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**Government of NCT of Delhi**  
**INFORMATION TECHNOLOGY DEPARTMENT**  
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002  
<http://it.delhi.gov.in>

F.NoE-11/4/2020-Development/Secy (IT) Vol-2/186-202 Dated 2.5.10.1/2022

**Subject: Minutes of the Meeting of Technical Evaluation Committee (TEC) held on 18<sup>th</sup> January 2022 at 11:30 AM under the Chairmanship of Secretary (IT), to examine the IT proposals of various Departments of Govt. of NCT of Delhi through Video conferencing amid Covid-19 pandemic.**

- I. The meeting was conducted through Video Conferencing amid COVID-19 Pandemic.
- II. The TEC meeting Agenda approved by the Secretary(IT) is annexed as **Annexure-I**
- III. The copy of the TEC's meeting notice is annexed as **Annexure-II**.
- IV. List of Members/participants who participated in the meeting is annexed as **Annexure-III**.
- V. The proposals of the various Departments as per meeting agenda and decisions taken/advice of the Technical Evaluation Committee are described below:

1. **Office of the District Magistrate (South), O/o Divisional Commissioner, GNCTD, Revenue Department**  
F.No. ADM (South) CD No : 091607028

The proposal of office of the District Magistrate (south) regarding seeking technical approval for Extension for Hiring of 04 IT Manpower for COVID -19 related work. The proposal, received with the recommendation of Pr. Secretary(Revenue) cum Director, DOV, has been examined in the IT Department.

TEC discussed the proposal of office of the District Magistrate(South) as per details given in the TEC agenda no 1 mentioned in attached Annexure-I. TEC obtained the inputs from the representatives of the Department who were present during the meeting and based on their inputs i.e increase in workload due to Pandemic, there is necessity of technical manpower thus TEC approved extension of 04 Technical Manpower (01(one) Programmer/Technical Support Engineer/Testing Engineer, 03(Three) Data Entry Operators) including ex-post facto approval as mention in agenda after observing all codal formalities as per GFR 2017 and latest instructions issued by Finance Department, GNCTD from time to time.



**2. Directorate of Gurdwara Elections**  
**F.No. F1/136/2012/DGE/Admn CD No : 087305512**

The proposal of Directorate of Gurdwara Elections, GNCTD regarding approval of TEC of IT Department, GNCTD for extension of term of engagement of a Programmer for another 12 months on outsource basis, received with the recommendations of Pr. Secretary(Gurdwara Elections) has been examined in the IT Department.

TEC discussed the proposal of Directorate of Gurdwara Elections as per details given in the TEC agenda no 2 mentioned in attached Annexure-I. TEC obtained the inputs from the representatives of the Department who were present during the meeting who has informed that the nature of the work is recurring in nature, thus TEC approved extension of engagement of a Programmer for another 06 months on outsource basis after observing all codal formalities as per GFR 2017 and latest instructions issued by Finance Department, GNCTD from time to time with the advise to department to take up the matter with AR Department again regarding creation of one post of Asstt. Programmer.

**3. Directorate of Civil Defence, Office of the Divisional Commissioner, GNCTD**

**F.No. TA34(287)/DV/SOFTWARE/2018 CD No : 000476192**

The proposal of Directorate of Civil Defence is regarding extension of term of engagement of 03 IT manpower through NICS I for another 12 months on outsource basis, received with the recommendation of Pr. Secretary (Revenue) has been examined in the IT Department.

TEC discussed the proposal of Directorate of Civil Defence as per details given in the TEC agenda no 3 mentioned in attached Annexure-I. TEC obtained the inputs from the representatives of the Department who were present during the meeting who has informed that the scope of the project has been enhanced and Mobile App and other various modules need also be developed. The representative of the department has informed that Enrolment and training modules has been developed and for the developing the remaining modules there is need for extension. Thus, TEC approved extension of engagement of 03 IT manpower for another 12 months on outsource basis after observing all codal formalities as per GFR 2017 and latest instructions issued by Finance Department, GNCTD from time to time.

**4. Delhi Subordinate Services Selection Board (DSSSB)**

**F.No. Dept. F(35)/IT/DSSSB/2015-16,CD No. : 082678629**

The proposal of DSSSB is regarding seeking approval for extension of 04 technical manpower on hiring basis under the Facility Management Services for OARS project of DSSSB for a period of 12 months, received with the recommendation of Chairman, DSSSB has been examined in the IT Department.

*Answer*



TEC discussed the proposal of DSSSB as per details given in the TEC agenda no 4 mentioned in attached Annexure-I and approved extension of 04 IT manpower for another 12 months after observing all codal formalities as per GFR 2017 and latest instructions issued by Finance Department, GNCTD from time to time. 999/L

**5. Directorate of Audit (DOA), GNCTD**  
CD# 012679096

The proposal of Directorate of Audit (DoA) is regarding seeking approval for hiring of services of 02 IT manpower (Sr Software Application Support Engineer) for development/hosting "Delhi Budget Mobile Application" from NICS I for a period of 12 months, received with the recommendation of Pr. Secretary(Finance) has been examined in the IT Department.

TEC discussed the proposal of DoA as per details given in the TEC agenda no 5 mentioned in attached Annexure-1. The representatives of the Department who were present during the meeting has informed that manpower is required for 12 months as after budget in March 2022, there will be RE and BE, thus TEC approved hiring of services of 02 IT manpower (Sr Software Application Support Engineer) for development/hosting "Delhi Budget Mobile Application" for a period of 12 months after observing all codal formalities as per GFR 2017 and latest instructions issued by Finance Department, GNCTD from time to time. Since the usage of this mobile app. appears to be of perennial nature, so DOA is advised to assess the manpower requirement to enhance/manage this mobile app in consultation with NIC for future needs. If the requirement is of permanent nature, IT Cadre posts of suitable level and numbers may be created in DOA.

**6. Office of the Commissioner of Industries, GNCTD**  
F.No-E-13016/3/2015-Development

The proposal of Office of the commissioner of Industries Delhi is regarding technical clearance for engagement of services of consultancy agency through NICS I, received with the recommendation of Commissioner, Industries has been examined in the IT Department.

TEC discussed the proposal of Industries Department as per details given in the TEC agenda no 6 mentioned in attached Annexure-I and approved hiring the services of consultancy agency for preparation of DPR for setting up an E-waste Eco-park in Delhi after observing all codal formalities as per GFR 2017 and latest instructions issued by Finance Department, GNCTD from time to time.

**7. Directorate of Prosecution, Home Department**

The proposal of Directorate of Prosecution, Home Department is regarding technical approval on the technical specification of the tablets for Prosecuting officers of Directorate of Prosecution, received with the recommendation of ACS(Home) has been examined in the IT Department.




TEC discussed the proposal of Directorate of Prosecution, Home Department as per details given in the TEC agenda no 7 mentioned in attached Annexure-I. TEC is of view that Laptop is better option than tablet, as tablet has limited memory, storage and life. However, the representative of the department who were present during the meeting has informed that the tablets will be provided to prosecuting officers on reimbursement basis and proposed specification of the tablets are meeting their requirement. Thus, the TEC approved the specification of the tablets as proposed by the Dte. of Prosecution for Prosecuting officers as under.


| Technical Specification of Tablet                       |
|---|
| 8-10 inches, Wi-fi + 4G, Voice Call, Dongle Connectible |
| Primary Camera 8 MP, Secondary Camera 2 MP              |
| Android version 10 or above                             |
| Minimum 4 GB RAM, 64 GB Internal Memory                 |
| Battery 5000 mAh  |
| Minimum Processor 1.8 GHz Octa-Core                     |

However decision regarding providing tablets to Prosecuting officers are under the purview of the Administrative Department/HOD. Thus, before finalizing any decision approval of Administrative Secretary may be obtained after recording justification for the same as compared to other alternatives.

The meeting ended with vote of thanks to the Chair.

  
(Mohan Singh)  
Sr. System Analyst,  
Department of IT

  
(Krishan Kumar)  
Joint Director,  
Department of IT


  
(Dr. MPS Bhatia)  
Professor,  
NSIT, Delhi

  
(Manoj Kumar)  
Dy. Secretary(Finance)

  
(Ashok Kumar)  
Director  
Planning Department

  
(Rajeev Chauhan)  
Sr. Technical Director  
NIC, Delhi

  
(Prince Dhawan)  
Spl. Secretary(IT)

  
(Swati Sharma)  
Secretary(IT)

Dated: 25/01/2022

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Copy to:

1. Sh. Prince Dhawan, Special Secretary (IT), Department of Information Technology, GNCTD.
2. Special Secretary (Finance), Department of Finance, GNCTD.
3. SIO, NIC, Delhi State Unit, 'B' Wing, 3<sup>rd</sup> Level, Delhi Secretariat.
4. Director (Planning) Department of Planning, GNCTD.
5. Dr. M.P.S.Bhatia, Professor, Netaji Subhash Institute of Technology, Sector 3, Dwarka, N Delhi.
6. Sh. Krishan Kumar, Joint Director(IT), DIT, GNCTD.
7. Sh. Rajeev Chauhan, Addl. SIO & Sr Tech Director, NIC Delhi, Delhi Sachivalaya
8. System Analyst, IT, for uploading the Minutes of the Meeting on the website of DIT, GNCTD.
9. P.S. to Secretary (I.T.) I.T. Department, GNCTD
10. All Departments with reference to web link for downloading from website of IT Department in their respective files.

Himanshu

(Himanshu Manchanda)  
System Analyst



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**Agenda of TEC meeting scheduled for 18/01/2022 at 11:30 AM through video conferencing**

**1. Office of the District Magistrate (South), O/o Divisional Commissioner, GNCTD, Revenue Department**

F.No. ADM (South) CD No : 091607028

The proposal of the office of the District Magistrate (south), is for Extension for Hiring of 04 IT Manpower for COVID -19 related work. The proposal has been received with the recommendations of Pr Secretary (Revenue).

The Department has informed the following:-

Previously, ex post facto approval and technical approval for engagement of following IT Manpower has been concurred by the IT Department, GNCTD

**A) Ex-post facto approval**

| Sno. | Post name   | Period                        |
|------|---|-------------------------------|
| 1    | Software Application Support Engineer - 01 nos.                   | w.e.f 20.7.2020 to 31.12.2020 |
| 2.   | Programmer/Technical Support Engineer /Testing Engineer — 01 nos. |                               |
| 1.   | Office Assistant Support (Non-Graduate) — 03 nos.                 | 01.07.2020 to 31.12.2020      |

**B) Administrative Approval**

| Sno. | Post name                                       | Period                        |
|------|---|-------------------------------|
| 1    | Software Application Support Engineer - 01 nos. | 8 months w.e.f. 01.01.2021 to |

|   |  |         |  |
|---|--|---------|--|
| 2 | Programmer/Technical Engineer<br>/Testing Engineer — 01 nos. | Support | 31.08.2021                                       |
| 3 | Office Assistant Support (Non-Graduate)<br>— 03 nos.         |         | 3 months<br>w.e.f<br>01.01.2021 to<br>31.03.2021 |

Office of District Magistrate (South) has submitted the proposal for extension/renewal of IT manpower as mentioned below with the justification that said manpower is required for COVID-19 related work.

A. Ex-post facto approval

| Sr no. | Post name  | Period                              |
|--------|--|-------------------------------------|
| 1      | Programmer/Technical Engineer<br>/Testing Engineer — 01 nos. | Support 01.09.2021 to<br>27.10.2021 |
| 2      | Office Assistant Support (Non-Graduate)<br>— 03 nos.         | 01.04.2021 to<br>27.10.2021         |

B. Administrative Approval

| Sno. | Post name  | Period                             |
|------|--|------------------------------------|
| 1    | Programmer/Technical Engineer<br>/Testing Engineer — 01 nos. | Support 28.10.2021 to<br>31.3.2022 |
| 2    | Office Assistant Support (Non-Graduate)<br>— 03 nos.         | 28.10.2021 to<br>31.3.2022         |

**Observations of IT Department**

The proposal for extension/renewal of IT manpower is not against the vacant posts. Department vide its mail dated



24.12.2021 has informed that Office Assistant may be considered as Data Entry Operators. Further, the Department has informed that the manpower is required for COVID-19 related work. The matter is placed before the TEC for discussion and appropriate decision.

**2. Directorate of Gurdwara Elections**  
**F.No. F1/136/2012/DGE/Admn CD No : 087305512**

The proposal Directorate of Gurdwara Elections is for extension of term of engagement of a Programmer for another 12 months on outsource basis. The proposal has been received with the recommendations of Pr. Secretary (Gurdwara Election).

The Department has informed the following:-

- i. The Directorate has hired services of a Programmer from M/s Intelligent Communication Systems India Ltd.(ICSIL) for updation of its website, uploading Electoral Rolls and other e-office work i.e. scanning of files, PGMS portal, Govt.-e-Marketing, e-RTI. The approval for the above from IT Department and Finance Department was obtained.
- ii. The Programmer was initially engaged w.e.f. 11-08-2015 and his period was further extended for another year w.e.f. 11.08.2016 up to 10.08.2017 for which the approval of Finance Department was obtained. Department of Information & Technology technically approved the proposal for extension of services of one programmer on outsource basis for a period of one year w.e.f. 11.08.2017 to 10.08.2018, 11.08.2018 to 10.02.2019, 11.2.2019 to 10.02.2020, 11.02.2020 to 10.02.2021 and 11.02.2021 to 10.02.2022.
- iii. The work of e-office of Government of NCT of Delhi is increasing day by day and the RTI applications are also disposed of through e-office. The Directorate is also planning to start the work of updation of photo electoral rolls of 46 Gurdwara Wards and for this purpose, the services of programmer is very much required. The Directorate does not have any other IT professional for its e-office work.
- iv. M/s ICSIL is providing the services of the Programmer on outsource basis @Rs. 28,897/- (5% annual increase) plus GST as applicable and Service Charges @ 10%. The programmer



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engaged in the Directorate gets his annual increase in pay in month of August every year.

- v. As per the advice of the Information Technology Department, request for creation of one post of Assistant Programmer has been sent to Deputy Director(AR) Vide letter no.F.1/48/08-09/DGE/3775-76 dated 16.11.2018 . File for creation of one post of Asstt. Programmer fulfilling the requisites was sent to A.R. Department for creation of one post of Asstt. Programmer on urgent basis.
- vi. Hon'ble Chief Minister Delhi vide their dispatch no. 62732 dated 12.11.2018 had directed the Administrative Secretary to seek the approval for extension of any post for one year to avoid delay and harassment.
- vii. Sufficient funds are available under Major Head: 2250 00 800 0000 02 Wages during the current Financial Year 2021-22.
- viii. IT Department has been requested to accord approval for extension of services of one Programmer through M/s ICSIL on outsource basis for a period of one year w.e.f. to 10-02-2022 to 10-02-2023 in the Directorate on the same term & Conditions.

### **Observations of IT Department**

The proposal for extension/renewal of IT manpower is not against the vacant posts. The Department has informed that the manpower is required for updation of its website, uploading of Electoral Rolls, e-office work, RTIs, PGMS portal etc. Directorate in its note has mentioned that AR Department has advised Directorate to continue with the existing arrangement of engagement of Assistant Programmer on outsource basis as and when required. The matter is placed before the TEC for discussion and appropriate decision.

### **3. Directorate of Civil Defence, Office of the Divisional Commissioner, GNCTD**

F.No. TA34(287)/DV/SOFTWARE/2018 CD No : 000476192

The proposal Directorate of Civil Defence is for extension of term of engagement of 03 IT manpower through NICSIL for another 12 months on outsource basis. The proposal has been received with the recommendations of Pr. Secretary (Revenue).

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The Department has informed the following: -

- i. Man power fund for the development work related to Civil Defence Volunteer project is exhausting by November 2021 and current manpower will be required for another 12 months. Hence, it is requested to approve the extension of the work order and provide the funds to NICS I for the following manpower:

| S. No | Resources category  | No. of Resources | Relevant Experience                           |
|-------|---|------------------|---|
| 1     | Software Application Support Engineer (for twelve Months)       | 1                | 4 to less than 7 years of relevant Experience |
| 2     | System Software & Database Support Engineer (for twelve Months) | 1                | 2 to less than 4 years of relevant experience |
| 3     | System Software & Database Support engineer (for twelve Months) | 1                | 4 to less than 6 years of relevant experience |

- ii. The directorate had already obtained the approval of TEC of IT Department, GNCTD for hiring of manpower as per request of NIC Delhi State Unit for the design and development of the software and Mobile APP for the Civil Defence Volunteers. A meeting under the Chairmanship of Director Civil Defence/Divisional Commissioner was held at Conference Hall, Department of Environment, GNCTD, 6th Level, Delhi Secretariat, Delhi- 110002 on 01.11.2021 (Monday) at 04:30 PM. It was discussed that NIC will send a request for continuation/extension of present technical manpower which is engaged through NICS I for development of CDV software.



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- iii. Proposal has been forwarded to IT Department GNCT of Delhi for concurrence of extension of technical manpower engaged through NICS I for development of CDV software as mentioned above in the light of cabinet decision no.-3043 dated 05.11.2021.
- iv. In the light of cabinet decision dated 5/11/2021 and circular of IT department dated 23/12/2021 the proposal has been sent to IT Department, GNCTD to accord Administrative Approval from TEC for extension of technical manpower.

Observations of IT Department:

The proposal for extension of term of hiring of 03 IT manpower is not against the vacant posts. The Department has informed that the manpower is required for design and development of Software and Mobile App for Civil Defence. The status of work done by the 03 hired manpower could not be seen in the proposal. Further, the proposal does not mention the period of proposed extension. The Department may be advised to document the software developments deliverables since the engagement of these 03 IT manpower under this project.

The matter is placed before the TEC for discussion and appropriate decision on hiring of 03 IT manpower for another 12 months.

4. **Delhi Subordinate Services Selection Board (DSSSB)**  
F.No. Dept. F(35)/IT/DSSSB/2015-16, CD No. : 082678629

Proposal of DSSSB is for seeking approval for extension of 04 technical manpower on hiring basis under the Facility Management Services for OARS project of DSSSB for a period of 12 months. The Proposal has been received with the recommendations of the Chairman, DSSSB.

DSSSB has informed the following: -

- i. Online Application Registration System (OARS) has been implemented in the year 2013, developed by NIC, Delhi State Unit which have various online modules related to conduct examinations. Over the period of time advancements of several modifications, new provisions and facilities have also been developed and incorporated in the OARS portal.

- ii. Recently DSSSB has conceptualized to conduct the "Combined Examinations" for similar posts of various user departments through the new "Combined Examination Module" in OARS, which is under development stage. The main purpose of the combined examinations is to invite single online application in OARS from aspiring applicants for similar types of posts from departments of GNCT of Delhi. This new exercise of combined examinations may save the time and effort of all the resources presently being utilised to conduct the various examinations.
- iii. The services of technical manpower have been extended by the Department from 2015 to 2020, after the approval of IT Department and Finance Department.
- iv. The entire development and maintenance of the OARS project is being handled by the 04 hired technical manpower under the supervision of NIC (technical partner). Therefore, extension of the 04 existing technical manpower working on ORS project at NIC for another 12 months i.e. w.e.f 05/01/2022 to 04/01/2023 as the existing term of engagement of these manpower is expiring on 04/01/2022.
- v. NIC has conveyed the requirement of 04 senior developers with varying experience from 05 years to 11 years or above. DSSSB has to transfer a balance amount of ₹17,54,615/-for engagement of 04 technical manpower for the period 05/01/2022 to 04/01/2023 keeping in view the partial settlement of advances made to NICSII in the past for this ongoing project.

The proposal of the DSSSB has been examined and following is observed:

- i. The term of existing hired 04 technical manpower is expiring on 04/01/2022.
- ii. The hired manpower from NICSII is not engaged against vacant post.
- iii. The retention of existing manpower is essential for continuity of the ORS project.
- iv. DSSSB has sought extension of these 04 technical manpower for another 12 months i.e. with effect from 05/01/2022 to 04/01/2023.



In view of the above, the proposal of DSSSB is placed before in next TEC meeting for discussion and appropriate decision.

**5. Directorate of Audit (DOA), GNCTD**  
CD# 012679096

The proposal of the Directorate of Audit (DoA) is for hiring of services of 02 IT manpower (Sr Software Application Support Engineer) for development/hosting "Delhi Budget Mobile Application" from NICS I for a period of 12 months. The proposal has been received with the recommendations of Pr. Secretary (Finance).

DOA has informed the following:

- i) A mobile application "Delhi Budget Mobile Application" was developed by NIC last year and Budget Documents 2021-22 was placed on application after presenting the Budget in the Legislative Assembly for making the Budget process paperless.
- ii) The Budget for the year 2022-23 of Govt. of NCT of Delhi is to be presented in the Legislative Assembly in the month of March 2022 and documents needs to be uploaded on the "Delhi Budget Mobile Application" after approval from Assembly. For this purpose, a separate section for this year is required to be developed by NIC in the Mobile Application so that documents may be placed on the Application. NIC has requested to hire the services of two technical manpower viz. Senior Software Application Support Engineer from NICS I initially for a period of one year for Developing/ Hosting data of Budget 2022- 23 on "Delhi Budget Mobile Application".
- iii) In this regard, a "Performa Invoice Request Form" was also forwarded to NICS I on dated 28.12.2021 for providing the PI for these technical manpower.
- iv) Accordingly, vide email dated 28.12.2021, NICS I has sent a PI (Placed at 2-8/C) of an amount of Rs. 14,96,858/- for hiring of above said two manpower for a period of one year. The details of PI are as follows: -

| S. No.         | Manpower Description                         | No. of Person | Reqd. Period  | Rates per Months ₹ | Total Yearly Amount (Ex. Taxes) ₹ |
|----------------|--|---------------|---------------|--------------------|-----------------------------------|
| 1              | Senior Software Application Support Engineer | 2             | Twelve Months | 52855.16           | 12,68,523.84                      |
| CGSTpayable@9% |  |               |               |                    | 1,14,167.15                       |
| payable @9%    |  |               |               | SGST               | 1,14,167.15                       |
| (Rs.)          | Gross amount payable                         |               |               |                    | 14,96,858.00                      |

- v) The Annual payment of ₹14,96,858.00/- will be made to National Informatics Centre Services, Ministry of Electronics and Information Technology, Government of India (NICS) for hiring of 02 Technical manpower as mentioned above.
- vi) As per the circular issued by IT Department on dated 23/12/2021 regarding approval of Council of Ministers, GNCTD for engagement of IT manpower through NICS as SLA on Nomination basis, approval of TEC and Finance Department is required.



- vii) In view of above, file may be sent to IT Department for placing the proposal in TEC for hiring of 02 Technical manpower initially for a period of 01 Year from NICS I for developing/ hosting data on "Delhi Budget Mobile Application".

The proposal has been examined and following is observed:

- i. NIC, Delhi had developed the "**Delhi Budget Mobile Applicatio**" for presenting budget paperless for FY 2021-22. Now NIC has requested for hiring 02 IT manpower for a period of 12 months to enhance the existing mobile app for presenting ensuing budget in the Delhi Legislative Assembly.
- ii. As per point no 4 of circular no 7/2020 dated 13/07/20220 of IT Department, approval of TEC will continue to be required for engagement/extension of staff not against sanctioned direct recruitment category posts.
- iii. Since the usage of this mobile app. appears to be of perennial nature, so DOA is advised to assess the manpower requirement to enhance/manage this mobile app in consultation with NIC for future needs. If the requirement is of permanent nature, IT Cadre posts of suitable level and numbers may be created in DOA.

In view of the above, the proposal is placed before TEC for discussion and appropriate decision.

#### **6. Office of the Commissioner of Industries, GNCTD**

F.No. F.No-E-13016/3/2015-Development

The proposal of Office of the commissioner of Industries Delhi is regarding technical clearance for engagement of services of consultancy agency through NICS I for preparation of DPR for setting up an E-waste Eco-park in Delhi. The proposal has been received with the recommendations of Commissioner, Industries.

The Department has informed the following:

- i. The Proposal is regarding comments on Draft Cabinet note for council of Minister for setting up an E-waste Eco-park in Delhi and hiring of consultant from IT Department.
- ii. IT Department informed to department that the proposal is purely administrative in nature, therefore IT

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Department has no comments to offer and suggested to refer the cabinet decision no 2224 dated 06/10/2015 regarding engaging of consultant through National Information Center Services (NICSI) issued by the Administrative Reforms Department.

- iii. Department has informed that the evaluation by Technical committee of IT Department is not applicable as the project is not IT related, however evaluation/comment if any by TEC for engaging of consultant through National Information Center Services (NICSI).
- iv. Evaluation by Technical committee of IT Department is not applicable as the project is not IT related.

Observations of IT Department:

Department of Industries has informed that the proposal has been submitted to IT Department in accordance of the comments offered by IT Department in their cabinet Note for engagement of consultant through National Information Center Services (NICSI) for setting up an E-waste Eco-park in Delhi. In view of proposal is placed before TEC for discussion and appropriate decision.

**7. Directorate of Prosecution, Home Department**

The proposal of Directorate of Prosecution, Home Department is for seeking technical approval on the technical specification of the tablets to be procured for Prosecuting officers of Directorate of Prosecution. The proposal has been received with the recommendations of ACS (Home).

The Department has informed the following:

- i. The above mention proposal has been submitted on the representation of DPWA dated 10.08.2021 and 04.08.2020 regarding providing technical devices for communication and office work as per the directions of Hon'ble High Court of Delhi in W.P (CrI) 3044/2017 titled Court on its own motion Vs. State passed on 28.09.2021 (P-60/C of link file) with regard to



- digitization and e-office/e-prosecution, which is under process to the prosecutors of the Directorate of Prosecution, GNCT of Delhi.
- ii. Hon'ble High Court of Delhi in W.P (CrI) 3044/2017 titled Court on its own motion Vs. State passed an order on 28.09.2021 wherein Principal Secretary (Home), Government of NCT of Delhi, is directed to consider representations dated 04.08.2020 and 10.08.2021. Accordingly, Directorate of Prosecution was requested to submit a detailed proposal.
- iii. Director (Prosecution), vide letter dated 21.10.2021 & dated 23.10.2021 submitted a proposal wherein it is mentioned that the tablet is required to the Prosecuting Officers of the Directorate to conduct the trial of the cases efficiently during the court working hours particularly for Video Conferencing (VC) and online Court working on behalf of the State. Director (Prosecution) also provided the budget Head Budgetary Provision along with the detailed technical specifications and the financial implication therein.
- iv. The proposal of Director (Prosecution) for providing tablet to the Prosecuting Officers of Directorate of Prosecution on reimbursement basis with approx. cost @Rs 25,000/- to Rs 30,000/- was submitted to Finance Department, GNCT of Delhi for consideration and their concurrence. The Finance Department, GNCT of Delhi observed that the specifications provided by the Admin. Department has not been approved by the TEC, IT Department, GNCTD. Accordingly, the proposal has been forwarded to IT Department, GNCTD for consideration and approval of the technical specifications of the tablet as under

#### **Technical Specification of Tablet**

- 8-10 inches/Wi-fi + 4G/Voice Call/Dongle Connectible
- Primary Camera 8 MP, Secondary Camera 2 MP
- Android version 10 or above
- Minimum 4 GB RAM, 64 GB Internal Memory
- Battery 5000 mAh
- Minimum Processor 1.8 GHz Octa-Core



- v. Prosecutors of Directorate of Prosecution is already getting reimbursements upto the ceiling of Rs 50,000/- once in five years for the purchase of Laptop. Besides this, they are also availing for day to day work in court facilities as under:
- (a) Online Search engine by M/s Manupatra Information Solutions Pvt. Ltd. provided to all Prosecuting officers, so that they may have access to the latest case Law instantly through e-mode.
  - (b) Pen Drive Provided to all the Prosecuting officers for storage of Important Data.
  - (c) Re-imbursement upto Rs 1500/- per month to all the Prosecuting officers on Account of landline & Mobile Service.
  - (d) Re-imbursement of Rs 1000/- per month for taking Internet (Dongle) facility.
- vi. In the meeting with Home Department the Director (Prosecution) has informed that that a web based software namely e-prosecution developed by NIC as a part of ICJS project has been implemented and the accounts of all the Public Prosecutors have been created on it. It has also been informed that 224 all in one desktops have been provided to all the prosecuting officers and installed in all the seven prosecution branches situated in District Court Complex apart from facility mention at para v above. Director (Prosecution) has also informed that in order to facilitate the prosecution work during the court working hours and to equip the prosecutors in the courts to function efficiently in discharge of the prosecution work, Director(Prosecution) recommended to provide an additional technical device i.e tablet to all the prosecuting officers.

The proposal has been examined and observed the followings:

Laptop is considered as good option for VC instead of tablet. Further, the life of tablet is lower as compared to laptop. Prosecutors of Directorate of Prosecution are already getting reimbursements upto the ceiling of Rs 50,000/- once in five years for the purchase of Laptop. But since the administrative department i.e Home Department, GNCTD has already approved/recommended for reimbursement of tablet for prosecutors of Directorate of Prosecution and the specification of the same is not mention in the standard specification specify by IT Department. In view of the above, the specification of the tablet as proposed by Dte. of Prosecution is placed before the TEC for consideration.



Annexure - II  
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**Government of NCT of Delhi**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
**9<sup>th</sup> Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002**

F. No. E-11/4/2020-Development/Secy(IT) vol-2/92-96 Dated: 17/01/2022

**Meeting Notice**

The meeting of the Technical Evaluation Committee (TEC), for examination of the IT related projects/proposals of the various Departments of Govt. of NCT of Delhi, will be held on **18<sup>th</sup> January 2022 at 11:30AM** under the chairmanship of Secretary (IT), GNCTD, through **video conferencing** amid Covid-19 pandemic.

2. The proposals of the following Departments will be discussed in the meeting.

| S.N. | Name of the Department                  | Subject  |
|------|---|--|
| i.   | Office of DC(South), Revenue Department | Technical clearance for ex-post facto approval and A/A for extension for hiring of IT Manpower (01 Programmer and 03 Office Asstt/DEOs ) for the 01-09-2021 to 27/10/2021 and 28/10/2021 to 31/03/2022 respectively. |
| ii.  | Directorate of Gurdwara Elections       | Technical clearance for extension of contract period 01 Programmer for another 01 year i.e 11/02/2022 to 10/02/2023  |
| iii. | Directorate of Civil Defence            | Technical clearance for extension of contract period 03 IT Manpower for another 01 year  |
| iv.  | DSSSB                                   | Technical clearance for extension of contract period 04 IT Manpower for another 01 year effective from 05/01/2022  |
| v.   | Directorate of Audit, Finance Deptt     | hiring of services of 02 IT manpower (Sr Software Application Support Engineer) for development/hosting "Delhi Budget Mobile Application" from NICS1 for a period of 12 months                                       |
| vi.  | Industries Department                   | Hiring of consultant for feasible study and to prepare DPR for development of E-Waste Eco-Park in Delhi.   |
| vii. | Home Department                         | Technical approval on the technical specification of the tablets for Prosecuting Officers of Directorate of Prosecution.   |

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3. Any other proposal may be placed before the TEC with the permission of Secretary (IT).

4. It is requested that Head of office of the concerned department/person well versed with the proposal may kindly attend the meeting on the above said date and time through Video Conferencing for on the spot clarification, if any sought by TEC.

5. All the members of TEC are also requested to attend the meeting on the schedule date and time through video conferencing and kindly see the agenda item enclosed and provide comments mentioned in the above Agenda, if any.

6. The details for joining video conference are as follows.

VC id: 1358020

password: 0060

Link: <https://desktop.vc.nic.in/flex.html?roomdirect.html&key=cJcwFPWQ9i>

  
(Krishan Kumar)  
Joint Director (IT)

F. No. E-11/4/2020-Development/Secy(IT) vol-2/82-90      Dated: 17/01/2022

To,

1. Director (Planning) Department of Planning, GNCTD.
2. Special Secretary (Finance), Department of Finance, GNCTD.
3. Sh. Prince Dhawan, Special Secretary (IT), Department of Information Technology, GNCTD.
4. SIO, NIC, Delhi State Unit, 'B' Wing, 3<sup>rd</sup> Level, Delhi Secretariat.
5. Dr. M.P.S.Bhatia, Professor, Netaji Subhash Institute of Technology, Sector 3 Dwarka, N Delhi.
6. Dr. Manoj Kumar, Professor, Ambedkar Institute of Advanced Communication Technology and Research, Geeta Colony, Delhi.
7. Joint Director (IT), DIT, GNCTD.
8. All concerned Departments.

Copy for information to:

1. PS to Secretary (IT), GNCTD.


  
(Krishan Kumar)  
Joint Director (IT)



**Annexure-III**

Govt. of NCT of Delhi  
Department of Information Technology  
9<sup>th</sup> Level, B Wing, Delhi, Secretariat  
Attendance sheet of TEC meeting held on **18.01.2022 at 11:30AM**

The meeting conducted through video conferencing/teleconferencing amid Covid-19

| S.No. | Name of Officer                         | Department            | Designation            | Signature   | Phone & Email |
|-------|---|-----------------------|------------------------|---|---------------|
| 1     | Sh Rajiv Chauhan                        | NIC, Delhi State Unit | Sr. Technical Director | VC  |               |
| 2     | Sh Ashok Kumar                          | Planning              | Director               | VC  |               |
| 3     | Sh Prince Dhawan                        | IT                    | Spl. Secretary(IT)     | VC  |               |
| 4     | Shri Krishan Kumar                      | IT                    | Joint Director(IT)     |  |               |
| 5     | Dr MPS Bhatia                           | NSIT                  | Professor              | VC  |               |
| 6     | Sh Manoj Kumar                          | Finance               | Dy Secretary           | VC  |               |
| 7     | Sh Mohan Singh                          | IT                    | Sr System Analyst      | VC  |               |
| 8     | Ms Rashmi Aggarwal                      | IT                    | System Analyst         |   |               |
| 9     | Sh Himanshu manchanda                   | IT                    | System Analyst         |   |               |
| 9     | Sh Ranjeet                              | NIC                   | Technical Director     |   |               |
| 10    | Representative from Revenue Department  |                       |                        |   |               |
| 11    | Representative from Gurdwara Elections  |                       |                        |   |               |
| 12    | Representative from Civil Defence       |                       |                        |   |               |
| 13    | Representative from DSSSB               |                       |                        |   |               |
| 14    | Representative from Audit/Finance       |                       |                        |   |               |
| 15    | Representative from Industries          |                       |                        |   |               |
| 16    | Representative from Dte. of Prosecution |                       |                        |   |               |

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