Prisoners profile, Remission, Parole, Appeal, Court cases, Court action, Visitors information & to know about the status of inmate cases at District Hon'ble Courts, appeals at Hon'ble High Court or Hon'ble Supreme Court.

c)   The existing Kiosks installed in jail at Tihar, Rohini & Mandoli are not properly functioning due to attaining age, obsolete, beyond repairable as non-availability of spare parts etc and needs immediate replacement with latest available version.

d)   The existing data bandwidth of 50 Mbps is sufficient to support the proposed kiosks.

e)   No Standard technical specifications for kiosks has not been mentioned in the latest Circular issued by Department of IT, GNCTD dated 05.04.2023.

is requirement of 18 e-Kiosks for 16 existing jails and 02 for proposed jail complexes at Mandoli.

The observations of the IT Department are as under: -

i) Kiosk is not a IT equipment and it is merely a structure that may be used to keep the computer. However, the detail of touchscreen along with its configuration is not specified in the Standard technical specifications dated 05/04/2023 issued by Department of IT.

ii) As per decision taken in the meeting dated 18/07/2023 there is requirement of 20 Kiosks whereas in the present proposal there is mention of 25 nos. of kiosks.

iii) The detail of working/ non-working/ new requirement of kiosks in each jail has not been mentioned.

iv) The processor and OS (pre-loaded) has been selected as Core i3 & windows 10 respectively whereas higher model i.e. Core i5 & higher OS model options are available on GeM. Department may consider opting for higher processor & OS (preloaded).

In view of above, proposal of Delhi Prisons is placed before TEC for discussion and appropriate decision.

3. Maulana Azad Medical College
E-13016/19/2019-Dev.Sec.(IT)   CD No.042599257

The proposal of MAMC for seeking technical clearance for the procurement of 01-year subscription of Up-to-date Electronic Resource Software has been received with the recommendations of the Secretary(H&FW).

The Department has informed the following:

i. Department requires the procurement of subscription of Up to Date Electronic Resource Software for the Central Library, MAMC.

ii. Procurement of the software is required for faculty members and students of MAMC and it provides point of care solution based on extensive evidence to clinicians, researchers, students and Health care providers. Through this resource, they can access more than 11,800 clinical topics spread across 25 medical specialities.

Observation of IT Department:
i. This proposal was placed before in the previous TEC meeting held on 20.01.2023. For want of more clarity in terms of exploring availability of the software from other sources, subscription amount for subsequent years, SLA provisions in

advised for re-submission of the proposal.

ii. MAMC has resubmitted the proposal for consideration of TEC

In view of the above, the proposal of MAMC may be placed before TEC for discussion and appropriate decision.

4. Administrative Department
F. No. F.2/01/2023/AR | CD No: 056738623

The proposal related to hiring of technical manpower and hardware resources for the smooth operations of the PGMS application is received through SIO, NIC.

Background: Previously, proposal was submitted for the comments of IT Department. IT Department returned the file with the following comments: *"Hence, firstly, for examining the matter, proper proposal containing the scope, activities to be carried out and technical manpower and hardware requirements, etc., may be worked out by the Department with NIC. Thereafter, proposal may be submitted to TEC for discussion and technical approval.*

- **Decision by AR Department:** AR Department has received the reply from NIC vide letter dated 21.09.2023 w.r.t. above comment of IT Department. Subsequently, the following Decisions have been taken by the AR Department: -**Hiring of Technical Manpower:** One Technical Lead and two Senior Programmers from NICSI for maintenance and enhancement of the developed application /portal to the PGMS Cell.
- **Procurement of hardware resources as per specification provided.**

Proposal has been submitted to IT Department for concurrence.

Observations of IT Department:

Proposal	Details	Observation
Hiring of Technical Manpower [01 Programmer One Technical Lead and two Senior Programmers]	**Scope given by NIC:** 1) Software maintenance and enhancement of existing PGMS 2) Development and deployment of new PGMS with new technology and migration	1) As per the decision of AR Department, scope mentioned in the proposal has changed and reduced to maintenance of existing software only. 2) With reduced scope, manpower requirement should be worked out accordingly (manpower in NIC proposal has been worked out for new system development as well as for maintenance)

	of old system **Scope after AR Decision:** Software maintenance and enhancement of existing PGMS for 5 years	
Procurement of hardware resources	**1)** Windows OS for webserver and DB Server **2)** MS-SQL database server **3)** SSL Certificate **4)** SMS	1) Hardware and resource requirement has been submitted by NIC are as per the scope given which includes development of new system. While as per decision of AR Department, only maintenance and enhancement of existing system remains in the scope. Accordingly, hardware and resource requirements should change. 2) While proposing the proprietary software, open source policy needs to be referred and applied if possible.

Proposal of the AR Department for the procurement of technical manpower and IT Hardware /resources is placed before TEC for discussion and further necessary action, as items proposed are not part of the standard specification for the Departments.

Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

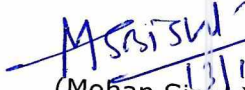F. No. E-11/4/2020-Development/Secy(IT) vol-2/7795- 784 Dated: 13/11/2023

Meeting Notice

The meeting of the Technical Evaluation Committee (TEC), for evaluation of the I related projects/proposals of the various Departments of Govt. of NCT of Delhi, will be held on **16/11/2023,5:00 PM (Thursday)** under the Chairmanship of Secretary (IT), GNCTD, in his **Conference Hall at 9th Floor, 'B' Wing, IT Department, Delhi Secretariat, New Delhi**.

2.   The proposals of the following Departments will be discussed in the meeting:

S.N.	Name of the Department	Subject
i	Revenue Department	Procurement of 56 Licenses of CISCO's WEBEX(VC Software) for 56 authorities of Revenue Department/e-Revenue Courts

3.   Any other proposal may be placed before the TEC with the permission of Secretary (IT).

4.   It is requested that Head of office of the concerned department/person well versed with the proposal may kindly attend the meeting on the above said date and time for on the spot clarification, if any sought by TEC.

5.   All the members of TEC are requested to attend the meeting on the schedule date and time.

(Mohan Singh) 13/11/23
Sr. System Analyst (IT)

F. No. E-11/4/2020-Development/Secy(IT) vol-2/7795-7804 Dated: 13/11/2023

To,

1. Director (Planning) Department of Planning, GNCTD.
2. Special Secretary (IT), Department of Information Technology, GNCTD.
3. Ms Manie Khaneja, SIO, NIC, Delhi State Unit, 'B' Wing, 3rd Level, Delhi Secretariat.
4. Dr. M.P.S. Bhatia, Professor, NSUT, Sector 3, Dwarka,New Delhi.
5. Dr. Manoj Kumar, Professor, NSUT, East Campus, Geeta Colony, Delhi-110031.
6. Sh. Santulan Chaubey Joint Director(IT), DIT, GNCTD.
7. Sh. Y.P. Kaushik, IFA(IT)/Controller of Accounts,Lok Nayak Hospital, Jawaharlal Nehru Marg, near Delhi Gate, New Delhi, Delhi 110002
8. All concerned Departments.

Copy for information to:
1. PS to Secretary (IT), GNCTD.

(Mohan Singh) 13/11/2023
Sr. System Analyst (IT)

Govt. of NCT of Delhi
Department of Information Technology
9th Level, B Wing, Delhi, Secretariat
Attendance sheet of TEC meeting held on **16.11.2023 at 05:00PM**

S.No.	Name of Officer	Department	Designation	Phone & Email	Signature
1.	Dimple Thapa	Revenue Dept.	SSA	9818541897	
2.	Karundeep Kaur	Revenue Dept.	Systems Analyst	9958918142	
3.	Madhu Yadav	Prison Dept.	System Analyst	9818020643	
4.	Ashish Jain	BIT Depart.	SSA	9868262962	
5.	Neeraj Bhatnagar	~~Director (IT)~~ NIC	Director (IT)	9999455502	
6.	Y. P. Kaushik	IT	IFA	9868171986	
7.	Ashish Kumar	AR Deptt.	Dy. Secy	7838343323	
8.	Dr. Ashutosh Kumar Srivastava	Planning Deptt.	Asst. Director	9710205533	

Contd.

Govt. of NCT of Delhi
Department of Information Technology
9th Level, B Wing, Delhi, Secretariat
Attendance sheet of TEC meeting held on **16.11.2023 at 05:00PM**

S.No.	Name of Officer	Department	Designation	Phone & Email	Signature
9.	Anil Kv. Mittal	NIC	Sr. Director	9810981394 akmittal@govin	*(signature)*
10	Manie Gup.	NIC	810	manis@nic.9.	*(signature)*
11.	Dr MPs Bhatia	NSUT, Dwarka	Professor		V-G.
12	Dr manoj Kumar	NSUT, Geeta colony East Campus	Professor		V-C.
13.	Mohan Singh	DIT	SSA	mohan.delhi@gov.in	*(signature)*
14.	Santulan chaubey	DIT	Joint Director.		*(signature)*