F.NoE-11/4/2020-Development/Secy (IT) Vol-2/7₋₃₆ Dated 05/07/2022

Subject: <u>Minutes of the Meeting of Technical Evaluation Committee (TEC) held on 29th June 2022 at 3:00PM under the Chairmanship of Secretary (IT), to evaluate the IT proposals of various Departments of Govt. of N.C.T. of Delhi through Video Conferencing amid Covid-19 pandemic.</u>

   I. The meeting of TEC was held on 29th June 2022 and conducted through Video Conferencing amid COVID-19 Pandemic.
   II. The TEC meeting Agenda approved by the Secretary(IT) is annexed as **Annexure-I**
   III. The copy of the TEC's meeting notice is annexed as **Annexure-II**.
   IV. List of Members/participants who participated in the meeting is annexed as **Annexure-III**.
   V. The proposals of the various Departments as per meeting agenda and decisions taken/advice of the Technical Evaluation Committee are described below:

1. Department Name: - Information Technology Department
F.No.-E-H/1/2019-Admin-Secy(IT)

Two proposals of the Information Technology Department, GNCTD for seeking technical clearance of TEC for **Hardware required for Upgradation of NIC Net Connectivity from 1 Gbps to 10 Gbps** and **Revamping of LAN and Wi-Fi in Delhi Secretariat**, are put in TEC.

TEC discussed the both the proposals in details as per the agenda item no **1(Proposal-1)** & **1(Proposal-2)** mentioned in attached Annexure-I and noted that as per the Standard Technical Specifications circulated by IT Department, the specifications given by NIC Delhi State Unit in respect of Router/L2 and L3 switches and other networking equipment are to be used.

TEC also suggested and agreed for revamping of the LAN and Wi-Fi and enhancement of bandwidth from 1 Gbps to 10 Gbps in view of the 100% implementation of e-Office in Government of Delhi as it requires speed and un-interrupted internet service (NICNET) for smooth functioning of the e-Office system.

The proposal is as per the recommendation of NIC Team and hence approval of TEC is not required. Department can procure the required Hardware relating to the proposal based on NIC Team.

Further TEC also advised to utilize the existing 60 Wi-Fi access points till the end of support by OEM and procure the additional number (as per survey) of new Wireless access points along with other proposed equipment in the first instance to cover the remaining blinds spots in the Secretariat. It was also noted that most of the refurbishment of chambers in Secretariat is completed/nearing completion, hence it's advisable that IT department may initiate the procurement of new Access points, switches -etc. for seamless WiFi and LAN connectivity. Further the Department shall ensure to replace the existing 60 wi-fi Access points 15 days prior to their end of support period given by OEM i.e. April 30, 2024.

2.Department Name: - LG Office, Raj Niwas, Delhi
F.No. F.9(3)(190)/23011-RN/Pt. File/ CD No. : 175370186

The proposal of Department of LG Office for seeking technical clearance for procurement of following Hardware and Software as per the agenda item no.2, received with the recommendation of Secretary to Hon'ble LG.

1. Apple iMac Desktop   - 02 Nos.
2. Adobe Suite 2022   - 02 Nos
3. CorelDraw Graphics Suite for iMAC - 02 Nos
4. MS Office   - 02 Nos
5. ENVATO Element Subscription   - 02 Nos
6. WinRAR for iMAC   - 02 Nos

The proposal has been examined in the light of various circulars issued by IT Department and observed the following: -

a) IT Department vide its order No. F.10(135)/2009/IT-Part File/3879-3950 dated 5.8.2020 authorized the Administrative Secretaries and Concerned Minister In-charge to decide the Operating System and/or Screen Size as per the functional need and categories of incumbent officer/authority as the case may be. In such cases IT Department need not be approached for technical clearance.

b) Further TEC vide its minutes dated 23.6.2022 observed that the specifications of iMAC viz were not fully matching with the latest standard specifications published by IT Department in respect of All-in-One/Desktop and recommended that the same may be treated as relaxed for iMAC make till further circular/order issued by IT Department so that the other departments need not approach IT Department for seeking approval of TEC for procurement of such type of IT devices.

c) IT Department vide its circular No. F.6(375)/IT/2014/5555-5729 dated 10.8.2014 allowed Departments to procure Office suite as per their requirement and hence approval of IT Department is not required for procurement of MS Office.

d) In the instant case approval of TEC is only required for the following software items: -

    a. Adobe Suite 2022   - 02 Nos
    b. CorelDraw Graphics Suite for iMAC - 02 Nos
    c. ENVATO Element Subscription   - 02 Nos
    d. WinRAR for iMAC   - 02 Nos

TEC discussed the proposal of LG Officer for the para **2 (d)** and concurred the same. Further, TEC advised that office of Hon'ble LG shall observe all codal formalities required in procurement of hardware/software as per GFR 2017 and instructions issued by IT Department and Finance Department, GNCTD from time to time.
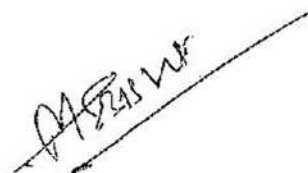
The proposal of Department of Revenue for seeking technical clearance for hiring of technical manpower for a period of 12 months as per agenda item No. 3, for Consultants under Tier I and Developers from the NICSI empanelled vendors

TEC discussed the proposal as per below details:

Manpower	Qty	Period
Consultants (Management /Functional Profile) 10 years and <15 years	01 nos.	12 months
Consultants (Technical Profile) 6 years and < 10 years	01 nos.	12 months
Developer (Development and operation) 4 to 6 years	09 nos.	12 months

The matter for hiring of two consultants and nine developers under the PMU was discussed by the TEC.

During the discussions it was observed that the Consultants will first study the various applications already running in revenue department and later submit report on the various changes/enhancements in the existing systems and new requirements if any. Subsequent to that the requirements of development will arise. The proposal of Revenue department is approved. The Department may work out the phasing of the hiring at its own level and the same may not be referred to TEC again.

The meeting ended with vote of thanks to the Chair.

(Sanjeev Mendiratta)
Dy. Controller of Accounts,
IFA, IT Department
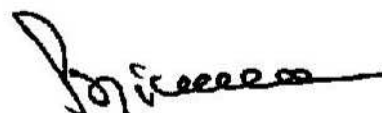

(Dr. MPS Bhatia)
Professor,
NSIT, Delhi

(Dr. Ashutosh Kumar
Srivastava)
Assistant Director,
Planning Department

(Krishan Kumar)
Joint Director,
IT Department
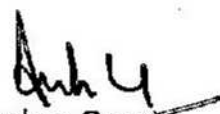
(Manie Khaneja)
SIO, NIC,
Delhi

(Prince Dhawan)
Spl. Secretary(IT)

(Ankur Garg)
Secretary(IT)

No. E-11/4/2020-Development/Secy(IT) Vol-2/779   Dated: 05/07/2022

Copy to:

1. Special Secretary (IT), Department of Information Technology, GNCTD.
2. SIO, NIC, Delhi State Unit, 'B' Wing, 3rd Level, Delhi Secretariat.
3. Director (Planning) Department of Planning, GNCTD.
4. Dr. M.P.S.Bhatia, Professor, Netaji Subhash Institute of Technology, Sector 3, Dwarka,New Delhi.
5. Sh. Krishan Kumar, Joint Director(IT), DIT, GNCTD.
6. Sh. Sanjeev Mendiratta, IFA (IT Deptt)/DCA(Power), Level 8, Delhi Sachivalaya
7. System Analyst, IT, for uploading the Minutes of the Meeting on the website of DIT, GNCTD.
8. P.S. to Secretary (IT), IT Department, GNCTD.
9. All Departments with reference to web link given for downloading from website of IT Department in their respective files.

(Krishan Kumar)
Joint Director(IT)

Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

F. No. E-11/4/2020-Development/Secy(IT) vol-2 /3581-3590- Dated: 27/06/2022

Meeting Notice

The meeting of the Technical Evaluation Committee (TEC), for examination of the IT related projects/proposals of the various Departments of Govt. of NCT of Delhi, will be held on 29th June 2022, 03:00PM under the Chairmanship of Secretary (IT), GNCTD, through **video conferencing** amid Covid-19 pandemic.

2.   The proposals of the following Departments will be discussed in the meeting:

S.N.	Name of the Department	Subject
i.	Information Department, GNCTD	**Proposal-I**-Procurement of Hardware for enhancing the internet speed in Delhi Secretariat from 1GBPS to 10GBPS
		Proposal-II- Procurement of H/W and S/w for revamping of LAN and WiFi in Delhi Secretariat with 5 Years Warranty and 02 Years Extended Support
ii.	O/o Hon'ble LG Secretariat	Procurement of Softwares (i)Adobe Suite 2022-02 Nos (ii)Coral Draw Graphics tool 2021 for iMac-02 Nos. (iii) ENVATO Element subscription (iv) WinRAR for iMac-02Nos
iii.	Department of Revenue	Hiring of 02 consultants and 09 Developers for a period of 12 Months for formation of Project Monitoring Unit of Revenue Deptt

3. Any other proposal may be placed before the TEC with the permission of Secretary (IT).

4. It is requested that Head of Office of the concerned department/person well versed with the proposal may kindly attend the meeting on the above said date and time through Video Conferencing for on the spot clarification, if any sought by TEC.

5. All the members of TEC are also requested to attend the meeting on the schedule date and time through video conferencing and kindly see the agenda item enclosed and provide comments mentioned in the above Agenda, if any.

6. The details for joining video conference are as follows:

https://web.vc.nic.in/flex.html?roomdirect.html&key=CaTTHaK7I5

(Mohan Singh)
Sr. System Analyst (IT)

F. No. E-11/4/2020-Development/Secy(IT) vol-2/3581-3590 Dated: 27/06/2022

To,
1. Special Secretary(IT), Department of Information Technology
2. Director (Planning) Department of Planning, GNCTD.
3. SIO, NIC, Delhi State Unit, 'B' Wing, 3rd Level, Delhi Secretariat.
4. Dr. M.P.S. Bhatia, Professor, Netaji Subhash Institute of Technology, Sector 3, Dwarka, N Delhi.
5. Dr. Manoj Kumar, Professor, Ambedkar Institute of Advanced Communication Technology and Research, Geeta Colony, Delhi.
6. Sh. Krishan Kumar, Joint Director(IT), DIT, GNCTD.
7. Sh Sanjeev Mahendiratta, IFA(IT)/DCA(Power), Level 8, Delhi Sachivalaya
8. All concerned Departments.

Copy for information to:

1. PS to Secretary (IT), GNCTD.
2. PS to Special Secretary(IT), GNCTD

(Mohan Singh)
Sr. System Analyst (IT)

Government of NCT of Delhi
INFORMATION TECHNOLOGY DEPARTMENT
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
http://it.delhi.gov.in

Agenda of TEC meeting scheduled for 29th June 2022 at 3:00 PM through video conferencing

1. Department Name:- Information Technology Department
F.No.-E-H/1/2019-Admin-Secy(IT)

Proposal -1:

Sub: Procurement of Hardware required for Upgradation of NIC Net Connectivity from 1 Gbps to 10 Gbps.

Information Technology Department had requested DG NIC to enhance the current bandwidth to 10 Gbps (with redundancy) from 1Gbps. NIC agreed to enhance the bandwidth and requested to provide the following spare parts for the existing router and L3 Switch in connection with the upgradation of bandwidth from 1 Gbps to 10 Gbps. The details of the requirement is as under: -

S.No	Description	Qty Required
1	Multimode 10g SFP fibre for the card A9K-MPA-4X10GE on CISCO 9006 router (XFP-10G-SR-MMOD)	02 Nos
2	Multimode 10g SFP fibre for Core L2 and L3 Switches CISCO-C 9404R (SFP-10G-SR-MMOD)	12 Nos.
3	Fibre Cables - LC to LC (5 meter)	12 Nos.

The required spare parts are not available in the stock of IT Department and it is suggested that we may procure the items immediately through GeM Portal.

Proposal -2:

Sub: Revamping of LAN and Wi-Fi in Delhi Secretariat.

Information Technology Department, GNCTD had installed WiFi equipment to provide Wireless facility in Delhi Secretariat so that the Officer/Staff and the visitors visiting Delhi Secretariat will have Wireless Internet connection for seamless connectivity in the year 2015. The details of the equipment installed is as under:

S. No.	Description	Quantity	Total Purchase Price including taxes	Remarks
1	**Cisco AIR-CAP3702i-D-K9 along with necessary Licenses for the controller and 5 years onsite warranty**	60	47,81,468.00	Installed in Delhi Secretariat in all Floors
2	ws-C2960CX -8PC-L POE Switch	10		
3	Total Cost		Rs.47,81,468.00	

The equipment was procured with 05 years warranty and the warranty of the equipment was expired on Dec 2020. The OEM M/s Cisco announced the end of support dates for the Wireless access points which is as under:"-

Table. End-of-Life Milestones and Dates for the Cisco Aironet 3700 Series Access Points

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Table. End-of-Life Milestones and Dates for the Cisco Aironet 3700 Series Access Points

Milestone	Definition	Date
End-of-Life Announcement Date	The date the document that announces the end-of-sale and end-of-life of a product is distributed to the general public.	April 30, 2018
End-of-Sale Date: HW	The last date to order the product through Cisco point-of-sale mechanisms. The product is no longer for sale after this date.	April 30, 2019
End of Service Contract Renewal Date: HW	The last date to extend or renew a service contract for the product.	July 29, 2023
Last Date of Support: HW	The last date to receive applicable service and support for the product as entitled by active service contracts or by warranty terms and conditions. After this date, all support services for the product are unavailable, and the product becomes obsolete.	April 30, 2024

It is also apparent to mention that, many users in Delhi Secretariat complaining. Hence the matter is to be placed before the TEC for discussion.

2.Department Name:- LG Office, Raj Niwas, Delhi
F.No. F.9(3)(190)/23011-RN/Pt. File/ CD No. : 175370186

Subject: Procurement of Hardware and Software.
The proposal received from Lt. Governor's Secretariat is for seeking the technical clearance for procurement of the following hardware:-

1. Apple iMac Desktop   - 02 Nos.
2. Adobe Suite 2022   - 02 Nos

3. CorelDraw Graphics Suite for iMAC   - 02 Nos
4. MS Office   - 02 Nos
5. ENVATO Element Subscription   - 02 Nos
6. WinRAR for iMAC   - 02 Nos

The proposal has been received with the recommendations of Secretary to Hon'ble LG. Department has informed the following:-

  I. The above requirement is for the use of Branch of Press Secretary to Hon'ble LG.
  II. The requirement is functional requirement
  III. The specifications of iMac and Software are not covered under the Standard Technical Specifications circulated by IT Department, GNCTD and hence approval of IT Department is required.
  IV. The products are urgently required for office use.

Observations:-

The proposal has been examined in the light of various circulars issued by IT Department and observed the following:-

a) IT Department vide its order No. F.10(135)/2009/IT-Part File/3879-3950 dated 5.8.2020 authorized the Administrative Secretaries and Concerned Minister In-charge to decide the Operating System and/or Screen Size as per the functional need and categories of incumbent officer/authority as the case may be. In such cases IT Department need not be approached for technical clearance.

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    a. Adobe Suite 2022   - 02 Nos
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d. WinRAR for iMAC   - 02 Nos

Hence the matter is to be placed before the TEC for discussion.

3. Department Name: - Office of the Divisional Commissioner, GNCTD
F.No. F1(281)/IT/DCO/2022 CD No : 087690327

The Department has informed the following:-

Department has planned to formulate the Project Management Unit, under which the following tasks and activities will be carried out: -

1. Intensive monitoring of running projects

2. Process reengineering and change management of existing services and Systems

3. Redesign and redevelopment of existing services and IT systems considering the latest technologies and trends and their suitability

4. Launch of new systems and services after GPR

5. Analysis of data generated from projects for knowledge extraction for decision support to Higher Authorities.

6. Setting up reliable and uninterrupted backbone hardware and IT infrastructure to support smooth functioning of IT based systems and their huge database resources.

Revenue Department has decided to adopt hybrid model for management and running of IT system and decided to formulate the Project Management Unit, which will work in coordination with IT Branch. For this IT officers (SSA, SAs and DPAs) posted in the Department are already aligned project wise. After formulation of PMUs, team of IT officers along with the technical manpower of PMU will be formulated and will be responsible for said activities as mentioned above.

Revenue Department has sought the approval of TEC for hiring of following technical manpower for a period of 12 months, for Consultants under Tier I and Developers from the NICSI empaneled vendors .

Manpower	Qty	Tier –I	Tier –II	Period	Amount (Tier–I)	Amount (Tier -II)
Consultants (Management /Functional Profile) 10 years and <15 years	01 nos.	3,00,000/- + taxes	2,00,000/- + taxes	12 months	36,00,000/- + taxes	24,00,000/- +taxes
Consultants	01	2,75,000/-	2,00,000/-	12	33,00,000/-	24,00,000/-

(Technical Profile) 6 years and < 10 years	nos.	+ taxes	+ taxes	months	+ taxes	+ taxes
Developer (Development and operation) 4 to 6 years	09 nos.	-	42,081.00 + taxes	12 months	-	45,44,748/- taxes

Observations of IT Department

The proposal for hiring of technical manpower is not against the vacant posts. The proposal has been sent for the approval of TEC with respect to the It Department Circular No A-12/13/2021-Admin-secy (IT)/E-115659/4981-5035 dated 23.12.2021. Hence the matter is to be placed before the TEC for discussion.

Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002

F. No. E-11/4/2020-Development/Secy(IT) vol-2 /3581-3590 Dated: 27/06/2022

Meeting Notice

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(Mohan Singh)
Sr. System Analyst (IT)

F. No. E-11/4/2020-Development/Secy(IT) vol-2/3581-3590 Dated: 27/06/2022

To,

1. Special Secretary(IT), Department of Information Technology
2. Director (Planning) Department of Planning, GNCTD.
3. SIO, NIC, Delhi State Unit, 'B' Wing, 3rd Level, Delhi Secretariat.
4. Dr. M.P.S. Bhatia, Professor, Netaji Subhash Institute of Technology, Sector 3, Dwarka, N Delhi.
5. Dr. Manoj Kumar, Professor, Ambedkar Institute of Advanced Communication Technology and Research, Geeta Colony, Delhi.
6. Sh. Krishan Kumar, Joint Director(IT), DIT, GNCTD.
7. Sh Sanjeev Mahendiratta, IFA(IT)/DCA(Power), Level 8, Delhi Sachivalaya
8. All concerned Departments.

Copy for information to:

1. PS to Secretary (IT), GNCTD.
2. PS to Special Secretary(IT), GNCTD

(Mohan Singh)
Sr. System Analyst (IT)

Annexure-III

Govt. of NCT of Delhi
Department of Information Technology
9th Level, B Wing, Delhi, Secretariat
Attendance sheet of TEC meeting held on **29.06.2022 at 3:00 PM**

The meeting conducted through video conferencing/teleconferencing amid Covid-19

S.No.	Name of Officer	Department	Designation	Signature	Phone & Email
1.	Sanjeev Mendiratta	Power Dept.	IFA/DCA	*(signed)*	s.mendiratta@delhi.gov...
2.	Mohan Singh	IT Dept.	SSA	*(signed)*	mohan.delhi@gov.in
3.	Raghav Aggarwal	''	SA	*(signed)*	raghavi.aggarwal30@gov.in
4.	Krishan Kumar	IT Dept.	Jt-DIY	*(signed)*	kumar.krishan.85@gov.in
5.	Dr. Ashutosh Kumar Srivastava	Eng. Dept.	A. Director	*(signed)*	2411 drutgos7a10@gmail.com
6.					
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