Govt. of NCT of Delhi
Department of Information Technology,
9th Level- B-wing, Delhi Secretariat, I.P. Estate, New Delhi – 110002.

No:F.6(229)/IT/2013/11072-11090   Dated: 26/12/2014

Minutes of the meeting of Technical Evaluation Committee (TEC) to examine the Information Technology related proposals of various Department of GNCTD held on 2.12.2014 at 04:00 p.m. under the chairmanship of Secretary (IT) in his chamber at 9th Level, B-Wing, Delhi Secretariat, New Delhi.

I.   List of Members / participants present in the meeting is placed at **Annexure – I.**

II.   The proposals of the following departments were examined in the meeting.

SN	Name of Department	Proposal
1	SCERT	Regarding procurement of Hue Animation Studio kit
2.	GAD (Home)	(a) Regarding procurement of 35 Finger Print Capture Devices for all jails for integration with e Prison Software (b) Second proposal has been received from GAD (Home) for procurement of 100 Computers, 100 Laser Printers and 100 UPSs from DGS &D for installation in upcoming Mandoli Jail.
3.	Maulana Azad Medical College (MAMC)	Regarding procurement of IT equipment for creation of computer aided laboratory
4.	Delhi Technological University	Regarding procurement of 100+118 (228) Desktops for various Labs and departments
5	Lok Nayak Hospital	Regarding procurement of 132 Desktops, 50 Laser Printers, 22 DMP, 25 Bar Code Readers and 25 Bar Code
6	DC Southeast	Regarding procurement of following IT equipments for newly created District

		Servers with operating System-04 Microsoft SQL Server Microsoft Visual Studio One Rack One Router and One L-2 Switch
7	Directorate of Health Services	Regarding procurement of Desktops 49 Printers 27 Laptops 03
8	ITI PUSA	Regarding procurement of Desktops (170+ 69+1) of various configurations Notebooks (15) Laser Printers (16) online UPS (32) Scanner (3) Multimedia Projector (17)
9	CEO, Delhi	Regarding strengthening of IT infrastructure; Hiring of Cloud Services etc
10	Registrar Co-operative Society	Regarding procurement of Desktops (30) Printers (20) UPSs 1 KVA(30) UPS 10 KVA (2)
11	Ambedkar Polytechnic	Regarding purchase of 47 Computers against condemnation

III. The decisions of TEC are as under for the respective departments:-

1. SCERT

The proposal of SCERT regarding procurement of Hue Animation Studio Kit was technically approved by TEC, with the condition that the Institute may opt for unlimited license, which will be cheaper and unlimited for users.

2. GAD (Home)

(a) The proposal for procurement of 35 Finger Print Capture Devices in Prison Department for all Jails to capture finger print images of the inmates in the Prison Software, was technically approved.

(b) The Second proposal of GAD (Home) for procurement of 100 Computers, 100 Laser Printers and 100 UPSs for installation in upcoming Mandoli Jail was discussed in the meeting. Earlier DIT had deputed System Analyst (IT) to visit the Department and assess the requirement of the IT equipments.

The departmental representatives cited security and confidentiality concerns and requested that the IT equipment requisitioned, was bare minimum for the newly started jail and may be approved accordingly. TEC , based on the report of SA (IT) and after hearing the justification, has approved the following:-

Computers: 100

Printers (The bare minimum configuration laser printers): 100

UPSs 100

3. MAMC

The proposal of MAMC regarding establishment of Video-Conferencing Facility was discussed in detail. The proposal has various components like preparation of contents for Computer Aided Learning (CAL), matching hardware and software. The proposal also has provision for online examination and testing. It was felt during the discussions that there will be a requirement of System Integrator who will install, integrate and implement this system. TEC suggested that a professional agency be engaged for preparing RFP for getting System Integrator for the project.

TEC approved the proposal in principle.

4. Delhi Technological University

The proposal of DTU for procurement of 228 Computers for various Labs and departments was discussed. The departmental representative informed that 100 computers were required for Computer Center, where facilities for online examinations are provided by DTU to the various companies come for campus recruitment. 128 computers are required for various labs of different departments. The TEC approved the proposal.

5. Lok Nayak Hospital

The proposal of LNH for procurement of 132 Desktops, 132 UPSs, 50 Laser Printers, 22 DMP, 25 Bar Code readers and 25 Bar Code

Printers was deferred to the next meeting as no representative from the hospital made it to the TEC meeting.

6. DC South East

The proposal of Office of DC Southeast, a newly created District for which, for procurement of the following IT equipments was technically approved:-

1. Servers with operating System-04
2. Microsoft SQL Server
3. Microsoft Visual Studio
4. One Router and One L-2 Switch
5. One Rack

7. Directorate of Health Services

The proposal of DHS regarding the procurement of following IT equipments, was technically approved by TEC.

Desktops	39
Printers	27
Laptops	03

8. ITI PUSA

ITI PUSA has submitted a proposal regarding procurement of Desktops (170+ 69+1) of various configurations.

Notebooks	15
Laser Printers	16)
Online UPS	32
Scanner	3
Multimedia Projector	17

The matter was discussed with the Principal ITI Pusa. He has submitted the requirements of equipments as per the specifications of AICTE. In view of this, TEC approved the hardware as mentioned above, except Multimedia Projector as it is not an IT equipment as such.

9. CEO, Delhi

A proposal of O/o CEO, Delhi, for strengthening of IT infrastructure and Hiring of Cloud Services etc for which requirements are:- Server (4), 2 TB Storage, Service Load Balancer (2) monitoring tool, Visual Studio (Ultimate Edition) was discussed in detail in TEC. TEC observed that using cloud for Infrastructure as Service (IaaS) is good for CEO as it can be scaled up or scaled down as per the requirement of Department. However, CEO, being a critical office, an assurance on required SLAs should be taken from service provider in form of MoU / Agreement whichever is applicable.

10.   Registrar Co-operative Societies

The proposal of RCS for procurement of Desktops (30) Printers (20) UPSs 1 KVA(30), UPS 10 KVA (2) was already approved by TEC vide its minutes Dt 7-11-2012. However the procurement could not be processed at that time. RCS had again put up the proposal for revalidation of the approval of TEC.

The TEC observed that procurement of hardware should be linked with the IT initiatives being taken by the RCS. The computers should not be used merely as enhanced typing tools but to use them as instruments in eGovernance projects. TEC re-validated the requirements of the RCS subject to RCS will provide progress on eGovernance Projects in a month's time and bring its services under Electronic Service Delivery mode.

11.   Ambedkar Polytechnic

Similarly, the proposal of Ambedkar Polytechnic to purchase 47 computers against condemnation of equal number of computers, was also approved by TEC vide its minutes Dt 30-08-2013. The Finance department has asked Ambedkar polytechnic to seek fresh approval of TEC with specification of computers. TEC technically approved the proposed procurement.
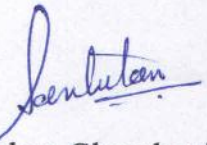
IV **The current standard specifications of IT equipments, proposed to be procured by the various departments, are enclosed at Annexure-II**

V The approvals by this Committee (TEC) are subject to the condition that the respective Departments shall complete all codal formalities as per Rules and Regulations including financial instructions / guidelines for calling of tenders (as per GFRs etc) in this regard.

VI The above approvals are also subject to the condition that all the above said Departments shall have to take approval of Finance Department, wherever necessary, in accordance with Cabinet Decision No. 1585 dated 03.11.2009.

The meeting ended with vote of thanks to the Chair
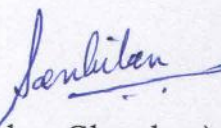
(Santulan Chaubey)
System Analyst (IT)

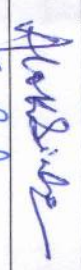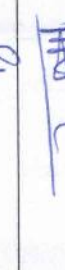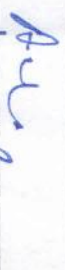No:F.6(229)/IT/2013/   **Dated:**

Copy to:

1. Sh. B. K. Sharma, Director (Planning), Department of Planning, GNCTD
2. Dr. MPS Bhatia, Professor, Netaji Subhash Institute of Technology, Sector-3, Dwarka, New Delhi – 110078.
3. Sh Manoj Kumar, Associate Professor, Ambedkar Institute of Technology, Geeta Colony, Delhi-110031
4. Sh. Ajay Chagti, Additional Secretary (IT), GNCTD
5. Sh. Vivek Mittal, Deputy Secretary (IT), GNCTD
6. SIO, NIC, Delhi State Wing, 3rd Floor, Delhi Secretariat.
7. Programmer, IT for uploading the Minutes of the meeting on website of DIT, GNCTD
8. All Departments in their respective files.

(Santulan Chaubey)
System Analyst (IT)

Govt. of NCT of Delhi
Department of Information Technology,
9th Level- B-wing, Delhi Secretariat, I.P. Estate, New Delhi – 110113.

Attendance sheet of meeting of TEC on 2-12-2014 at 4.00 pm

SN	Name & Designation of the participant	Name of the Department	Mobile No	Signatures
1.	Dr. Dinesh Robinson Dir Professor	Maulana Azad medical College	9868042496	
2.	Dr. C.S. Meena Dr. Prof	Coronation Medical MBMW College	9968009143	
3.	Alok Sinha Incharge Server Room	MAMC	9213329302	
4.	Lalit Principal	ITI Pusa	9312319761	
5.	P P Bansal	Tihar Jail	9872018874	
6.	Kuldeep Pahad DI(P) Mandoli	Mandoli Central Jail	9910200579	
7.	Sapna Jadav, HOD GF Dept	SCERT	9811766224	
8.	Pooj OPVerma HOD IT	DTU	9910050177	
9.	Dr. Manoj Kumar Assoc Prof & HOD (CSE)	AIACTR (AIT) Delhi	9717124559	
10.	SANJAY KAPOOR	NIC	9910465393	
11.	Ashish Kr Gupta	Asstt Prog. DIT+ (Comp. cell)	9311473876	
12.	Dr. VIJAY RAI	Addl. Director, SHIB & Comp - DTSC (R)	9650309900	

Attendance sheet of meeting of TEC on 2-12-2014 at 4.00 pm

SN	Name & Designation of the participant	Name of the Department	Mobile No	Signatures
1.	DR. VANDANA ROY, Professor & Head Pharmacology, Maulana Alad Med. College		9968604283	Vandy.
2.	T. TARUN KUMAR Anil-26 & C.S		9250885272	
3.	Aman Deep Singh	Asst. Prof. Programmer	9818619510	
4.	Ashwin Jain		9818607962	
5.				
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Annexure-I

Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

STANDARD APPROVED SPECIFICATIONS OF IT EQUIPMENTS

S.No	Item Specification
1	Desktop as mentioned or equivalent: Intel core-i3/i5/i7 (3rd or 4th Generation), 4 GB RAM, 500 GB SATA HDD 7200 RPM, 17"/18.5" TFT, *DVD Writer, OEM* keyboard & Mouse, Operating System (Windows/Linux) Integrated sound and Graphics
2	Laser Jet Printer as mentioned or equivalent: Printer as mentioned or equivalent (Mono Laser, 14-25 PPM, A4, 600X600 dpi or higher, Connectivity- Network Optional, USB, Duplex optional)
3	Multi-Functional Printer (SCAN/Copy/Print) - Mono (A4 Size,600x600 dpi or higher, 10-25 PPM or higher Scanner- Flatbed and ADF, resolution upto 2400/4800 dpi, USB and Ethernet interface
4	Laptop with specification as mentioned or Equivalent: Processor: Intel Core i5/i7, Main Memory: 4 GB RAM, wirelss LAN, Integrated webcam, 14/15" Display, DVD writer, Integrated Sound and Graphics