

Government of NCT of Delhi
INFORMATION TECHNOLOGY DEPARTMENT
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
<http://it.delhi.gov.in>

F.NoE-11/2/2015-DS(CCU)-Part(1) | 3114-3125

Dated 02/07/2020

Subject - Minutes of the meeting of Technical Evaluation Committee (TEC) held on 17.06.2020 at 11:30 AM, under the Chairmanship of Secretary (IT), in his chamber at 9th Level, 'B' Wing, Delhi Secretariat, Delhi, to examine the IT proposals of various Departments of Govt. of NCT of Delhi.

- I.** The meeting was conducted through Video Conferencing / Teleconferencing due to COVID-19 Epidemic.
- II.** List of Members/participants who participated in the meeting is annexed as **Annexure-I**.
- III.** During the meeting, proposals of the following Departments were placed before the TEC. The proposals in brief and decisions taken/advice of the Technical Evaluation Committee are detailed below: -

1. GB Pant Institute of Post Graduate Medical Education & Research (GIPMER).

No. F3/HCC/Server room/GBPH/Estt./2002-08/e-4698/part-I/
CD No. 112533987

Proposal of GB Pant Institute of Post Graduate Medical Education & Research (GIPMER), GNCTD regarding extension of services of one Programmer Assistant 'B' on an outsourced basis through NIELIT against regular vacant post of Assistant Programmer [now known as Data Processing Assistant(DPA)] for a period of one year w.e.f. 01/03/2020, as recommended by Secretary (H&FW), was placed before the TEC.

Representative of the Department informed the following:

- i) One Programmer Assistant 'B' was engaged on an outsourced basis in the year 2018 against a regular vacant sanctioned post in the Hospital.
- ii) Earlier, Information Technology Department had approved the extension of manpower for a period of one year w.e.f. from 01/03/2019. The contract period of existing technical manpower has expired on 29/02/2020.
- iii) GIPMER has 03 sanctioned posts of IT cadre (01 System Analyst + 02 Assistant Programmers).

TEC was apprised that as per the vacancy position confirmed by CCU(DIT), two regular posts of Data Processing Assistants (formerly Assistant Programmers) are lying vacant in the GIMPER. The matter for filling up of regular posts is under process with UPSC.

As per Circular of IT Department, dated 01.07.2016, Department may hire IT related technical manpower against IT cadre vacant sanctioned posts for a period of one year or until the posts are filled-up on regular basis whichever is earlier, subject to the approval of F.D & Competent Authorities. However, the matter related to the extension of services of 01- Programmer Assistant 'B' is not covered under the IT Department circular dated 01/07/2016.

After considering the above points, TEC discussed the proposal of GIPMER and technically approved the extension of services of one Programmer Assistant 'B' on an outsourced basis through NIELIT against vacant post of the Assistant Programmer (now DPA) for a period of one year w.e.f. 01/03/2020 or till the post is filled up on regular basis, whichever is earlier. GIPMER will ensure monthly attendance of the person deployed for this work and monitor the performance. GIPMER will also ensure that work is completed as per the specified time lines.

2. Excise Entertainment & Luxury Tax Department

F.No.1(22)/CE/CB/2007/Vol-V/Part file
CD. No-015594873

The proposal of Excise Entertainment & Luxury Tax Department regarding extension of services of 01-Programmer Assistant 'B' engaged on an outsourced basis from NIELIT, for a period of one year w.e.f. 06.03.2020, as recommended by Commissioner (Excise), was placed before the TEC.

Representative of the Department apprised the following:

- i. Technical manpower was engaged on an outsourced basis from 2016 against vacant sanctioned posts in the Department.
- ii. The contract period of existing technical manpower has expired on 04.03.2020.
- iii. The extension of existing outsourced technical manpower is required for the smooth functioning of various IT related activities of Excise Department
- iv. 02 regular posts of Data Processing Assistant (earlier known as Assistant Programmer) are vacant in the Excise Department.

TEC was apprised that as per the vacancy position confirmed by CCU (DIT), 02 regular posts of Data Processing Assistants (DPA) are lying

vacant in the Department. The matter for filling up of regular post is under process with UPSC.

As per Circular of IT Department, dated 01.07.2016, Department may hire IT related technical manpower against IT cadre vacant sanctioned posts for a period of one year or until the posts are filled-up on regular basis whichever is earlier, subject to the approval of F.D & Competent Authorities. However, the matter related to the extension of services of 01- Programmer Assistant 'B' is not covered under the IT Department circular dated 01/07/2016.

TEC discussed the proposal of Excise Department considering the above points and technically approved the extension of services of one Programmer Assistant 'B' on an outsourced basis through NIELIT against vacant post of the Assistant Programmer (now DPA) for a period of one year w.e.f. 06/03/2020 or till the post is filled up on regular basis, whichever is earlier. Excise Department will ensure monthly attendance of the person deployed for this work and monitor the performance. Excise Department will also ensure that work is completed as per the specified time lines.

3. Department of Food Safety (2 proposals)

Proposal -I

F.No. DFS-5053(11)/1/2016-EDP Cell-commissioner (Food Safety)
CD No :000486575

The proposal of the Department of Food Safety regarding extension of services of 02-Assistant Programmers for a period of one year w.e.f. 01/03/2020, on outsourced basis against regular vacant sanctioned posts, as recommended by Pr. Secretary (H&FW), was placed before the TEC.

TEC was apprised the following: -

- i. 02-Assistant Programmers were deployed on an outsourced basis from ICSIL in the year 2015.
- ii. Last time, IT Department had approved extension of said 02-technical manpower for the period of one year w.e.f. 01/03/2019. The contract of existing technical manpower has expired on 29/02/2020.
- iii. Cadre Controlling Unit (DIT) confirmed that 02 regular sanctioned posts of Assistant Programmers (now DPA) are lying vacant in the Department. The process of recruitment of Assistant Programmers is under process with UPSC.



- iv. As per Circular of IT Department, dated 01.07.2016, Department may hire IT related technical manpower against IT cadre vacant sanctioned posts for a period of one year or until the posts are filled-up on regular basis whichever is earlier, subject to the approval of F.D & Competent Authorities. However, the matter related to the extension of services of Programmer Assistant 'B' is not covered under the IT Department circular dated 01/07/2016.

TEC discussed the proposal of Food Safety Department and technically approved the extension of services of 02- technical manpower on outsourced basis against regular vacant posts of the Assistant Programmer (now DPA) for a period of one year w.e.f. 01/03/2020 or till the post is filled up on regular basis, whichever is earlier. Food Safety Department will ensure monthly attendance of the person deployed for this work and monitor the performance. Food Safety Department will also ensure that work is completed as per the specified time lines.

Proposal-II

F.No. F.12(33)/DOFs/Admn/2019-Commissioner (Food Safety)
CD No :124559447

2nd Proposal of Department of Food Safety regarding extension of services of 22-Data Entry Operators for a period of 06 months w.e.f. 01/03/2020 to 30/09/2020, on an outsourced basis, as recommended by Pr. Secretary (H&FW), was placed before the TEC.

The TEC was apprised the following: -

- (i) 22-Data Entry Operators were deployed in the Department on an outsourced basis in the year 2015.
- (ii) Department has 26 sanctioned posts of Data Entry Operators (13 posts sanctioned on outsourced basis +13 posts on regular basis).
- (iii) Last time TEC of IT Department had approved the extension of services of DEOs, in the meeting held on 03/01/2020, for a period of 6 months w.e.f. 01.09.2019 with the advice to expedite the matter of encadrement of the created posts (outsourced basis) of DEOs in IT Cadre of IT Department.
- (iv) Cadre Controlling Unit (DIT) confirmed that 13 posts of Data Entry Operators are sanctioned in the Department, out of which only 02 posts are filled on regular basis and 11 posts are lying vacant. It was further informed that direct recruitment of DEOs has been discontinued as per the recommendations of the cadre review committee.

- (v) As per Circular of IT Department, dated 01.07.2016, Department may hire IT related technical manpower against IT cadre vacant sanctioned posts for a period of one year or until the posts are filled-up on regular basis whichever is earlier, subject to approval of F.D & Competent Authorities. However, the matter related to the extension of services of DEOs is not covered under the IT Department circular dated 01/07/2016.

Considering the above points, TEC discussed the proposal of Food Safety Department and technically approved the extension of services of 22-DEOs on an outsourced basis for a period of 06 months w.e.f. 01/03/2020 with the advice to the Department to expedite the matter of encadrement of the created posts (outsourced basis) of DEOs in IT Cadre of IT Department, failing which no further extension will be given beyond 06 months. Food Safety Department will ensure monthly attendance of the person deployed for this work and monitor the performance. Food Safety Department will also ensure that work is completed as per the specified time lines.

4. Administrative Reforms Department

F.No.13/09/2013/AR

Cd NO.: 056370151

The proposal of Administrative Reforms Department regarding extension of services of one Senior Software Developer for the online RTI project of GNCTD for a period of one year w.e.f. 01.11.2019, as recommended by Pr. Secretary (AR), was placed before the TEC.

Representative of the Department apprised the following:-

- i. One Senior Software Developer was deployed by AR Department in NIC for online RTI projects of GNCTD from NICSI after taking the approval of TEC of IT Department in 2017.
- ii. NIC has recommended for extension of deployed technical manpower for a further period of one-year w.e.f. 01.11.2019 for the proposed work to be done as per the requirement of AR Department.

TEC was informed that the work of customization/amendment of online RTI application is of continuous nature. It was suggested that AR Department may be advised to create regular posts of IT Cadre for fulfillment of customization/amendment of online RTI application so that any technical /operational issues of RTI application may be resolved.



Regarding the requirement of the technical manpower as mentioned above, TEC agreed with the proposal for customization of e-RTI software of NIC as per the specific need of AR Department.

Sr. Technical Director, NIC representing SIO(NIC) as member of TEC, has confirmed that the requisite manpower requirement is the minimum for the said project.

TEC discussed the proposal of AR Department and technically approved the extension of services of one Senior Software Developer for the online RTI project of GNCTD for a period of one year w.e.f. 01.11.2019 with the advice to the Department to initiate a proposal for the creation of regular posts of IT cadre as per their requirement so that any technical /operational issues of RTI application may be resolved.

AR Department will ensure monthly attendance of the person deployed for this work and monitor the performance. AR Department will also ensure that work is completed as per the specified time lines.

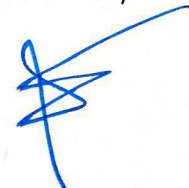
5. Principal Accounts Office

F.No.-F.4(2)/Computer/Pen.Cell/2015
Cd No.- 018324444

The proposal of PAO for extension of 01-Programmer and 16- Assistant Programmers on an outsourced basis for a period of one year w.e.f. 22.06.2020, as recommended by COA, PAO, was placed before the TEC

Representative of the Department apprised the following:-

- i. The hired manpower is providing technical handholding support in Pay & Accounts Offices scattered across Delhi since 2014.
- ii. Following software have been implemented for managing Receipt and Payments, maintenance of GPF accounts of the employees, finalization of pension cases, preparation of daily/monthly accounts of receipts and payments of the government etc :-
 - **COMPACT Software** - Implemented for processing Receipts and Payments matters.
 - **Electronic Clearing System (ECS)** - System has been implemented for the arrangement of payments in the Bank Accounts of the employees and contractual workers.
 - **e-Lekha** - For compilation and consolidation of daily/monthly accounts at the level of PAOs and Principal Accounts Office.
 - **Government e-Payment Gateway (GePG)** - Arrangement of online payment in the accounts of beneficiaries, vendors, suppliers, employees, etc.



- **GPF System** - Maintenance of GPF Accounts of the employees and issue of GPF statements with the Digital Signatures of Pay & Accounts Officers.
 - **Pension System** - For the processing of pensionary benefits cases of the retirees and revision of pension of pre-2016 pensioners with the Digital Signatures of Pay & Accounts Officers.
 - **National Pension System (NPS)** - Preparation of details of subscriptions of the employees covered under NPS and their monthly uploading with the system of Central Recordkeeping Agency (CRA).
- iii. The above-mentioned software has been developed through CGA – NIC. These are standalone systems and appropriate technical handholding support of hired manpower is required at the level of PAOs on real-time basis including daily data backup, modifications as and when required.
- iv. Last time, the proposal of extension of technical manpower was approved by TEC in the meeting held on 05th Dec 2019, for a period of six months with the advice to the PAO to process proposal for the creation of posts on regular basis.
- v. The Department (PAO) vide e-mail dated 28th May 2020 informed that they have already initiated a proposal for the creation of post but the AR Department has provided a copy of the circular dated 05.12.2015 about checklist for submitting the proposal. PAO is in the process to submit the proposal to them as per the above circular.

TEC discussed the proposal of PAO and technically approved the extension of 01-Programmer and 16- Assistant Programmers on an outsourced basis for a period of one-year w.e.f. 22.06.2020 with the advice to the Department to expedite the process of creation of regular posts with AR Department. PAO will ensure monthly attendance of the persons deployed for this work and monitor the performance. PAO will also ensure that work is completed as per the specified time lines.

6. Law Justice and Legislative Affairs

FileNo.:F.1/11/05-Judl.

CD No.: 00057545

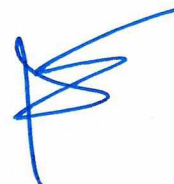
The proposal of Department of Law Justice and Legislative Affairs for ratification of approval of IT Department regarding upgradation of lease

line from 34 Mbps to 1 Gbps, as recommended by the office of Hon'ble Minister (Law) and Pr. Secretary (L J & JA), was placed before the TEC.

TEC was informed that:-

- i. Department of Law Justice and legislative Affairs vide letter No. F.1/20/2020-Judl./suptlaw/598 dated 5.6.2020 had requested to expedite the matter in view of the Order of Hon'ble Delhi High Court Order dated 04.06.2020 wherein the Hon'ble Court had directed for filing of an affidavit on or before 12.6.2020 in the above matter.
- ii. It was mentioned by the Department that the proposed upgradation of the leased line from 34 Mbps to 1 Gbps has been approved by the Centralized Computer Committee, Delhi High Court. Clarification on the requirement of enhancement of lease line bandwidth from 34 Mbps to 1 Gbps was submitted by the Law Department.
- iii. In view of the recommendations of the Department and directions of Hon'ble High Court, IT Department had conveyed its approval regarding upgradation of lease line from 34 Mbps to 1 Gbps subject to placement of the matter before TEC in its next meeting for ex-post-facto approval.
- iv. In the meantime, Department of IT had received a letter from the office of Secretary to Hon'ble Minister (Law, Justice and Legislative Affairs) wherein it is mentioned that ".....there must be certain calculations made by the office of District Judge Headquarter to draw the actual requirement of bandwidth. The Centralized Computer Committee (CCC) while recommending the enhancement of bandwidth from 34 Mbps to 1 Gbps must have gone through such documents/calculations". IT Department has further requested to seek the required information/documents from Law Department and examine the proposal.
- v. The TEC was apprised that a letter seeking the information/documents from Law Department has been already issued on 11/06/2020.

TEC after considering the above points deferred the proposal till the required information/documents are received from Law Department.



7. Department of Information Technology

F.No.G-17/1/2016-CCU-Secy(IT)9Part File), Cd No,. 042603459

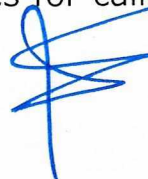
The proposal of IT Department is to exempt Departments to seek TEC clearance, for extension of services of technical manpower engaged on outsourced basis against the vacant sanctioned post of IT cadre, as recommended by Secretary(IT), was placed before the TEC.

TEC was apprised as under: -

1. IT Department had issued circular dated 01.7.2016 mentioning that Departments of GNCTD, where IT Cadre sanctioned posts are vacant, may hire the IT manpower on an outsourced basis for a period of one year or until the posts are filled up on regular basis, whichever is earlier, subject to the approval of Finance Department and Competent Authority.
2. There was no mention of delegation to Secretaries/HoDs for extension of services of outsourced manpower beyond the period of one year in the circular.
3. In order to enable the Departments to expedite the process of extension of technical manpower on an outsourced basis against regular vacant sanctioned posts, IT Department has proposed that:-
 - a) Concerned Departments having vacant posts of IT cadre may extend the services of such outsourced manpower without seeking clearance of IT Department/TEC and accordingly the same may be delegated to concerned Pr. Secretary/Secretary/HoD subject to the approval of Competent Authority.
 - b) Engagement & extension of technical manpower on an outsourced basis will be applicable to posts under the direct recruitment category.
 - c) Approval of TEC will be required for engagement /extension of staff not against sanctioned direct recruitment category posts.
 - d) A draft circular on the above lines was placed before the TEC.

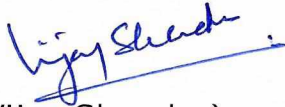
Considering the above points, TEC discussed and approved the proposal of IT Department.

- IV.** The approvals by this Committee (TEC) are subject to the condition that respective Departments shall complete all codal formalities as per Rules and Regulations including financial instructions / guidelines for calling of tenders (as per GFRs etc) in this regard.



- V. The above approvals are also subject to the condition that the above said Departments shall have to take approval of the Finance Department and Competent Authority, wherever necessary.

The meeting ended with vote of thanks to the Chair.



(Vijay Shendre)
Sr. System Analyst,
Department of IT



(Manoj Kumar)
Dy. Secretary
Finance Department



(Santulan Chaubey)
Joint Director,
Department of IT



(Manju Sahoo)
Joint Director,
Planning Department



(Ajay Chagti)
Spl. Secretary(IT)



(Dr. MPS Bhatia)
Professor,
NSIT, Delhi



(Rajiv Chauhan)
Sr TD NIC, Delhi



(Sandeep Kumar)
Secretary(IT)

Copy to:

1. Director (Planning), Department of Planning, GNCTD.
2. Spl. Secretary(Finance), Finance Department, GNCTD
3. Sh. Ajay Chagti, Special Secretary (IT), GNCTD.
4. SIO, NIC Delhi State Unit, 3rd Level, Delhi Sectt.
5. Dr. MPS Bhatia, Professor, Netaji Subhash Institute of Technology, Sector-3, Dwarka, New Delhi - 110078.
6. Sh. Santulan Chaubey, JD., IT Deptt., GNCTD.
7. Sh. Manoj Kumar, Professor, Ambedkar Institute of Advance Communication Technology and Research, Geeta Colony, Delhi - 110031.
8. Ms. Manju Sahoo, JD(Planning), Planning Department, GNCTD
9. Shri Manoj Kumar, Dy. Secretary, Finance Department, GNCTD
10. System Analyst, IT, for uploading the Minutes of the Meeting on the website of DIT, GNCTD.
11. P.S. to Secretary (I.T.) I.T. Department, GNCTD
12. All Departments in their respective files.

Vijay Shendre

(Vijay Shendre)
Sr. System Analyst

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