Government of NCT of Delhi
INFORMATION TECHNOLOGY DEPARTMENT
9th Level, B-Wing, Delhi Secretariat, IP Estate, New Delhi-110002
http://it.delhi.gov.in

F.No E-11/2/2015-DS (CCU)-Part (1)/1516 - 1524   Dated 30/05/18

Subject - Minutes of the meeting of Technical Evaluation Committee (TEC) held on 24.04.2018 at 3.00 PM, under the Chairmanship of Secretary (IT), in his chamber at 9th Level, 'B' Wing, Delhi Secretariat, Delhi, to examine the IT-related proposals of various Departments of Govt. of NCT of Delh.i

I.   List of Members / Participants present in the meeting is annexed as **Annexure-I**

II. During the meeting, proposals of 08 Departments were presented before the TEC which were discussed in detail by the Committee. The proposal in brief and decision of the Technical Evaluation Committee is detailed below:-

1. State Election Commission, Delhi

Proposal of Department regarding Technical Clearance of TEC for extension of Programmer Assistant-'B' engaged on contractual basis for another one-year w.e.f. 01/03/2018 was placed before the TEC.

The representative of the Department informed that one Programmer Assistant 'B' is working in the Commission since 01/09/2016 and performing his duties satisfactorily. It was also informed that there is no regular post of the IT cadre in Commission hence the services of existing Programmer Assistant 'B' is required for IT related work / uploading the Tender documents of the State Election Commission.

TEC discussed and technically approved the proposal for extension of services of existing Programmer Assistant 'B' for another one-year w.e.f. 01/03/2018 and also advised the department to move the proposal for the creation of the regular post in IT Cadre through IT Department.

2. Excise Department

Proposal of Excise Department for extension of services of four Data Entry Operators (DEOs) on an outsourced basis for another one-year w.e.f. 02/04/2018 was placed before the TEC for technical clearance.

The proposal was examined by TEC and it was decided that the Department may be asked to provide the details of creation / sanction of posts as well as justification for requirement of manpower on contract basis.

3. **Tihar Central Jail**

Two proposals of Tihar Central Jail were placed before the TEC for Technical Clearance.

(a) TEC was apprised about the 1st proposal related to procurement of three Information Kiosks to be installed in Mandoli Jail.

Representative of the Department informed the TEC that there are six numbers of Jails at Mandoli Prison Complex where three Kiosks have been installed and are presently operational. Three more Kiosks machines are required for the remaining three jails, which have recently been made operational in Mandoli Prison Complex. These kiosks will be installed in the Legal Aid Cell of each Jail which will be commonly used by Advocates of DLSA to obtain personal information about prisoners such as prisoner detail, visitor detail, case detail, next date of hearing, remission, Parole/Furlough status etc. It was also informed that e-Prison software of NPIP (National Prison Information Portal) as developed by NIC is being used to provide legal aid to the prisoners as per rule and norms.

Representative also informed that specifications of the required kiosk have been provided by the NIC, e-prison team of Govt. of India.

Details of specifications are as under:

Processor: Dual Core or equivalent, Base: Freestanding type 19' colour LED Touch Screen or higher, SAW/APR, 3 MB cache or high, preloaded Operating System, preloaded antivirus, HDD 500 GB or higher

TEC discussed and on the basis of functional requirement of department approved the proposal for procurement of three numbers of kiosk with following specification :
Processor: Dual Core or equivalent, Base: Freestanding type up to 21' colour LED Touch Screen, SAW/APR, 3 MB cache or high, preloaded Operating System, preloaded antivirus, HDD 500 GB / 1 TB.

(b) 2nd proposal of Prison Department regarding procurement of one Video Conferencing (VC) system for Central Jail Number 2 of Tihar Complex was discussed in the TEC.

Representative of the department explained that 16 jails are functional at three locations i.e. Tihar, Mandoli and Rohini complexes and all are equipped with one Video Conferencing System each which are connected to five district courts, and these equipments are used for the purpose of production of inmates through Video Conferencing system especially in case of High Security Prisioners. It was explained that due to increase in a number of high-risk inmates, at times a situation arises when the facility is required for more than on court at the same time, hence the department requires one more VC system for court production of these prisoners in Delhi and outside of Delhi (like Mumbai, Haryana, Bihar etc.).

The representative also informed that the specification of proposed 01 VC system has been provided by the NIC which is providing IP based connectivity.

TEC discussed and technically approved the proposal of procurement of 01-VC system as per the specification of NIC.

4. Office of the Divisional Commissioner of Delhi

Proposal of Office of the Divisional Commissioner regarding the extension of 19 Assistant Programmers on outsourcing basis for another one year w.e.f. 01.03.2018 was placed before the TEC for technical clearance

Representative of department informed the TEC that 22 Sub Registrar Offices are functioning across the Delhi and using DORIS (Delhi Online Registration Information System) software developed by NIC. The deployed outsourced Assistant Programmers provide technical support to the SR office for day to day working and also generate SQL queries for preparation of the desired report for the SR Office. Further, the representative informed that they had also submitted a proposal for the creation of regular posts.

On the basis of requirement of the department, TEC technically approved the proposal of extension of 19 Assistant Programmers on outsourcing basis for another one-year w.e.f. 01.03.2018 subject to the Department expediting the process of creation of these 19th posts.

5. Delhi State Health Mission (DSHM)

Proposal of DSHM was placed before the TEC for technical clearance to the specifications of Tablets to be used by ANM (Auxiliary Nurse Midwife).

Representative of the department explained the following details of the uses of the Tablet to the TEC :

(i) Tablets will be used by the ANM of Health department, who are deployed to carry out field level activities while implementing various health programs and need to capture details of beneficiary using ANMOL software developed by Government of India. This is needed to reduce the paperwork and provide timely benefit and immunization to mother and child.

(ii) The ANMOL software is directly linked with RCHS (Reproductive Child Health System) portal and all data and input of ANMOL application can be fetched at RCS portal which can be monitored and evaluated by the department on a real-time basis.

Further, TEC was informed that the proposal of procurement of 450 Tablets to the DSHM was technically approved by the TEC of IT Department in its meeting held on dated 23.3.3016. However due to certain reasons, the same could not be procured by the department. Now Department's internal committee has decided to procure Tablets with new specifications, as the last approval of TEC was 2.5 years ago and certain parameters are to be updated.

The comparison sheet of previous specifications approved by TEC and proposed/ revised specifications was examined by the TEC. On comparison of the two, TEC found that there is no significant change proposed by the department as compared to the basic configuration of tablets which was earlier approved by TEC.

Accordingly, TEC technically approved the following specifications for the Tablet:

Processor 1.2 GHz or higher, RAM-2 GB or Higher, Internal Memory 32 GB, External memory up to 256 GB, OS-Android latest version, Ports – USB 2.0 or higher, Display – 8' to 10"   capacitive touch screen, Resolution 1024x768 to 1920 x 1200 WiFi-802.11 a/b/g/n, Bluetooth enable, SIM Slot, GPS enable, front camera 2 megapixels or higher, rear Camera 5 Megapixel or higher, Battery 4000mAH to 5000mAh, 2G,3G,4G/ LTE enabled.

6. Food Supply and Consumer Affairs Department

Proposal of Food Supply and Consumer Affairs Department regarding procurement of following IT related hardware was placed before the TEC for technical clearance:

1. Computers – 33 Nos.
2. Laptop   -   31 Nos,
3. Printers   - 16 Nos.

Representative of the department apprised the TEC that above IT related hardware is required for State Commission and 10 State Consumer Dispute Redressal Forum (CDRF). It was also informed that The Government of India has provided financial assistance under the scheme "Strengthening Consumer Fora Phase-II'" to the State Government for construction/strengthening of the infrastructure of individual Consumer Fora.

TEC examined and observed that requirement of the IT related hardware is uneven in each CDRF. In view of this, TEC advised the department to standardize the requirement of IT related hardware for CDRF as per the norms of the scheme and re-submit the proposal after gap analysis before the TEC.

7. Labour Department

Two proposals of Labour Department were placed in the TEC meeting for technical clearance

(a) 1st proposal regarding the hiring of technical manpower for design and development of new software application for business reforms related to labour department with the procurement of computers was examined by the TEC.

Representative of the department apprised the TEC that Labour Department is implementing /enforcing more than 30 different labour legislations. To deliver the online service under these Acts the department has identified 56 different services out of which 05 services have been made online. The remaining services are under development with NIC. The developing Agency of said software i.e. NIC has requested labour department to provide technical manpower in view of a large number of the software applications and necessity of fast/early development.

TEC asked the representative about the type of technical manpower required for the project.

With the consultation of NIC, representative of the department informed the requirement of following technical manpower for a period of 12 months to the TEC:

S.No	Level of technical manpower	Nos. required
1	Database Administrator support	01
2	Sr. Software Developer	02
3	Developer	01
4	Software Application Support	01

TEC discussed and technically approved the engagement on contract basis of above technical manpower for the period of 12 months.

Further, regarding the requirement of IT hardware, TEC advised the department to re-submit the proposal with specific detail of number of computers required alongwith specification thereof.

(b) **2nd proposal** of Labour Department regarding procurement of 90-computers, 90-UPS and 13-Scanners for implementation of e-office was placed before the TEC for examination.

It was informed to the TEC that above hardware is required for implementation of e-office on the basis of GAP analysis report of NIC Team of e-office generated for identifying infrastructure gap. On the direction of the Finance Department GNCTD, the proposal has been forwarded by the department to IT department for examination.

In the light of the cabinet decision dated 25.8.2015 and circular dated 4.9.15 issued by IT department for implementation of e-office, which requires preparation of gap analysis report for identifying resource gap for the department by e-Office division of NIC, there is no requirement of seeking approval of TEC of I.T. Department. However, the department may re-asses the requirement of actual number of computers and other peripherals in consultation with NIC and seek approval of Finance Department subsequently.

8. Directorate of Health Services

Proposal of Directorate of Health Services was placed before the TEC for technical clearance to the specifications for Tablets and Thermal printers to be used at Aam Aadmi Mohalla Clinics. The specifications of the Tablets required by the Directorate of Health Services have been suggested while seeking approval thereof.

Representative of the department explained the TEC, that in March 2016, they had launched a network of Aam Aadmi Mohalla Clinic (AAMC) as a pilot project in the Urban slums of Delhi to provide quality primary health care services within the communities in Delhi at their doorstep.

AAMC is managed through IT application (App) which had been developed by an NGO WISH. The App provides the modules for Patient Registration, Consultation and Diagnosis Recording, E-Prescription Generation, Pharmaceutical Drug Dispensing, Inventory Management, HR Management as well as Clinic Financials.

· It was also informed that about 52.41 lakh patients have attended 101 AAMCs in the last 18 months. The App is being used at Mohalla Clinics through the TABLETS.

These TABLETS have become obsolete and are not functioning properly. Therefore, new TABLETS are required to be procured.

The representative also referred to the Hon'ble Lieutenant Governor's observation on the matter that stated "the administrative department should evolve and migrate within six months to an online system based on AADHAR/biometrics of patients. Adequate safeguards to ensure data integrity and privacy of patients must be put in place by the administrative department"

TEC was also informed that the NGO had also initially provided the hardware and now it has declined to make changes in the software and has also refused to provide hardware support and therefore the Department constituted a committee and has finalized the specifications of TABLETS:

TEC discussed the proposal and technically approved the following specifications of the TABLET:

> Processor 1.2 GHz or higher, RAM-2 GB or Higher, Internal Memory 32 GB, External memory up to 256 GB, OS-Android latest version, Ports – USB 2.0 or higher, Display – 8' to 10" capacitive touch screen, Resolution 1024x768 to 1920 x 1200 WiFi-802.11 a/b/g/n, Bluetooth enable, SIM Slot, GPS enabled, front camera 2 mega pixels or higher, rear Camera 5 Mega pixel or higher, Battery 4000mAH to 5000mAh, compatible with Aadhaar authentication biometric device, 2G,3G,4G/ LTE enabled.
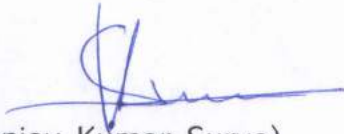
It was however made clear that the above proposal is strictly restricted to the specifications and in no way be construed an approval for procurement of Tablets for which the department is required to send a separate proposal with detailed justification. It was also advised that the department should approach the NIC, Delhi State Unit with a detailed scope of work for customization of e-Hospital Software for use in mohalla clinics, which is being implemented by the Health Department, GNCTD in its all hospitals as the software which is being hosted on the server of a private vendor (NGO) may have data privacy issues.

Further TEC could not examine the proposal of Thermal printer as no specifications were given by the department.

III. The current standard specifications of IT equipment are enclosed at Annexure-II.

IV. The approvals by this Committee (TEC) are subject to the condition that respective Departments shall complete all codal formalities as per Rules and Regulations including financial instructions / guidelines for calling of tenders (as per GFRs etc) in this regard.

V. The above approvals are also subject to the condition that the above said Departments shall have to take approval of the Finance Department, whichever necessary, in accordance with Cabinet Decision No. 1585 dated 03.11.2009

VI. TEC also ratified the minutes of last meeting Dt.15.02.2018 held under the chairmanship of Secretary (IT).

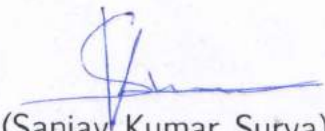The meeting ended with vote of thanks to the Chair.

(Sanjay Kumar Surya)
Dy. Secretary (I.T.)

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part(1)/   Dated:...30/05/18'

Copy to :

1. Director (Planning), Department of Planning, GNCTD.
2. Dr. MPS Bhatia, Professor, Netaji Subhash Institute of Technology, Sector-3, Dwarka, New Delhi – 110078.
3. Sh .Manoj Kumar, Associate Professor, Ambedkar Institute of Technology, Geeta Colony, Delhi – 110031.
4. Sh. Ajay Chagti, Special Secretary (IT), GNCTD.
5. Sh. Santulan Chaubey, J. Director, IT Deptt., GNCTD.
6. Sh. Sanjay Kapoor, SIO, NIC Delhi State Unit, 3rd Level, Delhi Sectt.
7. P.S. to Secretary (I.T.) I.T. Department, GNCTD.
8. Asstt. Programmer, IT, for uploading the Minutes of the Meeting on website of DIT, GNCTD.
9. All Departments in their respective files.

(Sanjay Kumar Surya)
Dy. Secretary (I.T.)

Annexure – I

Govt. of NCT of Delhi
Department of Information Technology
9th Level, B Wing, Delhi, Secretariat
Attendance sheet of meeting of TEC On held on 24.04.2018 at 3.pM

S.No.	Department	Name of officer	Designation11	Mobile no	email	Signature
1	Central Govt Labour	P.L. MEHROSN	SS(ICT)	9910587572	tiloy@nic.in	
2.	State Election Commission	Giriat Pande	Dy. Secretary	8811242115	stateelection.comm.delhi@gmail.com	
3.	AAMC, ASLAM HUSSAIN	ASLAM HUSSAIN	MIS Asst.	9818288186	hussainaslam2005@gmail.com	
4.	AAMC Dwarka	Sandeep Upadhyay	MIS Expert	8745901515	—	
5	DSHM	Mohit Kumar	MIS Expert	9311787490	miscellthur@gmail.com	
6.	DGHS, AAML	Dr Shalley	SNO	9811514962		
7.	DHFW, DSHM	Dr. Monika Rana	SPO (DSHM)	9811484474	dshmtranmisl@gmail.com@gmail.com	
8	Sampling Stanya	Sampling Sampya	D.S	9871114355		
9	FINANCE DEPTT	SURESH KUMAR	A.AO	8800332546	sureshdelhi076@gmail.com	
10	NIT	Dr MPS Bhabo	Professor	8818192294	bhabu.mps@gmat.com	
11	NIC	J. Kumar	ASIO/SID	9868202772	kcneleb@nic.in	
12	Labour	K Verma	Addl. Lc.	9811200255		
13	Labour Deptt	Karandeep kaur	System Analyst	9958718142	sales.delhi@nic.in	
14	DSHM	Alok Kumar Yadav	Logistics Consultant	8010586651	dshm.logistics@gmail.com	
15	Excise	Jsn Gamogh	S.S.A	9810347967	saxenajsn@nic.in	
16	Ambedbar Nagar	Ajit M.B.	Prj.	9953389127	arti_mk@yahoo.com	

Annexure - I

Govt. of NCT of Delhi
Department of Information Technology
9th Level, B Wing, Delhi, Secretariat
Attendance sheet of meeting of TEC On held on 24.04.2018 at 3.pM

S.No.	Department	Name of officer	Designation11	Mobile no	email	Signature
12.	AIACTAIR	GAURAV SINGH	Asst. Prog.	9015629650	gaurusingh @ eulectrorefer	
13.	AIACTER	C.S. Vinitho	Assistent Prof-ssq	9873549840	Vinitha.Vinod 1990 @ gmail.com	
19	EXCISE	Navinder Sinh	Asstt Commisiee	9811154590	nasinder singh 1503 @ gmail.com	

Government of NCT of Delhi
DEPARTMENT OF INFORMATION TECHNOLOGY
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STANDARD SPECIFICATIONS OF IT EQUIPMENTS

S.No.	Item Specification
1	Desktop as mentioned or equivalent: Intel core-i5/i7 or similar,4 GB RAM or higher, 500 GB SATA HDD 7200 RPM or higher, 18.5"-20" TFT/LED, OEM Keyboard & Mouse, Operating System (Windows/Linux) Integrated sound and graphics.
2	Laser Jet Printer as mentioned or equivalent: Printer as mentioned or equivalent (Mono Laser, 14-25 PPM, A4, 600X600 dpi or higher, Connectivity – USB, Network optional, Duplex optional.
3	Multifunctional Printer (SCAN/Copy/Print) or equivalent – 14-25 PPM, Mono (A4 size, 600X600 dpi or higher Scanner – Flatbed and ADF, resolution upto 2400 dpi, USB and Ethernet interface.
4	Laptop with specification as mentioned or equivalent: Processor: Intel Core i5/i7 or similar main memory: 4 GGB RAM, wireless LAN, Integrated webcam, up to 17" Display, DVD Writer, Integrated Sound and graphics.
5	Network printer(Laser) as mentioned or equivalent: Mono Laser, 25-50 PPM, A4, 600X600 dpi or higher, Connectivity – Network enabled, duplex, wireless connectivity (scan & copy optional)
6	Color Laser Printer as mentioned or equivalent : up to 25 PPM color and mono print feeder speed , A4 size page , 600 dpi or higher, USB, wireless connectivity, duplex
7.	Multifunctional Color Laser Printer (SCAN/Copy/Print) as mentioned or equivalent: A4 paper size, up to 25 ppm, connectivity - Hi-Speed USB / Fast Ethernet / Wireless 802.11b/g/n, resolution 600 x 600 dpi or higher ,duplex printing, scanner-Flatbed, ADF, resolution up to 2400.