Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

F.No.E-5118 -5147
part(1)/

E-11/2/2015-DS(CCU)-
Dated: 31./7/15

Minutes of the meeting of Technical Evaluation Committee (TEC) to examine the Information Technology related proposals of various Departments of Govt. of NCT of Delhi, held on 24.07.2015 at 10.00 AM under the chairmanship of Secretary (IT) in his chamber at 9th Level, 'B' Wing, Delhi Secretariat Delhi.

I.   List of Members / Participants present in the meeting is placed at Annexure-I.

II.   The proposal of the various Departments were examined in the meeting as per Annexure-II.

III. Department wise decision of TEC are as under:

1. Delhi Technological University.

TEC technically approved the proposal of DTU with the condition that Department will procure the Software through open tender mentioning functional requirement of the software of the Department. Further TEC has decided that before invitinvg the bids , DTU will write a letter or mail to the other institutions to ascertin whether there is a requirement of similar software in other institutions. One week to 10 days may be given to take their requirement.

2. Lok Nayak Hospital :

TEC granted **ex facto approval** for continuation of 25 DEOs, for one more year i.e 1-04-2015 to 31-03-2016. However, Department is advised to approach Administrative Reform Department, GNCTD to conduct the work study . **No further extension will be given to DEOs without Assessment Report of AR Department.**

3. Directorate of Higher Education

The proposal for procurement of Hardware and Software for the Various Colleges / Institutes was examinted and it was decided that Dte. Of Higher Education would first assess the requirement and justify the requirement. Therafter , Dte of Higher education will consolidate the requirement and resbmit the proposal before TEC.

In case of procurement of Hardware , TEC has decided that colleges under Higher Education can procure the hardware against condemanation as per condemmed policy of GNCTD. Condemnation policy is available in Department of Information website.

4. College of Art

Proposal of the College of Art for procurement of Hardware and Software was deferred to the next meeting, as no representative attended the meeting.

5. CH. Braham Prakash Engineering College Jafarpur.

Proposal for procurement of English Language Software with 31 licenses (30 for student and 1 for faculty) was exmained and it was decided that open tender may be invited on the basis of functional requirement of the Software.

6. Transport

The proposal of Transport Department was technically approved the following hardware:

(i) Desktops — 75 (out of which 42 against condemnation)

(ii)Laser Printer -75 (out of which 58 against condemnation)

(iii)Laptops -10 (out of which 05 against condemnation)

(iV0Multi-Functional Printer -05

Department has the option to procure either destops or laptops.

7. Land and Building

Proposal for continuation of 02 DEOs for a period of one more year i.e 1-04-2015 to 31-03-2016 was technically approved against the vacant post of Land and Building Department up to 31-03-2016 or until vacant posts are filled up which ever is earlier.

8. Delhi fire service

Proposal for procurement and installation of biometric attendance system at 56 locations was discussed and it was decided that department may implement Aadhaar based attendance monitoring system. SIO, NIC informed that GoI provides the software free of cost. The Machine may be purchased from DGS&D / NICSI. In case any problem, SIO,NIC, Delhi State Unit may be contacted at 3rd Level, Delhi Secretariat, IP Estate.

9. Office of the Labour commissioner

a) Proposal for hiring of services of one Program Asst. 'B' on the contract basis upto 31.03.2016 is not approved by TEC. However, Department is advised to approach Administrative Reform Department for creation of regular post of Asstt. Programmer.

b) Proposal for Centralized Web-based Bio-Metric Attendance Monitoring System was examined and it was decided that department may implement Aadhaar based attendance monitoring system. SIO, NIC informed that GoI provides the software free of cost. The Machine may be purchased from DGS&D / NICSI. In case any problem, SIO,NIC, Delhi State Unit may be contacted at 3rd level, Delhi Secretariat, IP Estate.

10. Office of the District & Sessions judge North West District Rohini Court Delhi

The Department has submitted the proposal for **ex facto approval** of TEC for setting up of Local Area Networking (LAN) which has been undertaken through the AMC provider M/S Vijay Brothers. The TEC can not comment on the process followed for getting the work done. This is internal subject matter of the department. However, TEC technically endorsed the proposal.

11. Indira Gandhi Delhi Technical University for Women

Proposal for procurement of Software Synopsys Tool process and Device Simulator TCAD was examined and it was decided that open tender may be invited on the basis of functional requirement of the Software. Further TEC has decided that before inviting the bids , IGDTU will write a letter or mail to the other institution to ascertain whether there is a requirement of similar software in other institutions. One week time be given to take their requirement

12. GSDL

TEC was in view that GSDL, being an Autonomous Body may take decision at their level. However, the proposal of increasing the Bandwidth has been approved.

13. State Child Protection Society Department of Women & Child Development

TEC Technically approved the proposal for procurement of Computer-39, Printers-39, and UPS- 39 as the funds will be provided by Govt. of India for this purpose.

14. Department of Women & Child Development

TEC, technically approved the Proposal for Procurement of hardware as per details given below:

Desktop	- 60 No.s
Web cameras	- 40 Nos.
Multi-function Printers	- 40 Nos. and
10 KVA UPS	- 10 Nos

Fax machine not being IT equipment is not under the purview of TEC.

15. Principle Account Office.

TEC, technically approved the hiring of services of one programmer and 15 Assistant Programmer in PAO for a period of one year w.e.f 21.06.15 or till these posts are created regularly, whichever is earlier. TEC has viewed that Department will create these posts on regular basis and no further extension will be given on contact basis.

16. Maulana Azad Medical College

TEC technically approved 79 printers out of which 13 heavy duty laser printer and 66 medium duty laser printer against the condemnation. Department is advised to follow condemnation policy of GNCTD. Condemnation policy is available in Department of Information website

17. Directorate of Economics & Statistics

TEC technically approved the Proposal for Extension of service of 01 DEO under Usha Scheme.

18. Directorate of Audit

TEC technically approved the Proposal for renewal of manpower support (01 Program Asstt. B and 01 DEO) for online Audit Management System (OAMS) w.e.f. 05.07.15 to 04.07.2016.)
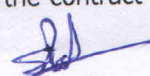
19. Department of Trade And Taxes

The proposals were deferred for the next meeting, as no representative attended the meeting.

20. Office of the Deputy Commissioner District South West

Proposal for Land Records Computerization for all Districts of Delhi was examined and technically approved with the condition that cost of Software customization and maintenance will be reviewed by NIC and PostGres database will be used.

21. Aruna Asaf Ali Government Hospital

After detailed discussion, the proposal for extension of services of one Assistant programmer on the contract

basis for one Year 01/03/2015 to 28.02.106 was not approved by TEC. However, TEC technically approved the hiring of services of one Data Entry Operator instead of Asstt. Programmer.

22. Mondoli Jail

Proposal for procurement of 4 No.s of KIOSKS for Mandoli Jail was technically approved by TEC.

23. Department of information and Publicity

Proposal for Hiring of one Assistant Programmer from NICSI for a period of 6 Months was deferred for the next meeting as no representative was attended the meeting.

IV. The current standard specifications of IT equipment are enclosed at Annexure-III.

V. The approvals by this Committee (TEC) are subject to the condition that respective Departments shall complete all codal formalities as per Rules and Regulations including financial instructions / guidelines for calling of tenders (as per GFRs etc) in this regard.

VI. The above approvals are also subject to the condition that the above said Departments shall have to take approval of the Finance Department, whichever necessary, in accordance with Cabinet Decision No. 1585 dated 03.11.2009.

The meeting ended with vote of thanks to Chair.

(Satya Pal)
Sr. System Analyst

F.No. E-11/2/2015-DS(CCU)-part(1)/5118-5147 Dated: 31./7/15
Copy to :
1. Sh. B. K. Sharma, Director (Planning), Department of Planning, GNCTD.
2. Dr. MPS Bhatia, Professor, Netaji Subhash Institute of Technology, Sector-3, Dwarka, New Delhi – 110078.
3. Sh. Vivek Mittal, Deputy Secretary (IT, GNCTD.
4. Sh santulan Chaubey, Sr. System Analyst, DIT, GNCTD
5. Sh. Sanjay Kapoor, SIO, NIC Delhi State Unit, 3rd Level , Delhi Sectt.
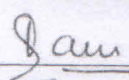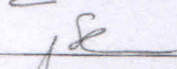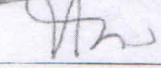6. All Departments in their respective files.
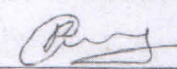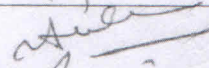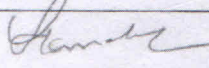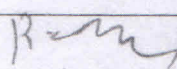
(Satya Pal)
Sr. System Analyst

Annexure-I

Government of NCT of Delhi
Department of Information Technology
9th Level, B Wing, Delhi Secretariat, I.P Estate, New Delhi 110002

Attendance sheet of the participants Attended TEC held on 24.07.2015

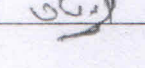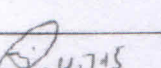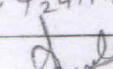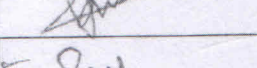| S.No	Name of Department	Participate Name	Contact No.	Signature
1	Deptt., WCD, canning lane	CHARU.	011-23073416	
2	WCD, State child Protection	S.P. Sharma	9910348412	
3	Transport Deptt.	Ashok kumar	9818251136	
4	M.Lamja Ajmal College	Mukesh Kumar	9540049904	
5	Bhaskaracharya College	Raj kumar	9871520483	
6	''	MAMSh	9410421545	
7	Delhi Technological university	ANIL SINGH PARIHAR	8800223330	
8	Dr ARIJIT CHOWDHURI	A.N.D. College	9811124002	
9	P.K. MEHTESH Sr. System Analyst	Labour Deptt. Director	9810387572	
10	RAM CHARAN DHIWAR AAO District & Sessions Judge office, Rohini Court Poorti	RAMCHARAN DHIWAR AAO	9968305383	
11	S.N Sah Dte of Higher Education	S.N. Sah	9041007183	
12	A.R. Venki krishnan Shaheed Rajguru college	A.R. Venki krishnan	9899008199	
13				
14	Delhi Technological Univ. Deptt. of Hum.	Saroj Bala	9868060581	24.7.15
15	Delhi Fire servic A.K. Malik	A.K. Malik	9868900347	
16	Delhi fire servic	Somvir Singh	9013073867	
17	ASHA GANDHI Deptt of women & child	ASHA Gandhi Dy Dir CTB/WEL	9871840336	

#	Name/Organization	Designation	Phone	Signature
18	Shiv / Dept of women child deve.	Shiv Shekhar Shil. Asstt Prof	9871219099	Shiv
19	Sanjeev Mandiratta A.O.	Dte. of Audit	9899471868	*sig*
20	DTP. ?	Ky CTF Smri (7œ)	23782247	*sig*
21	Central Jail, Tihar	P.P. Bansal System Analyst	9871018874	*sig*
22	Maulana Azad Medical college	Alok Seth IT	9213329302	Alok Seth
23	—do—	Dr. G.S. Marg ji MSA...	9968604243	*sig*
24	LCF Bhardwaj	LTS / Last.	9212526859	*sig*
25	Principal Health Office	Madhu Sharma	9818258215	*sig*
26	—do—	Krishan Kum	98688œ100	*sig*
27	L N H	Ved Prakash	9868002918	V.Pra
28	C.B.P. GOVT. ENGG. COLLEGE JAFFARPUR DELHI	Pannraj Vathai	9891640788	Peo
29	Prof M P S Bhatia	NSIT	9818192299	*sig*
30				
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Annexure-II

Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9ᵗʰ Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

The proposal of the various Departments were examined in the meeting.

S.N.	Name of the Department	Subject
1.	Delhi Technological University	(a) Regarding procurement of PSCAD Simulation Software in Senior MIC Lab. (b) Regarding procurement of Photon Design Software for 2 user Licenses (c) Regarding procurement of STATISTICA Test-Miner and STATISTICA Data Miner Software
2.	Lok Nayak Hospital New Delhi	Regarding grant of Ex post facto approval for continuation of 25 DEOs for one more year i.e 1-04-2015 to 31-03-2016.(Not against vacant posts)
3.	Directorate of Higher Education	(a) Regarding procurement and installation of Enterprise Resource Planning (ERP) Software systems in Indira Gandhi institute of Physical Education & Sports Science. (b) Regarding procurement for each collage (I) ANDC,BCAS,SRCASW,MAC AS PER 15/N COMPUTER(238) laptop (80) SERVER (6) Printer (50) MFP (04) Scanners (08) UPS (21) U POINTER (01) VISUAL PRESENTER (03) Handheld Portable Terminal (01) Barcode Scanner (02) Digital Podium (04) Multism Software 10user (15) Android device (01) Wireless Ethernet Desktop card (40) Broadband wireless Router (02) Network Switch (01) information Kiosks (06) Kindle(24) Cables Connectors & other accessories (01) Cables Connectors & other accessories (01) Cables Connectors & other accessories (05) Editing Machine (02)
4.	College of Art	Regarding procurement of computer and Hardware College of art.
5.	CH. Braham Prakash Engineering College Jafarpur	(a) Regarding procurement of English Language software (31 license) for establishment of language lab.
6.	Transport	Regarding procurement of Desktops (75) Laser Printers (75) Laptops (10) MFP (05)
7.	Land and Building	Regarding continuation of 02 DEOs for a period of one more year i.e 1-04-2015 to 31-03-2016 (Not against vacant posts)
8.	Delhi fire service	Regarding 56 Nos installation of biometric attendance system
9.	Office of the Labour commissioner	a) Regarding services of one Asstt. prog 'B' on the contract basis b) Regarding Proposal for Centralized Web-based Bio-Metric Attendance Monitoring System
10.	Office of the District & Sessions judge North West District rohini court delhi	Regarding grant Ex post facto approval for setting- up local Area Network (LAN) in the office of District & Sessions Judge

11.	Office of the Indira Gandhi Delhi Technical University for Women	Regarding procurement of Software Synopsys Tool process and Device Simulator TCAD
12.	GSDL	Regarding increasing the Bandwidth of Production Server up to 8 Mbps for GSDL
13.	State Child Protection Society Department of Women & Child Development	Regarding Requirement of Computer 39, Printers 39, and Ups 39.
14.	Department of Women & Child Development	Regarding Procurement of computer 100 With Web cameras, Ten 10 kva Ups & 100 Printers, 40,Scanner, and 20 Fax Machines,
15.	Principal Accounts Office	Regarding Obtaining the approval one programmer and 15 Assistant Programmer in PAO
16.	MAULANA Azad Medical College	PROCUREMENT OF 104 laser Printer with Laser printers with network support.
17.	Directorate of Economics & Statistics	Regarding Extension of service of 01 DEO under Usha scheme
18.	Directorate of Audit	01 Asstt programmer & 01 data entry operator for online Audit Management system
19.	Department of Trade And Taxes	(a) Regarding 32 additional software Licenses of MSSQL server 2012 Database (b) Customer Relationship Manager 4, Jt Customer Relationship Manager 6, Network op.cum Field Engineer 4, System Admin 1, Network Admin 1, Security Admin 1, Database Admin 1 (c) Work of Digitization/scanning & uploading of records (Approx 2.5 lakh FILES OF Registered Dealers)
20.	Office of the Deputy Commissioner District South West	Delhi land records computerization for all districts of Delhi
21.	Aruna Asaf Ali Government Hospital	Regarding services of Assistant programmer on the contract basis One Year 01/03/2015 to 28/02/2016
22.	Mondoli Jail	The proposal is Received from Pr.Secretary (Home)related Procurement of the hardware (Information Kiosks -04)
23.	Department of information and Publicity	Regarding Hiring of one assistant programmer from NICSI for period 6 Months

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Annexure-III

Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

STANDARD APPROVED SPECIFICATIONS OF IT EQUIPMENTS

S.No.	Item Specification
1	Desktop as mentioned or equivalent: Intel core-i3/i5/i7 (3rd or 4th Generation), 4 GB RAM, 500 GB SATA HDD 7200 RPM, 17"/18.5" TFT, DVD Writer, OEM Keyboard & Mouse, Operating System (Windows/Linus) Integrated sound and graphics.
2	Laser Jet Printer as mentioned or equivalent: Printer as mentioned or equivalent (Mono Laser, 14-25 PPM, A4, 600X600 dpi or higher, Connectivity – Network optional, USB, Duplex optional.
3	Multifunctional Printer (SCAN/Copy/Print) – Mono (A4 size, 600X600 dpi or higher Scanner – Flatbed and ADF, resolution upto 2400/4800 dpi, USB and Ethernet interface
4	Laptop with specification as mentioned or euivalent: Processor: Intel Core i5/i7, Main Memory: 4 GGB RAM, wireless LAN, Integerated webcam, 14/15 " Display, DVD Writer, Integrated Sound and graphics.