Govt. of NCT od Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9TH Level, B-Wing, Delhi Secretariat,
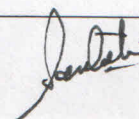New Delhi – 110002.

No.: F 6(229)/IT/2014/1081-1112   Dated: 28.02.2014

Sub:- **Minutes of the meeting of Technical Evaluation Committee (TEC) to examine the Information Technology related proposals of various Department of GNCTD held on 26.02.2014 at 03:00 p.m. under the chairmanship of Pr. Secretary (IT) in his chamber at 9th Level, B-Wing, Delhi Secretariat, New Delhi.**

I.   List of Members / participants present in the meeting is annexed at Annexure – I.

II.   The proposals of the following departments were examined in the meeting.

SN	Name of the Department	Subject
1.	Trade & Taxes	a) Regarding ex post facto approval for purchase of 20 barcode reader procured b) Regarding hiring of manpower through ICSIL for running DVAT Help Desk and FMS for Server and Desktop.
2.	Education	Regarding purchase of MIS infrastructure by purchasing left out software of Microsoft licenses
3.	Indira Gandhi Technical University for Women	Reg procurement of 540 desktops, 69 Laser printer etc.
4.	Chief Electoral Office	Regarding hiring of 3 System Analyst, 79 Programmers and 18 DEOs for 5 Months
5.	Govt Engineering College Jaffarpur	a) Regarding procurement of 29 Desktop computers for computer Labs b) Regarding procurement of 10 Laser jet Printer Mono,5 scanner (Scan jet) and 1 Server.

6.	Central Jail	Regarding procurement of 29 Desktops, 19 Printers,29 UPSs and 20 Web cams
7.	CATS	Regarding Hiring of 36 DEOs for CATS control room
8.	Land & Building	Reg hiring of 4 DEOs on contract basis
9.	Satyavadi Raja Harish Chander Hospital	Regarding installation of Optical Fibre connectivity
10.	Dte of Indian System of Medicine	Regarding Procurement of 18 UPSs
11.	Deptt. of Animal Husbandry GNCTD	Reg. hiring of 07 Nos. of DEOs
12.	Directorate of Education	a) Proposal for Dashboard and CCE reporting Framework b) Reg. procurement of 330 computers for Vocational Education c) Regarding procurement of 500 Computers Printers and UPSs
13.	Deen Dayal Upadhyay Hospital	d) Regarding hiring of 05 DEOs and 01 Library attendant.
14.	Delhi Institute of Tool Engineering	Procurement of Computers, printers and UPS.
15.	DSHM Health Department	Hardware requirement for three labs.

III.   The decision of the TEC is as under for the respective departments:-

1.   **Trade & Taxes Department**

a.   Department had sought ex-post facto approval for procurement of 20 barcode readers purchased by them on urgent basis. TEC decided that the barcode readers have already been purchased, therefore, there is no need of ex-post facto approval. However, the configuration of barcode readers is as per the requirement.

b.	TEC decided to approve the required manpower of 4 System Analyst, 6 Asst. Programmers 'A' and 4 Asst. Programmer 'B' for running D-VAT help desk and FMS for server and desktop for one year. The department will review the status of the requirement and accordingly get the 14 posts sanctioned if the work is of permanent nature.

## 2.	Education Department

It was decided that a meeting with concerned person of Microsoft will be called at the level of Pr. Secretary (IT) to discuss and sort out the licensing issue of Microsoft.

## 3.	Indira Gandhi Technical University for Women

TEC approved the hardware required by the representative of IGTUW as per the proposal. It was informed to TEC that out of 540 desktops, 188 desktops will be procured against condemnation.

## 4.	Chief Electoral Office

a.	TEC was informed on the requirement of manpower of 3 System Analyst, 79 Programmers and 18 DEOs for 5 months in Chief Electoral Office for the forthcoming 16th Lok Sabha elections. The required manpower is based on the directions received from Chief Electoral Office, Govt. of India. It was also informed that the requirement of the manpower will be for the duration of the Lok Sabha elections i.e. five months only. TEC approved the proposal of CEO.

b.	Chief Electoral Office, Delhi proposed to give internet connection in 70 VRECs. TEC approved the proposal in principle. CEO may decide the best available option in view of time line and availability of resources. The CEO should ensure to use existing networking equipments while connecting VREC as much as possible.

5. **Govt Engineering College Jaffarpur**

   TEC approved the requirement of 29 desktop computers, 2 Laser printers, 1 Scanner and 1 Server as support infrastructure for computer labs.

6. **Central Jail**

   TEC did not grant ex-post facto approval on the proposal. However, the configuration of computers was endorsed as per the requirement.

7. **CATS**

   The proposal of hiring 36 Data Entry Operators by CATS was discussed in TEC. It was decided that CATS may hire 18 Data Entry Operators initially so that work could be initiated. However, CATS is advised to contact Administrative Reforms Department to conduct the work study for the project so that exact number of the posts with responsibility may be assessed.

8. **Land & Building Department**

   TEC approved the hiring of four DEOs on a contract basis for the period of six months. No further extension will be given to the DEOs.

9. **Satyavadi Raja Harish Chander Hospital**

   There were no officials present. Therefore, the matter was deferred.

10. **Dte of Indian System of Medicine**

    TEC approved the procurement of 18 UPSes. The representative of department informed that centralized UPSes can not be installed as the UPSes are to be given in multiple physical locations.

11. **Deptt. Of Animal Husbandry**

    TEC approved the hiring of seven DEOs against the vacant posts of LDC, UDC and Steno.

12. **Directorate of Education**

    a. The proposal of Education Department for setting up the dashboard and CCE reporting framework was discussed and it

was decided that Education Department will re-submit the proposal after re-assessment of requirement.

b. TEC was of the view that there should be one lab in each school which could be used for various purposes like vocational education, skill development, computer training etc. The representative of Education department informed that present computer labs in the schools are not functional. TEC decided that education Department may resubmit the proposal for vocational education after studying the availability of labs where the vocational education may be provided.

c. The proposal of providing 500 printers and UPSes was approved by the TEC with the direction to condemn the available printers which are not working.

13. Deen Dayal Upadhyay Hospital

The proposal of hiring five DEOs against vacant posts was accepted in principle. However, it was informed to department that proper file may be sent to the IT Department.

14. Delhi Institute of Tool Engineering

TEC discussed the report of the committee on assessment of the hardware infrastructure as decided in earlier TEC held on 29.01.2014.

The TEC agreed on providing the computers as per the annexure attached.

15. DSHM Health Department

The matter was deferred for the next meeting.

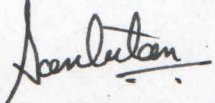## 16. Department of Information Technology

The proposal of Department of Information Technology to support Jeevan Project by giving them 30 computers was considered and approved by TEC.

The approvals by this Committee (TEC) are subject to the condition that the respective Departments shall complete all codal formalities as per Rules and Regulations including financial instructions / guidelines for calling of tenders (as per GFRs etc) in this regard.

V. The above approvals are also subject to the condition that all the above said Departments shall have to take approval of Finance Department, wherever necessary, in accordance with Cabinet Decision No. 1585 dated 03.11.2009.

The meeting ended with vote of thanks to the Chair.

(Santulan Chaubey)
System Analyst, IT