

Government of NCT of Delhi
INFORMATION TECHNOLOGY DEPARTMENT
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
<http://it.delhi.gov.in>

F.No E-11/4/2020-Development/Secy (IT) Vol-24925-38 Dated11/07/23

Subject: Minutes of the Meeting of Technical Evaluation Committee (TEC) held on 05/07/2023 at 3:30 PM under the Chairmanship of Secretary (IT), to examine the IT related proposals of various Departments of Govt. of NCT of Delhi.

- I.** The TEC meeting agenda approved by the Secretary(IT) is annexed as **Annexure-I**
- II.** The copy of the meeting notice is annexed as **Annexure-II**.
- III.** Attendance of the officers/officials participated in the meeting is annexed as **Annexure-III**.
- IV.** The proposals of the various Departments as per meeting agenda and decisions taken/advice of the Technical Evaluation Committee are described below:

1. Department of Forest and Wildlife (F&WL)

F.No. 9(4)/CF/DPTA/THL/EODB/Part-file/2019-20 CD No.: 000737347

The proposal of Department of Forest and Wildlife for seeking technical clearance for purchase/subscription of MS-SQL Server for implementation of e-Forest Portal, received with the recommendation of Pr Secretary(E&F) was placed before TEC.

TEC discussed the proposal of **F&WL** as per details given in the TEC agenda item no 1 mentioned in attached Annexure-I. Based on the inputs from the representatives of the department during the meeting, deliberation and justification given in the proposal, TEC concurred the proposal of purchase/subscription of MS-SQL Server for a period of 03 months only. Further advised that F&WL should adhere to the policy of Government of India on adoption of open source software(OSS) available at <https://egovstandard.gov.in> wherein it has been emphasised that Govt organisation should adopt OSS in all e-Governance systems implementation.

2. Home Department (Dte. of Prosecution)

File No . 11/27/H-DOP/2021 CD No. 001665551

The proposal of Home Department regarding procurement of tablets for Public Prosecutors in the Directorate of Prosecution, received with recommendation of Pr. Secretary(Home) was placed before TEC.

TEC discussed the proposal of **Home Department** as per details given in the TEC agenda item no 2 mentioned in attached Annexure-I. Based on the inputs received from the representatives of the department during the meeting TEC

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observed that GAD had already issued an OM dated 24/09/2013 where in it is communicated that the Council of Minister vide Cabinet Decision No 2076 dated 16/09/2013 has approved the following for technology devices including Desktops/Laptop/i-Pad/i-Phone/Smart Phone with features of Laptop:

i. Annual rate of depreciation of these equipments would be as under

Year 1 -	50%
Year 2 -	25%
Year 3 -	15%
Year 4 -	10%

ii. The prescribed life span of these devices will be 04 years.

TEC observed that tablet is also at par with the technology devices mentioned in the referred OM. Therefore, TEC recommended the same annual rate of depreciation and life span for tablet.

3. **Planning Department**

F.No. 1(431)Plg./Estt./Consultant/2023 CD No. : 049732270

The proposal of Planning Department, GNCTD forwarded by worthy Chief Secretary for seeking advice regarding engagement of Consultant (IT-Data Analyst-02 nos) initially for 01 year, extendable by 01 year at a time and up to a maximum tenure of 03 years was placed before TEC.

TEC discussed the proposal of **Planning Department** as per details given in the TEC agenda item no 3 as mentioned in attached Annexure-I. After deliberation during the meeting, TEC observed that the scope of work for engaging Consultants (IT-Data Analyst) should be defined to assess the requirement and to ensure optimum utilization of the consultants in a cost effective manner. Accordingly, TEC advised to provide detailed scope of work related to Data Analytics and then to re-submit proposal.

4. **Dr B R Ambedkar University (AUD)**

AUD/17-97/2023-24/AES-Printer CD # 000740352

The proposal of Dr.B.R. Ambedkar University, Delhi for seeking technical clearance to procure 02 Multi-Function Printers(MFPs)-color for its Assessment Evaluation Student(AES) Division, ~~received with the~~ received with the recommendation of Dean, AUD and Director, Higher Education, GNCTD was placed before TEC.

TEC discussed the proposal of **AUD** as per details given in the TEC agenda item no 4 as mentioned in attached Annexure-I. Based on the inputs from the representatives of the department during the meeting, deliberation and justification given in the proposal, TEC concurred the specification proposed by AUD for color multifunction printer with A3 paper size printing capability. Further, TEC advised that the standard technical Specification published by IT Department vide circular dated 05/04/2023 may also be

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updated for multifunction printer so as to accommodate paper sizes Legal/A4 and A3 in its next revision.

5. A&U Tibbia College
F.(438)/2021-CO/Vol-II CD No.000730891

The proposal of A&U Tibbia College for seeking technical clearance on selecting an agency through tendering process for maintenance & updation of its website on outsource basis, received with the recommendation of Secretary(H&FW) was placed before TEC.

TEC discussed the proposal of **A&U Tibbia College** as per details given in the TEC agenda item no 5 as mentioned in attached Annexure-I. Based on the inputs received from the representative of the department during the meeting, justification given in the proposal and deliberation held, TEC observed that the college require technical manpower and not an agency to manage and update its website on routine basis. Accordingly, TEC advised for sending the proposal of hiring of technical manpower and suggested rather to identify regular employees and get them trained in website maintenance with the assistance of IT Department to have a sustainable solution in place.


- V.** The recommendations of TEC are subject to the condition that respective departments shall complete all codal formalities as per GFR 2017, CVC guidelines and latest instructions issued by IT Department and Finance Department, GNCTD from time to time.
- VI.** It is re-iterated that the IT Department has issued a circular number 08/2020 dated 05/08/2020 on monitoring of attendance and work done by the outsource manpower for the e-Governance projects developed/managed by NIC, Delhi. The referred circular is available at <https://it.delhi.gov.in>>documents>>circular>. So, all the departments while hiring manpower should adhere to the guidelines issued in this regard.


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- VII.** Further, the recommendations of TEC are also subject to the condition that the above said Departments shall have to take approval of the Finance Department and Competent Authority, wherever necessary.

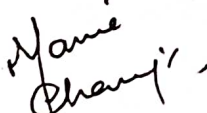

(Mohan Singh)
Sr. System Analyst,
Department of IT



(Y P Kaushik)
IFA(IT)/ COA(LNH)


(Santulan Chaubey)
Joint Director,
Department of IT



(Dr. MPS Bhatia)
Professor,
NSUT, Dwarka, Delhi


(Dr. Manoj Kumar)
Professor, NSUT
East Campus, Delhi


(Manie Khaneja)
SIO, NIC Delhi


(Vinod Thukral)
Deputy Director
Planning Department

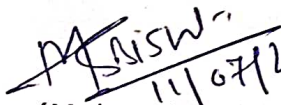
on leave
(Prince Dhawan)
Spl. Secretary(IT)


(Vivek Pandey)
Secretary(IT)

No.E-11/4/2020-Development/Secy(IT) Vol-2/4925-38 Dated: 11/07/23

Copy to:

1. Special Secretary (IT), Department of Information Technology, GNCTD.
2. Director, Planning Department, Level 6, Delhi Sectt.
3. Dr. M.P.S.Bhatia, Professor, Netaji Subhash University of Technology, Sector 3, Dwarka, N Delhi.
4. Dr. Manoj kumar, Professor, Netaji Subhash University of Technology, East Campus, Geeta Colony, Delhi.
5. Ms. Manie Khaneja, State Information Officer, NIC, Delhi State Unit, 'B' Wing, Level-7, Delhi Secretariat.
6. Sh. Santulan Chaubey, Joint Director(IT), DIT, GNCTD.
7. Sh. Y P Kaushik, IFA(IT)/COA(LNH), Lok Nayak Hospital, Delhi Gate, Delhi
8. P.S. to Secretary (I.T.) I.T. Department, GNCTD
9. All Departments with reference to web link for downloading from website of IT Department in their respective files.


11/07/2023
(Mohan Singh)
Sr. System Analyst

Government of NCT of Delhi
INFORMATION TECHNOLOGY DEPARTMENT
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
<http://it.delhi.gov.in>

1. Department of Forest and Wildlife (F&WL)

F.No. 9(4)/CF/DPTA/THL/EODB/Part-file/2019-20 CD No.: 000737347

The proposal of Department of Forest and Wildlife is for seeking technical clearance for purchase/subscription of MS-SQL Server for implementation of e-Forest Portal. The proposal has been received with the recommendation of Pr Secretary(E&F).

Department has informed the following:

- i. The purchase/subscription of MS-SQL server has been proposed for e-Forest portal for supporting various online services of Forest Department.
- ii. Department requires suitable data Server for development of various online services. Currently department is using post-gre open source service (Database).
- iii. Service of post-gres database software is not working properly.
- ii. Department requires suitable database for development of online services.
- iii. Procurement of MS-SQL server with validity of 1 year through GEM and other relevant source.
- iv. Website of Forest & Wildlife is being developed using .NET framework and most of the programmers available are comfortable in development using MS-SQL. For rapid development of portal, MS-SQL is to be procured.

In view of the above justifications, proposal has been submitted for seeking approval for procurement of MS-SQL Procurement.

Observations of IT Department:

- i. As per the policy of Government of India on adoption of open source software(OSS) available at <https://egovstandard.gov.in> , GOI will encourage formal adoption of OSS in all e-Governance systems implemented by various government organisations with exceptions having sufficient justification to opt proprietary software.
- ii. Regarding the "services of post-gre is not working properly", it is not clear whether it is due to lack of technical competency of technical manpower or any issue in postgre software, a widely accepted open source software in various e-Governance projects.
- iii. The highlighted features of MS-SQL server on the basis of which F&WL Department has justified the proposal are common features

- of various Database management system(DBMS) including open source DBMS software.
- iv. Criteria of "availability of programmers and comfort of technical manpower on SQL Server" may not be justifiable for purchase/subscription of MSSQL.

Accordingly, proposal is placed before TEC for discussion and appropriate decision.

2. Home Department (Dte. of Prosecution)

File No . 11/27/H-DOP/2021 CD No. 001665551

The proposal of Home Department is related to procurement of tablets for Public Prosecutors in Directorate of Prosecution, GNCTD and has been referred to IT Department for seeking comments on life span of tablets and year-wise depreciation value. The proposal has been received with recommendation of Pr. Secretary(Home).

Department has informed the following:

- i. Home Department has approved to provide 300 tablets to the Public Prosecutors under Directorate of Prosecution on re-imbursement basis.
- ii. The technical specification has been approved by TEC in the meeting held on 18.01.2022 and minutes of meeting issued dated 25.01.2022.
- iii. In this regard, Department of IT has provided the life span as per O.M. dated 19.09.2014 issued by Dept of Expenditure, M/o Finance, Govt. of India mentioned at 2(iv) & 2(v) (copy enclosed) and it was advised to seek endorsement of Finance Department, GNCTD. It has been observed by Finance department that, said O.M. issued on 19.09.2014 issued by Dept of Expenditure, M/o Finance, Govt. of India has not been endorsed by Finance department as GNCTD has issued separate guidelines on the subject which are being taken care by the GAD, GNCTD.
- iv. Dept of Prosecution has provided an O.M. of GAD issued on 24.09.2013 vide no. F.2/883/CTB/GAD/2012/3126-27 for providing technology devices including computers to the Executives & Judicial Officers
- v. The life-span and year-wise depreciation proposed in both the O.M. are as follows: -

Life span as per O.M. dated 19.09.2014 issued by Dept of Exp., M/o Finance, GoI	Life span as per O.M. dated 24.09.2013 issued by GAD, GNCTD								
a) For the purpose of calculation of book value, a depreciation of 25% per year, on reducing balance be adopted with the consultation of Finance Department, GNCTD.	<p>The total life span has been mentioned as 4 years and the annual rate of depreciation as below: -</p> <table> <tr> <td>Year1</td><td>50%</td></tr> <tr> <td>Year2</td><td>25%</td></tr> <tr> <td>Year3</td><td>15%</td></tr> <tr> <td>Year4</td><td>10%</td></tr> </table>	Year1	50%	Year2	25%	Year3	15%	Year4	10%
Year1	50%								
Year2	25%								
Year3	15%								
Year4	10%								

b)The officer will have the option to retain the device after four years by paying 10% of the original cost.	
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Observation of IT Department

As different life-span of has been mentioned in both the O.M. therefore, the matter is placed before TEC to decide the life span of tablets and its year-wise depreciation value.

3. Planning Department

F.No. 1(431)Plg./Estt./Consultant/2023 CD No. : 049732270

The proposal of Planning Department, GNCTD forwarded by worthy Chief Secretary has been received for seeking advice regarding engagement of Consultant (IT- Data Analyst-02 nos) initially for 01 year, extendable by 01 year at a time and up to a maximum tenure of 03 years.

The Planning Department has informed following: -

- i. Government of NCT of Delhi implement various schemes and programmes and regular monitoring and reviews are essential for timely and effective implementation of them. Further Planning Department also monitors the schemes/programmes announced in the annual budget. These budget announcement require immediate follow up action for translating them into concrete and executable plans with clear timelines for each activity. Planning Department plays a key role in ensuring effective design, development and implementation of Government policies as well as measure progress against intended outcomes. Advances in analytical tools and techniques related to monitoring and evaluation in the last decade combined with an increasing complexity and diversity of programmes and schemes of the Delhi Government suggest that a scientific, evidence based approach to policy making is best likely to succeed in delivering the maximum social value from spending of tax payer's money. An evidence based approach requires systematic collection, timely review, detailed analysis and effective reviews of data related to the performance of Government programmes and schemes.
- ii. Thus, a dedicated unit consisting of experts in the field of Information Technology, Finance, Infrastructure etc. is required to be created in Planning Department. These consultants may be working professionals in middle age group having sufficient experience and retired Government Officers having exceptional experience in planning and finance work. Accordingly, **06 consultants (IT-Data Analyst-02, Financial Analyst-02, Infrastructure-01 and Law-01)** from

working professionals by open advertisement and 02 consultants from retired officers has been proposed.

- iii. It has also been mentioned that for engagement of consultant on contract basis the criteria/guidelines of NITI Ayog may be adopted which is as under:

- **Consultant (IT-Data Analyst):-**

- **Educational Qualification**

- Essential- MCA/B.E/B.Tech (Computer Science/Information Technology)
 - Desirable-M.E/M.Tech, Ph.D, research experience, published papers and post qualification experience in the relevant field.
 - Experience- 5 years' experience in IT field including design development and maintenance of IT applications/dash boards/ IT project management and monitoring. He/She should have the experience of data analytics, visualization using tools such as BI, AI, Machine Learning, Tableau, Open Source Analytic tools etc.
 - Age Limit- Not Exceeding 45 years
 - Remuneration- Consolidated amount of Rs 1.25 lacs per month may be paid.

- iv. As per the observation of worthy Chief Secretary selection consists of Special Secretary (IT) as member to select IT consultant.

Observation of IT Department are as under: -

- As per cabinet decision no 2224 dated 06/10/2015 regarding hiring of IT consultants the approval of IT Department is required.
- Further, there is no post of IT Cadre in the Planning Department and as per IT Department circular dated 13.07.2020 approval of TEC is required for hiring of technical manpower other than against the vacant posts.
- As regard of hiring of consultant other than IT Consultant approval of IT Department is not required.

In view of the above, the proposal of Planning Department regarding hiring of Consultant (IT- Data Analyst-02 nos) for 01 year extended by 01 year at a time up to a maximum tenure of 03 years is placed before TEC for Technical Clearance/discussion and appropriate decision.

4. Dr B R Ambedkar University (AUD)

AUD/17-97/2023-24/AES-Printer CD # 000740352

The proposal of Dr.B.R.Ambedkar University, Delhi is for seeking technical clearance to procure 02 Multi-Funtion Printers(MFPs)-color for its Assessment Evaluation Student(AES) Division. The proposal has been received with the recommendation of Dean, AUD and Director, Higher Education, GNCTD.

AUD has informed the following:

- i. Six years ago the university had three A3 size printers and now these old existing printers are currently beyond economical repair and are not in working conditions. So there is need to procure 02 A3 size color printers.
- ii. The latest revised standard technical specifications dated 05.04.2023 issued by the IT Department, GNCTD for hardware & software items do not cater the requirement of AUD as the specified Multi-Function Printer does not mention A3 size paper. The transcription printing requirement of AUD is in A3 size papers.
- iii. The specification of MFP mentioned in the circular of IT Deptt dated 05/04/2023 meets all requirement except the paper size as only A4 size paper length is mentioned.
- iv. The specification of MFP (color) with A3 size paper may be approved.

Observation of IT Department

Keeping in view of the requirement of transcription printing in AES Division of AUD in A3 size paper is placed before TEC for discussion and appropriate decision.

5. A&U Tibbia College

F.(438)/2021-CO/Vol-II CD No.000730891

The proposal of A&U Tibbia College is for seeking technical clearance on selecting an agency through tendering process for maintenance & updation of its website on outsource basis.

The A&U Tibbia College has informed the following:

Propose to float a tender/EOI to outsource an agency for day to day maintenance and need based updation as and when required for up keeping of the official website (A&U Tibbia College) and related IT oriented tasks.

Observation of IT Department:

- i. In May 2023, IT Department launched new websites (CMS portal) of various department of GNCTD and requisite training was also arranged for designated officers of all the concerned department for maintaining their respective websites.
- ii. Opting to maintain website thru an agency to be selected through tendering process.
- iii. The college may hire 01 or 02 technical manpower as per requirement for routine website and other technical work.

Therefore, in view of the above, the proposal of A&U Tibbia College is placed before TEC for discussion and appropriate decision.

Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-
110002

4655-67

F. No. E-11/4/2020-Development/Secy(IT) vol-2 Dated: 03/07/23

Meeting Notice

The meeting of the Technical Evaluation Committee (TEC), for evaluation of the IT related projects/proposals of the various Departments of Govt. of NCT of Delhi, is **rescheduled and will now be held on 05/07/2023, 3:30 PM (Wednesday)** under the Chairmanship of Secretary (IT), GNCTD, in his **Conference Hall at 9th Floor, 'B' Wing, IT Department, Delhi Secretariat, New Delhi.**


2. The proposals of the following Departments will be discussed in the meeting:

S.N.	Name of the Department	Subject
i.	Department of Forest and Wild life	Purchase/Subscription of MS-SQL database server for implementation of e-forest portal
ii.	Home Department	Comments of IT department on life span of Tablets and year wise depreciation value

3. Any other proposal may be placed before the TEC with the permission of Secretary (IT).

4. It is requested that Head of office of the concerned department/person well versed with the proposal may kindly attend the meeting on the above said date and time for on the spot clarification, if any sought by TEC.

5. All the members of TEC are requested to attend the meeting on the schedule date and time.


(Mohan Singh)

Sr. System Analyst (IT)

F. No. E-11/4/2020-Development/Secy(IT) vol-2 4655-67 Dated: 03/07/23

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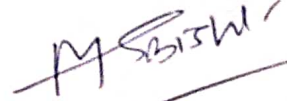
1. Director (Planning) Department of Planning, GNCTD.
2. Sh. Prince Dhawan, Special Secretary (IT), Department of Information Technology, GNCTD.
3. Ms Manie Khaneja, SIO, NIC, Delhi State Unit, 'B' Wing, 3rd Level, Delhi Secretariat.
4. Dr. M.P.S. Bhatia, Professor, Netaji Subhash Institute of Technology, Sector 3, Dwarka, N Delhi.

Annexure-II

5. Dr. Manoj Kumar, Professor, Netaji Subhash Institute of technology, East Campus, Geeta Colony, Delhi-110031.
6. Sh. Santulan Chaubey Joint Director(IT), DIT, GNCTD.
7. Sh Y P Kaushik, IFA(IT)/Controller of Accounts, Lol Nayak Hospital, Jawaharlal Nehru Marg, near Delhi Gate, New Delhi, Delhi 110002
8. All concerned Departments.


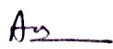
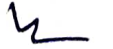
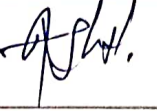




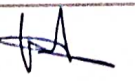
Copy for information to:

1. PS to Secretary (IT), GNCTD.



(Mohan Singh)
Sr. System Analyst (IT)

Govt. of NCT of Delhi
Department of Information Technology
9th Level, B Wing, Delhi, Secretariat
Attendance sheet of TEC meeting held on **05.07.2023 at 03:30PM**

S.No.	Name of Officer	Department	Designation	Phone & Email	Signature
1.	Dinesh Taneja	Dr. B.R. Ambedkar University Delhi	Director-IT	9873912960 directrit@auud.ac.in	
2.	Amrit Lal	A & U Tibbia College Staff.	Staff.	9354925019 msolfiletibbia@gmail.com	
3.	VINOD THAKAR	Planning Dept.	Dy. Director	986621612	
4.	Ashish Verma	Planning Dept.	Asst. Director	9810116156, ^{ajidplg@} mic.in	
5.	Ghanshyam Srivastava	Dte. of Prosecution	Head of office	9650791686 ghanshyamsrivastava & @ gmail.com	
6.	Rajesh Ranjan	Home Dept.	Dy. Secretary	9810670624	
7.	K.D. PACHAURI	Dte. of Prosecution	Asst. Public Prosecutor	9650791709	
8.	Y. P. Kaurhile	IFA (IT)		9868171986	
9.	HIMANSHU MANCHANDA	I.T	Syst. Admin.		

Annexure-III

Govt. of NCT of Delhi
Department of Information Technology
9th Level, B Wing, Delhi, Secretariat
Attendance sheet of TEC meeting held on **05.07.2023 at 03:30PM**

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